

**Planning Advisory Committee – Notes  
May 12, 2011  
Council Chambers**

**Present**

Councillor W. Cormier, Chair  
Councillor L. Chisholm  
Councillor D. MacInnis  
B. MacLean

S. Day, Planner  
D. Kampen, MPA, Chief Administrative Officer

**Also Present**

Steve Smith  
David Bateman

**Absent with Regrets**

Mayor C. Chisholm  
M. MacDonald  
A. Murray  
D. MacFarlane  
T. Sherrington  
D. Wilson, Deputy Clerk

As there was no quorum, the meeting continued with Notes being taken instead of Minutes.

**Call to Order**

The Chair called the meeting to order at 5:20 PM.

**Seniors Proposal, Sylvan Valley**

Mr. S. Smith distributed draft drawings (visual and concept design) for the proposed addition to Sylvan Valley. He noted that the addition would add 11 units; make additional space for a common area; better lifestyle for residents; and says the neighbourhood is pleased with the proposed expansion.

Chair, Councillor W. Cormier stated that he would like to know what the existing residents think of the proposed project as there are neighbours that could potentially lose their backyard.

Mr. S. Smith noted that the proposed development only encroaches on two (2) existing backyards.

S. Day, Planner, noted previous Council's repeal of the Flag Lot Policy and that a public meeting is required to implement a new policy.

S. Day further noted that the existing parking lot seems to be under-utilized. Mr. D. Bateman noted that 14 new parking spaces are proposed with the expansion.

S. Day enquired about an easement as a requirement from the Province (then Department of Transportation) to have a walkway installed and this was never completed.

After discussion, it was agreed that Mr. S. Smith will visit the neighbourhood to canvas opinions regarding the proposed expansion and the information will be brought back to the Committee.

Mr. S. Smith and Mr. D. Bateman left the meeting at 6:02 PM.

**Reinstatement of Verge**

Mr. S. Day enquired if the Committee was interested in his Department compiling a list of Town-owned properties that have gravel on them where greenery could be placed instead. The Committee agreed to the compiling of this list.

**Requirement for Finishing Landscaping**

S. Day noted that he will be pursuing the inclusion in the Building By-law or the Land Use By-law, the inclusion of timeframes for finishing landscaping on projects.

**No Chain Link Fences Fronting on Streets (Sunset Clause)**

Mr. S. Day noted there are areas within the Town boundaries that have chain link fences around them and is investigating a requirement to have them either fixed (if dilapidated) and/or landscaped instead.

**Adjournment**

There being no further business, the meeting was adjourned at 6:20 PM.