

**Committee of the Whole**  
**May 5, 2026**  
**Town Council Chambers**

**Present**

Mayor S. Cameron  
Deputy Mayor A. Murray  
Councillor P. McKenna  
Councillor D. Roberts  
Councillor J. Pelly  
Councillor J. Sullivan

**Also in Attendance**

R. Delorey, CAO  
M. Fougere, Municipal Clerk  
K. Meisner, P.Eng., Director of Infrastructure and Engineering  
S. Long, Marketing and Communications Officer  
K. MacInnis, Director of Community Development  
M. Barkhouse, Director of Corporate Services  
D. Dunn, Housing Accelerator Fund Coordinator (HAF)

**Regrets**

Councillor L. MacLellan

Gallery (Online)

**1. Call to Order & Land Acknowledgment**

Mayor S. Cameron called the meeting to order at 6:01 p.m.

In recognition of Red Dress Day, the Mayor delivered a statement honouring missing and murdered Indigenous women, girls, and Two-Spirit people, acknowledging the red dress as a symbol of remembrance, solidarity, truth, justice, and reconciliation.

**2. Additions to the Agenda**

**2.1 Additions to the Agenda**

Councillor Sullivan requested the addition of two items under New Business:

- Item 7.7 – Service Agreement Meeting Dates
- Item 7.8 – CAO Evaluation Dates

Moved by: Councillor McKenna

Seconded by: Deputy Mayor Murray

**Motion carried.**

**3. Conflict of Interest**

No conflict determined.

**4. Acceptance of Minutes**

**4.1 Minutes of the Committee of the Whole Meeting of April 7, 2026**

The minutes of the Committee of the Whole Meeting held April 7, 2026, were accepted as presented.

**5. Recognition/Presentations/ Flag Requests/ Proclamations**

**5.1 Antigonish Golf and Country Club**

Mayor Cameron recognized the Antigonish Golf and Country Club on the occasion of its 100th anniversary and presented a certificate on behalf of Council.

Representatives of the Club in attendance included: Laurie Oakes, Vice President, Tara Sutherland, Ladies President, Cameron Duncan, Manager, and Kim Bobko, Business Manager.

**5.2 Maclsaac's Funeral Home**

Mayor Cameron recognized Maclsaac's Funeral Home on the occasion of its 100th anniversary and presented a commemorative certificate on behalf of Council.

John and Joan Maclsaac, third-generation owners and operators, were in attendance.

**5.3 Access Awareness Week – Flag Request**

The Committee received the Access Awareness Week flag request for information. The matter will be brought forward to the next Regular Council meeting for consideration and formal motion.

**5.4 Gaelic Affairs – Flag Request**

The Committee received the Gaelic Affairs flag request for information. The matter will be brought forward to a Special Council meeting for consideration and formal motion.

**5.5 Pride Month (June) – Flag Request**

The Committee received the Pride Month flag request for information. The matter will be brought forward to the next Regular Council meeting for consideration and formal motion.

**5.6 Access Awareness Week 2026 – Proclamation**

Mayor Cameron read aloud the proclamation for Access Awareness Week 2026, to be observed May 31 to June 6, 2026.

**5.7 Gaelic Nova Scotia Month – Proclamation**

Mayor Cameron read aloud the proclamation for Gaelic Nova Scotia Month, observed during May 2026.

**5.8 Mental Health Week – Proclamation**

Mayor Cameron read aloud the proclamation for Mental Health Week, to be observed May 4 to 10, 2026.

**6. Business Arising from the Minutes**

No business from the minutes.

## **7. New Business**

### **7.1 2026-2027 Waste Fee – Memo**

CAO R. Delorey spoke to a memo included in Council's package regarding an error identified in the waste collection fee calculation following adoption of the 2026–2027 budget.

The CAO outlined the financial implications of the error and presented options for Council's consideration, including maintaining the current fee or amending the rate prior to issuance of the tax bills.

Members of Council discussed the matter, including impacts to residents and timing considerations. It was noted that tax bills have not yet been issued, allowing for an adjustment if directed by Council.

As this was a Committee of the Whole meeting, no decision was made. The matter will be brought forward to a Special Council Meeting immediately following for consideration.

### **7.2 Rain Barrell Rebate Program – Memo**

CAO R. Delorey spoke to a memo included in Council's package regarding the proposed Rain Barrel Rebate Program, originally brought forward by Councillor Roberts.

The CAO provided an overview of the program, including eligibility criteria, rebate amount, and funding allocation, noting the program would support up to 50 households on a first-come, first-served basis and would require submission of an application with proof of purchase.

Members of Council discussed the program, including the importance of clear communication to residents and clarification regarding the program start date.

Councillor Roberts thanked staff for advancing the program.

