

**Public Properties and Streets Minutes**  
**September 14, 2009**  
**2<sup>nd</sup> Floor Conference Room**

**Present**

Councillor S. Cameron, Chair  
Councillor J. MacPherson  
Councillor D. Roberts  
K. Proctor, P.Eng., Town Engineer  
D. Wilson, Deputy Clerk

**Call to Order**

The Chair called the meeting to order at 1:05 PM.

**Agenda**

Moved by Councillor J. MacPherson  
Seconded by Councillor D. Roberts  
"That the Agenda be approved with additions." Motion carried.

**Approval of Minutes**

Moved by Councillor D. Roberts  
Seconded by Councillor J. MacPherson  
"That the Minutes of the meeting held on May 11, 2009, be approved as circulated." Motion carried.

**Business from Minutes**

- Chestnut Street Drainage  
For the benefit of the Committee, Mr. K. Proctor, P.Eng., drew a diagram to outline the difficulties in rectifying the drainage issues on Chestnut Street. Brief discussion followed.

Moved by Councillor J. MacPherson  
Seconded by Councillor D. Roberts  
"That Council investigate options to have drainage issues on Chestnut Street addressed and that sufficient funds be allocated in the 2010-2011 budget to rectify the drainage issues." Motion carried.

- Columbus Field

The Committee discussed whether the Contractor had met remedial contractual obligations with regard to a depression which remains in the area where the contract work had been carried out. Also discussed was the condition and depressions in other areas of the Columbus Field. It was generally agreed that the Contractor met his obligations.

- Line Painting

Town Engineer, K. Proctor, was advised of a complaint by Mrs. D. VanRossum with regard to the lack of a crosswalk on MacLellan Street and a catchbasin which has dropped and needs to be raised. K. Proctor noted that he would check on these matters, and if need be, the crosswalk could be included when line painting associated with upcoming paving work is carried out.

K. Proctor, Town Engineer, provided information on the Contractor being used, noting that there are very few contractors that carry out this type of work within the province. He further advised that the Town usually spends in the vicinity of \$15-17,000.00 annually on line painting.

## **Correspondence**

- K. Chisholm re Water/Sewer for New Residence

Correspondence from Ms. K. Chisholm requesting direction in having water/sewer services for her proposed new residence was introduced. The Chair questioned why this matter was before this Committee. Town Engineer, K. Proctor, reported on the difficulties with responding to the request at this time due to the distance services would have to run and the associated costs. The Deputy Clerk was requested to forward the correspondence to the Town Planner for a response.

## **Reports**

- Engineer's Reports

The Engineer's Reports for July and August 2009 were received by the Committee for information.

K. Proctor, Town Engineer, reviewed the difficulties in placing sidewalk in the area from Bantry Lane to Lorentchia Housing and noted it would not be included in the upcoming project.

The Committee was advised by the Town Engineer that the Arbor Drive Watermain project had been put out for tender. He further noted that although there has been no guarantee on cost-sharing the project through P-Cap (Provincial Capital), the government has agreed to look at the application, and, if approved, the Town would not be penalized for work that has already been started.

- Mayor's & Warden's Regional Water Study  
No further update.

## **Operational Updates**

- Fall Sewer Line Cleaning

The Town Engineer reported this work is expected to be carried out as usual later this Fall.

- Fall Hydrant Flushing

The Town Engineer reported this work is expected to be carried out in October 2009.

- Salt Truck

The Town Engineer reported that the chassis has been ordered for the salt truck and additional equipment such as a box and hitch are now being looked at along with other options.

## **Other Business**

- Project Updates: Potholes/Patching

The Town Engineer reported that approximately 170 tonnes of asphalt was used in filling potholes and patching. He noted that a good portion of Public Works staff time had been taken up with Beautification and other projects during the summer months.

- Driveway Repairs

Councillor D. Roberts advised that attention is required in two (2) residential areas; the properties at or near Mr. W. Anstey (water pooling in driveway) and Mr. N. Phee (water being directed onto his property needs to be assessed). The Town Engineer noted that if the issue is due to a low catchbasin it could be looked at/addressed; however he noted that the Town cannot address issues on private properties but agreed to look at the subject areas.

He further noted that there is a policy with respect to driveway widths, and in some cases, aesthetics.

Brief discussion took place regarding a hydrant at Elm Street.

- Re-naming of Committee

The Committee discussed re-naming the Public Properties & Streets Committee as it was noted that discussions at this Committee also include water and sewer, as well as public works and operational services. The Committee was requested to give thought to a more appropriate name and bring back suggestions to the next meeting.

The Committee briefly discussed the make-up and direction of the Committee as well as the number of meetings held.

- Drainage Issues/Martin Street

Councillor D. Roberts reported that she had been advised that water from the top of Greening Drive is coming down onto Martin Street, pooling, and in some cases entering basements and noted she would like the matter looked into. She further advised that a catchbasin may be required in the area of Martin Street, and questioned whether paving is scheduled to be carried out on Martin Street.

Moved by Councillor D. Roberts

Seconded by Councillor J. MacPherson

“That consideration be given to paving Martin Street during the 2010-11 budget deliberations.”

Motion carried.

The Town Engineer noted that improvements to Martin Street are included within the Town’s Capital Infrastructure Plan.

- Town Infrastructure

The Town Engineer advised that a sidewalk to be installed on the Post Road will be built over some of the Town’s existing infrastructure and that hopefully no damage will occur. He also noted that the Town sign and shrubbery located near the Post Road may have to be moved during the planned work.

The Committee was advised that a planned temporary by-pass proposed for Addington Forks will be in close proximity to the Town’s water transmission line.

### **Adjournment**

Moved by Councillor J. MacPherson

Seconded by Councillor D. Roberts

“That the meeting be adjourned.” Motion carried.