

REMINDER NOTICE

WATER METER INSTALLATION PROGRAM

Call 1-800-667-4387 for an appointment

Dear Occupant: ***THIS SHOULD BE THE ACTUAL CUSTOMER NAME.***

This will be the mailing address where the bills are mailed

The Town of Antigonish Water Utility is conducting a water-metering program, which is currently **nearing completion in your area.**

Neptune Technology has been contracted by the Water Utility to install a water meter at the above noted address. The installation procedure requires approximately one hour to complete.

Several attempts have been made, via notices, letters, door hangers and phone calls to arrange for an appointment to have the meter installed. Upon receipt of this letter, **please contact us immediately at 1-800-667-4387** to arrange for an installation appointment. Appointments can be made for anytime between 8:00am and 8:00pm Monday to Friday, and between 8:00am and 6:00pm on Saturdays to accommodate your schedule. Should you reach an answering machine, please leave your name, address and phone number the best time to contact you and we will return your call.

The Water Utility shall have the right to suspend service to any customer who refuses such access to complete the water meter installation. Property owners failing to permit an installation may be subject to water disconnection. While it is not the Utility's desire to inconvenience its customers, it is important to fully meter the municipal water system. **Failing to have a meter installed will result in having a further notification forwarded to you with the date of the impending disconnection.** If you have already had your meter installed and are receiving this letter, please contact us as we require verification of some information.

There is **no charge** to you for the meter or the installation during the installation period of March-September 2009. The cost of this work is covered under the rate structure for the Water Utility.

If you are a landlord please contact us, as we have been unable to set up an appointment through your tenants.

We look forward to hearing from you and answering any questions you may have.

Thank you in advance for your cooperation.

Bill Kelly
Project Manager
Neptune Technology Group

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