

Town Council Minutes
April 19, 2010
Council Chambers

Present

Mayor C. Chisholm
Councillor S. Cameron
Councillor W. Cormier
Councillor D. MacInnis
Councillor J. MacPherson
Councillor D. Roberts
D. Kampen, MPA, Chief Administrative Officer
D. Wilson, Deputy Clerk

Absent

Deputy Mayor L. Chisholm

Media

Presentation Delegates
Naval Observers
M. MacDonald, Observer

Call to Order

Mayor C. Chisholm called the meeting to order at 7:03 PM.

Approval of Agenda

Moved by Councillor D. MacInnis
Seconded by Councillor D. Roberts
"That the Agenda be approved with an addition." Motion carried.

Approval of Minutes

Moved by Mayor C. Chisholm
Seconded by Councillor W. Cormier
"That the Minutes of the Council Meeting (Regular), March 15, 2010; and Committee of the Whole (Closed), March 15, 2010, and E-mail Poll, April 12, 2010, be approved as circulated."
Motion carried.

Presentations

- HMCS Antigonish: Commander Richard Oland, Commanding Officer of HMCS Scotian; and Chief Petty Officer Second Class Teresa MacDonald
Commander R. Oland, Commanding Officer of HMCS Scotian, provided Council with background information on the role of the Navy and its activities in protecting our Country. He noted that HMCS Scotian was only one of 24 naval ships in Canada and the only one from Nova Scotia. He further noted that in celebration of the 100th anniversary of the Navy, visits and presentations were being made to various communities throughout Canada.

Chief Petty Officer T. MacDonald presented Mayor C. Chisholm with a framed commemorative photo of HMCS Antigonish with details on its history.

Council thanked the delegates for the attendance and presentation and the delegates left the meeting at 7:15 PM.

- St. FX University Business Administration Project: Town of Antigonish Job Descriptions: Mr. Matt Mahoney, Mr. Lee McCarron, Ms. Samantha Hodgins, Mr. Mike Mason, and Ms. Jiaya Xu

Mr. M. Mahoney, representing the St. FX Business Administration Group, provided a background on how the group became involved with this project, the steps they took in acquiring information for the project, and the methodology used to disseminate the information.

Mr. L. McCarron expanded on the municipalities that were contacted and the job analysis. He noted the group reviewed the roles and responsibilities of staff and skill level required to carry out various positions.

Mr. M. Mason provided details on the template that was used, noting that they focused on the main duties of staff and expanded the roles from there. He noted how they reviewed the educational requirements needed to carry out various job functions. Mr. M. Mason further noted the increasing downloading on municipal units from the provincial government and the pressure this puts on municipalities and their staff.

Mr. M. Mason advised that their recommendations include continued training for staff and the potential for management to contract out some services. He spoke on the importance of a Strategic Plan and the need for Management, Council and Department Heads to review the role of staff on a yearly basis. He further spoke on the limitations of being a University Town and the difficulty it presented them in making comparisons with other municipalities. Mr. M. Mason further spoke on how staff taking on additional roles made it difficult to make appropriate salary comparisons.

Ms. S. Hodgins spoke on the need of staff, in some instances, to be a 'jack of all trades' and adaptable in order for the Town to operate fully.

Ms. Jiaya Xu thanked the Mayor, CAO, Council and Staff for the opportunity of carrying out this project and responded to questions from Council.

Ms. Daichon, Instructor of the ST. FX University Business Administration Program, thanked Council for the opportunity provided to the students.

Mayor C. Chisholm and CAO D. Kampen thanked the delegates for their work and presentation and they left the meeting at 7:32 PM.

- Mr. M. Steinitz: Contact East 2010

Mr. M. Steinitz provided a background on his position with the Concert Series at St. FX University and noted that part of his position includes attending trade fairs to see artists present showcases. He noted that last year the University had the opportunity to bid on the Contact East Showcase and was successful. As a result, Contact East 2010 will be offered in Antigonish this Fall. He estimated the Showcase could generate \$350-450,000.00 to various Town venues while here. He further noted the Showcase would include 200+ delegates, and approximately forty presentations from 200 applicants. After a jury review, if the Concert Series is seen as successful, it can continue to be hosted for an additional two (2) years. He noted that letters of support had been received from St. FX University, the Antigonish Chamber of Commerce, Antigonish Area Partnership, and Cultural Roundtable, and the Town.

Mr. M. Steinitz presented a brief slide show and noted that the Concert Series has been presented across Canada and that this would be an opportunity to "sell" the Town. He then expanded on the benefits to both the Town and University of hosting such an event. He

advised that initially, the Province committed \$30,000.00 to the venue but they are now only committing \$10,000. He requested \$15,000.00 from the Town and noted that the monies would be used, for the most part, for marketing the event. In response to a question from Councillor S. Cameron, Mr. M. Steinitz advised that a professional group would be retained to carry out marketing of the event.

In response to a query from Mayor C. Chisholm, Mr. M. Steinitz noted he had not approached the County of Antigonish for support but would be willing to do so. Mr. M. Steinitz then responded to questions put forth by Council on various aspects of the event and other possible avenues of support.

