



Town of Antigonish

274 Main Street

Antigonish NS B2G 2C4

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www.townofantigonish.ca



Municipal Service Permits Requirements (Engineering Dept)

Authority for Permits:

- MGA
- Sewer Bylaw
- Water Utility Rules & Regulations
- Municipal Services Policy
- Development Agreements

Purpose of Permits:

To maintain system integrity (storm water separation from sanitary sewer, requirements for water meters and back flow devices, fire protection, etc. when Proposed and Existing buildings connected to Town infrastructure plan new or require maintenance to their service connections.

MSP are Required When:

- Renovation to interior Plumbing resulting in increased hydraulic loads
- Work on exterior domestic water service
- Work on existing footing drain tile
- Installation and/or upgrades to sprinkler lines
- Work on Sanitary Sewer laterals
- Work on Storm Sewer laterals
- Changes to Driveway Entrances

Permit Submission Information:

- Completed Permit application
- Sealed site plan indicating intended locations of service work
- If deemed necessary, supporting documents for fixture loads for service lateral requirements
- Elevation references/grading
- Intended contractors/project contacts/consultants

Permit Subdivision Location and Primary Contact

- Engineering/Planning Administrative Assistance (EPAA)

Permit Reviewer & Review Period

- Review of application by Town Engineer (TE), or designate for residential applications.
- Approval depends on extent of submitted information.
If completed 1-3 days (usually a day for field information is required).
If incomplete 3-5 day, or linger for follow-ups for required information (follow- ups could be by TE, PW-WS, or EPAA).
- Approved applications copied for staff field use and file record
- Engineering/Planning Administrative Assistant calls applicant and notifies PWD

MSP Inspections require: 24 hr advance Notice for PWD

Inspection undertaken by the PW-Working Supervisor (File pictures taken for reference).