

Financial Grants

Preamble

There are generally two (2) categories of financial grants given by the Town of Antigonish. One category relates to special need requests and the other relates to regular and ongoing financial assistance given to groups and organizations.

From time to time situations arise where it becomes apparent that an individual or community need exists. These requests are meant to be of a special nature and should not be construed as being regular or annual occurrences.

There are also those groups and organizations within our community that provide a service or function that the Town may wish to support through a financial payment. Such support may be a direct payment or it may involve purchasing a service such as advertising or promotional material.

Criteria

In assessing any application for assistance the Grants Committee shall use its own discretion in determining how need is to be shown or how a service or function to the community is to be exhibited.

No minimum amounts shall exist for either individuals or groups.

The maximum amount that may be expended by the Town each year under this policy shall be limited to that amount budgeted in the Town's general operating budget.

Financial assistance shall only be considered when the request relates to activity within the community.

Also where grants to organizations are concerned these grant shall be made to governing organizations and not auxiliary groups.

Procedure

Any request made under this policy must be in writing and shall ordinarily be directed to the Town Clerk.

When requested, applicants shall provide financial information to support their request.

All requests that may be eligible under this policy shall be reviewed by the Grants Committee.

The Grants Committee may then:

- 1. Reject the application if the need and the activity, task or service are not deemed to be sufficient or necessary.**
- 2. Approve the application and make a recommendation at the following Council Meeting.**

Approved by Town Council ___November 19, 2007_____