

## **Solid Waste Management By-law Summary**

### **General Rules**

- Don't throw your garbage on public or private property unless it's allowed by the town.
- Only residents eligible for curbside collection can put their trash out for pick-up, and it must be generated from their own property.
- You can't dispose of waste on the land of waste management facilities unless it's during their operational hours and in the designated area.
- Burning any type of waste is not allowed in the town.
- There are specific materials you cannot throw away with regular garbage, like items banned by the province or the town (e.g., certain plastics, paper, etc.).
- Certain types of waste (hazardous, construction debris, etc.) can't be put out for collection unless the town says it's okay.
- You can't take town-generated waste outside the town without permission. Any transport is only allowed to approved waste management centers.
- Don't let garbage pile up on your property for more than 14 days without putting it out for collection.
- Don't go through other people's garbage set out for collection.
- Make sure storage areas for waste don't cause odors, become unsightly, or pose a danger. The town can take action if there are issues.
- Don't litter or leave garbage anywhere in the town. Keep the place clean and tidy.

### **Waste Sorting and Storage Rules**

- This rule doesn't apply to the town's installed and maintained litter cans.
- If you live in a place with up to four units, like an apartment or lodging house, you must sort your trash properly.
- Businesses, commercial apartments, or properties with more than four units must sort their waste right from the start.
- Owners of public places (like shops, parks, and event areas) must have enough trash bins.
  - o Bins should help people separate their trash correctly.
  - o Bins must have clear signs explaining how to follow the waste separation rules.
- If you organize an event in town, make sure the waste is sorted and follows the rules.
  - o No stand-alone bins are allowed.

- Everyone involved, including staff and attendees, must know and follow the waste separation rules.
- Get the necessary permits as per the town's Special Event Planning Guide.
- Places with a storage area must have enough space for the usual amount of trash between collections.
  - Separate containers can be used for different types of waste.
  - For compostable waste, use special containers.
  - Keep the storage area closed, clean, and safe.
- Containers for waste must be tight and animal-proof.
  - They must keep different types of waste separate.
  - Use signs to show where each type of waste should go.
  - Containers must be big enough and easily accessible for users.
  - Keep them clean and in a safe location, approved by the town.
- The town's collector, Special Constable, or assigned staff may inspect waste on public or private property to check if it follows these rules.

### **Town Collection from Eligible Premises**

#### Eligible Premises:

- Includes houses and apartment buildings with up to four units facing public streets in the Town.
- Excludes apartments within commercial properties.

#### Collection Containers:

- Waste must be put in specific containers according to the bylaw.
- No container should weigh more than 23 kilograms (50 pounds).
- Garbage must be in clear bags; recyclables in transparent blue bags; compostable organics in green carts.

#### Specific Rules for Each Container:

- Garbage in clear bags of a certain size, void of recyclables or banned materials.
- Recyclables in transparent blue bags, sorted properly and clean.
- Compostable organics in green carts, approved by the Town, free from plastic and non-compostable materials.

- Leaf and yard waste in the green cart with certain size and branch diameter limits.

#### Organic Collection Cart:

- Must be maintained in good condition by the occupant or property owner.
- Assigned to a specific premises and must stay there.
- Responsibility for the cart lies with the occupant or property owner.
- Replacement is the responsibility of the property owner and must be purchased through the Town.

#### Residential Collection Times:

- Waste should be placed for collection after 9:00 PM the night before but no later than 7:00 AM on the scheduled day.
- Property owners are responsible until the waste is collected.
- If a route cannot be completed, containers should be removed and placed out on the next scheduled day.

#### Curbside Placement:

- Containers should be placed close to the premises for easy access.
- All containers on the same side of the street.
- Only designated materials on a given day.

#### Responsibilities for Waste Management:

- Shared responsibility between property owner and occupants.
- Property owners provide information, storage, and maintain the premises.
- Occupants sort waste, place containers correctly, and follow directives.

#### Inspection and Rejection:

- Waste may be inspected, and non-compliant items may be rejected.
- Rejected items must be removed promptly and sorted correctly.

#### Suspension of Collection:

- Special Constable may suspend collection for safety concerns or persistent violations.
- Collection may be suspended due to weather or mechanical issues, and waste must be removed promptly.

### **Solid Waste Disposal from Non-Eligible Premises**

- This rule is for homes and businesses that can't use the town's waste collection service.
- If you're in a place not eligible for town waste collection, and you put your waste by the curb, you need to remove it by 9 PM on the same day.
- Homes and businesses not eligible for collection must also follow the rules in Section 2.4 of this bylaw.
- Garbage must go in clear bags, not black or opaque ones. You can use one solid colored bag inside the clear bag.
- Recyclables must go in transparent blue bags, separated into paper and "other" recyclables.
- Compostable materials must be in a special container approved by the town, without any plastic, metal, glass, or non-compostable items.
- Storage areas must follow the rules in Sections 2.11 and 3.6 of this bylaw.
- No one can put waste in a storage area without the owner's permission.
- Storage areas can be inspected, and collection can be stopped if they don't meet the rules.
- Everyone must make sure waste is separated and stored correctly.
- The owner and occupant share the responsibility for waste that's not collected by the town.
- Owners must provide proper waste storage, keep it clean, and respond to waste accumulation directives.
- Owners must also make sure occupants follow the rules and distribute information from the town.
- Occupants must separate waste, place it in the right containers, and follow the town's directives.
- Owners and occupants must promptly remove and dispose of waste according to this bylaw.