Mayor C. Chisholm thanked Mr. M. Steinitz for his presentation and he left the meeting at 8:00 PM.

Business from Minutes

There was no Business to discuss from the Minutes of March 15, 2010.

Correspondence

- Public Health Services, Guysborough Antigonish Strait Health Authority re Proclamation of April 24 – May 1, 2010, as National Immunization Awareness Week

Moved by Councillor D. MacInnis

Seconded by Councillor W. Cormier

“That the Town declare April 24 – May 1, 2010, as National Immunization Awareness Week.”

Motion carried.

- Antigonish Women’s Resource Centre and Sexual Assault Services re Proclamation of May as Sexual Assault Awareness Month

Moved by Councillor S. Cameron

Seconded by Councillor D. MacInnis

“That the Town declare the month of May 2010, as Sexual Assault Awareness Month.” Motion carried.

- Request for Proclamation re International Day Against Homophobia

Moved by Councillor J. MacPherson

Seconded by Councillor D. Roberts

“That the Town declare May 17, 2010, as the International Day Against Homophobia.” Motion carried.

Staff Reports

- CAO Report

Moved by Councillor D. Roberts

Seconded by Councillor W. Cormier

“That Mr. W. March be hired as Water/Wastewater Operator/Foreman for the Town of Antigonish effective April 19, 2010, subject to the Letter of Offer.” Motion carried.

Moved by Councillor D. MacInnis

Seconded by Councillor D. Roberts

“That Deputy Mayor L. Chisholm and Councillor W. Cormier be re-appointed to the Board of the R.K. MacDonald Nursing Home for an additional term.” Motion carried.

Moved by Councillor J. MacPherson
Seconded by Councillor S. Cameron
“That the amount of \$584.75 respecting Waste Management fees be written-off Account #486611”. Motion carried.

- Comptroller’s Report

Moved by Councillor W. Cormier
Seconded by Councillor D. MacInnis
“That the Comptroller’s Report be received for information.” Motion carried.

- Electric Utility Manager Report

Moved by Councillor J. MacPherson
Seconded by Councillor D. Roberts
“That the Electric Utility Manager Report be received for information.” Motion carried.

- Engineer’s Report

Moved by Councillor W. Cormier
Seconded by Councillor D. MacInnis
“That the Engineer’s Report be received for information.” Motion carried.

- Planning and Building Services Department Report

Moved by Councillor W. Cormier
Seconded by Councillor J. MacPherson
“That the Planning and Building Services Department Report be received for information.”
Motion carried.

- Recreation Report

Moved by Councillor D. MacInnis
Seconded by Councillor D. Roberts
“That the Recreation Report be received for information.” Motion carried.

Moved by Councillor D. MacInnis
Seconded by Councillor W. Cormier
“That Steven MacGillivray be hired for the remaining Summer Maintenance position.” Motion carried.

Moved by Councillor D. MacInnis
Seconded by Councillor W. Cormier
“That funding be approved as follows under the Dr. J. J. Carroll Awards:
- Antigonish Minor Hockey; \$2,500.00
- Antigonish Track & Field; \$1,500.00
- Antigonish (Town) Learn-to-Swim Program; \$2,000.00
- Port Hawkesbury-Antigonish Swim Team; \$1,000.00.” Motion carried.

Committee Reports

- Fire Committee

Councillor D. Roberts had nothing to report.

- Waste Management Committee

Councillor J. MacPherson reminded Council of the upcoming Bulky Waste Collection to be held May 10, 11, and 12, 2010, and Trading Treasures which is to be held on May 1, 2010.

- **Planning Advisory Committee**

Councillor W. Cormier reported that a planned visit by D. Potts to Antigonish to discuss licensing rental units has been postponed until October, 2010.

- **Canada Day Committee**

Councillor S. Cameron advised Council that Canada Day celebrations will be held on St. FX Campus and that fireworks may be back this year, pending resolution of any issues with the turf field.

By-law

- **Animal Control By-law**

Moved by Councillor J. MacPherson

Seconded by Councillor S. Cameron

“That Council give Second Reading to the Animal Control By-law.” Motion carried.

- **Noise Control By-law**

Moved by Councillor J. MacPherson

Seconded by Councillor D. MacInnis

“That Council give Second Reading to the Noise Control By-law.” Motion carried.

- **Solid Waste-Resource Management By-law**

Moved by Councillor J. MacPherson

Seconded by Councillor D. Roberts

“That Council give Second Reading to the Solid Waste-Resource Management By-law.”

Motion carried.

- **Unightly Premises and Vacant Building By-law**

Moved by Councillor S. Cormier

Seconded by Councillor J. MacPherson

“That Council give First Reading to the Unightly Premises and Vacant Building By-law.”

Motion carried.

Other Business

There was no Other Business.

Adjournment

Moved by Councillor D. MacInnis

Seconded by Councillor S. Cameron

“That the meeting be adjourned.” Motion carried.