### **Commercial Storage Containers**

#### Responsibilities of the Supplier:

- Make sure the dumpster is strong and can hold all the garbage.
- Put a cover on it to keep animals out and prevent litter from flying around.
- Clean it regularly.
- Empty it at least every 14 days, or sooner if the property owner asks.
- If you provide a dumpster, tell the property owner how to sort the trash properly.

#### Responsibilities of the Property Owner or User:

- Place the dumpster behind the building or house where people can't see it from the street. If needed, the Town can approve a different spot for construction waste.
- Keep the dumpster from looking messy or causing problems.
- Cover it and don't overfill it so nothing spills out.
- Only put approved materials in the dumpster.
- Keep the area around the dumpster clean.
- Empty the dumpster at least every 14 days, or more often if it starts to smell bad.

#### **Waste-Resource Collection**

##### Responsibilities of Waste Collectors:

- Waste collectors must follow all the rules set by the government.
- If there's a spill from their collection vehicle, the collector must clean it up right away.
- Collectors in our town cannot mix different types of waste that have been separated at the source.
- If waste is not properly separated, the collector must reject it and leave a note explaining why.
- Waste from our town should not be mixed with waste from other places in the same collection vehicle, unless there's a system to accurately measure the weight.

##### Collection Vehicle Rules:

- Collection vehicles must be in good condition, follow traffic laws, and be safe for waste collection.
- Vehicles must meet all motor vehicle regulations.
- They should be designed to prevent anything from falling or spilling.
- A tailgate or another device to restrain contents is required.
- Vehicles must be closed or covered with a tarp when transporting waste.
- They must have a sticker from the town to show they are approved to operate here.

##### Registration for Waste Collection Business:

- Anyone collecting waste for business in our town must be registered with the town.
- They cannot dump waste anywhere other than the specified location unless the town gives permission.

- To register, they need to fill out a form with their name, address, business phone number, and vehicle registration number.
- They must pay a registration fee if the town approves it.
- They need insurance for at least \$2,000,000 to cover any damage, and they must provide proof.
- The registration is valid from April 1 of one year to March 31 of the next year.
- The town can suspend or revoke registration if they don't follow the rules.
- The town has 14 days to review and process the registration application.

### **Waste-Resource Disposal**

- The council will decide where we can throw away regular waste by approving specific landfills.
- The council will decide where we can take recyclable items by approving recycling facilities.
- The council will decide where we can take organic waste (like food scraps) by approving composting facilities.
- The council will decide where we can take hazardous household items by approving special facilities.
  - o A special officer can choose when and where to collect these items from residents, including setting up permanent collection spots or mobile collection units in the town.
  - o These collection spots are only for residents to dispose of household hazardous waste, not for businesses or other types of waste.

### **Waste-Resource Management Centres**

- If you bring any garbage from the Town to a Waste-Resource Management Center or a designated dumping area, it can be checked.
- The Council can decide at times to add extra charges for putting waste that hasn't been sorted correctly, as per the rules in this law, or for putting waste that has materials banned by this law.
- The Special Constable can give warnings or take away privileges from people using the center if they don't follow this law.
- If you drive a truck for a company that picks up waste in the Town and you want to bring that waste to a Waste-Resource Management Center or a special dumping area, you have to

show a list of the customers whose waste is in your truck when the Site Supervisor or the Special Constable asks for it. This is to make sure everyone is following the rules in this law.

### **Residential Waste Collection Charge**

If you own a piece of land with a house on it, and it falls within the specified service area (mentioned in Section 4.1), you have to pay an annual fee to the Town. This fee covers the collection, transportation, and disposal of regular waste, recyclables, and compostable materials.

The amount you pay is based on "equivalent user units," which are listed in Schedule 1 "A". The Town calculates the fee by dividing the total cost of collection services by the total number of equivalent user units. Each property owner is then billed a share of the total cost based on the equivalent units related to their property type.

### **Schedule 1 "A" - Schedule of Charges:**

- Single Family Dwelling: 1.00 Equivalent Units
- Mobile Home: 1.00 Equivalent Units
- 2-Unit Dwelling: 1.50 Equivalent Units
- Tourist Home (Bed & Breakfast): 1.50 Equivalent Units
- 3-Unit Dwelling: 1.75 Equivalent Units
- 4-Unit Dwelling: 2.00 Equivalent Units
- Lodging House/Rooming House/Boarding House: 2.00 Equivalent Units

The waste collection charge is billed once a year, along with your regular property tax bill. You have to pay it at the same time as your property taxes.

This charge is meant to cover a year's worth of service (12 months).

If needed, the Town can take legal action to collect the waste collection charge and any associated penalties.