It was noted that program information, along with details on the Low-Income Property Tax Rebate, will be included as an insert with the property tax bills.

### **7.3 Kirk Street Parking – Memo**

CAO R. Delorey spoke to a memo included in Council's package regarding parking concerns on Kirk Street. A map was provided for Council's reference.

The CAO advised that concerns had been raised by the Traffic Authority regarding on-street parking, particularly involving larger vehicles, resulting in reduced roadway width, visibility issues, and impacts to traffic flow. Due to the narrow width of the street, on-street parking limits the ability to accommodate two-way traffic.

The CAO outlined the recommended removal of on-street parking along portions of Kirk Street to improve traffic flow and safety.

Members of Council discussed impacts to nearby uses, future development considerations, and enforcement limitations related to private property.

This item was provided for Council's information. Staff will communicate with affected residents.

#### **7.4 James River Watershed Stewardship Board Policy – Memo**

CAO R. Delorey spoke to a memo included in Council's package regarding updates to the James River Watershed Stewardship Board (JRWSB) Source Water Protection Advisory Committee Policy.

Staff advised that the policy has been updated to align with Department of Environment regulations and to modernize the committee's structure and mandate.

The updates include provisions for a more flexible governance structure, the addition of a subcommittee to support source water development initiatives, and the inclusion of a representative from the Department of Emergency Management.

This item was provided for Council's information.

#### **7.5 Electric Kick Scooters – Memo**

Mayor Cameron spoke to a memo included in Council's package regarding the operation of electric kick scooters within the Town.

It was noted that a new e-scooter company is currently operating within the Town without a vending permit and that no application has been received. Staff further advised that the company is not the same company that previously presented to Council back in September 2025.

K. MacInnis, Director of Community Development, advised that electric kick scooters fall under the Town's Vending By-law and that the operator has been notified of the requirement to obtain a vending permit. Staff have issued correspondence outlining application requirements and operational responsibilities, and follow-up discussions are ongoing.

Members of Council discussed enforcement, licensing requirements, public safety considerations, accessibility concerns, liability, and compliance with applicable by-laws. Clarification was provided regarding applicable regulations under the Motor Vehicle Act, including permitted use and minimum age requirements.

It was noted that staff will continue to review regulatory options, including potential policy and by-law considerations. The matter will also be brought forward to a future Police and Licensing Committee meeting.

### **7.6 Council Meetings – Summer Schedule**

Council discussed the summer meeting schedule, including pausing Committee of the Whole (COTW) meetings for the months of July and August and limiting presentations during this period.

It was noted that Regular Council meetings will continue as scheduled during July and August.

### **7.7 Dates for Service Agreements**

Councillor Sullivan added this item to the agenda to confirm dates for Service Agreement meetings.

The following dates and times were identified:

- May 20, 2026, from 5:00 p.m. to 7:00 p.m.
- May 25, 2026, from 5:00 p.m. to 7:00 p.m.
- June 9, 2026, from 5:00 p.m. to 7:00 p.m.

### **7.8 CAO Review**

M. Barkhouse, Director of Corporate Services, provided an update regarding the CAO performance review, Request for Proposal (RFP) process, noting that 17 applications were received by the submission deadline.

It was noted that Council will establish a scoring matrix to evaluate submissions, and proponents are expected to be contacted by May 20, 2026.

## **8. Correspondence**

### **8.1 Lyme Disease – Illumination request – Informational**

This item was received for information purposes only.

### **8.2 Mental Health Week – Illumination request – Informational**

This item was received for information purposes only.

## **9. Councillor & Committee Reports**

Councillor and Committee reports were included in the agenda package.

Updates were provided regarding recent committee activities, including the Recreation Committee and Accessibility Committee.

Councillor Roberts provided an overview of a recent Rules of Order training session attended and related governance and meeting procedure topics.

Councillor Pelly provided an update from the Recreation Committee, including discussion regarding facility needs.

Councillor McKenna provided an update from the Accessibility Committee, including upcoming initiatives and the scheduling of the next meeting in June.

Mayor Cameron provided an overview of recent activities.

**10. In-Camera**

**10.1 Acquisition, Sale, Lease and Security of Municipal Property - MGA Section 22(2)(a)**

**Motion:** That Council move to an In-Camera session to discuss Acquisition, Sale, Lease and Security of Municipal Property, pursuant to MGA Section 22(2)(a), at 7:37 p.m.

Moved by: Deputy Mayor Murray

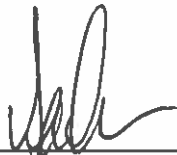
Secodned by: Councillor McKenna

**Motion carried.**

Council rose from the In-Camera session at 8:14 p.m.

**11. Adjournment**

With no further business, Councillor Roberts moved for adjournment at 8:14 p.m.



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Mayor Sean Cameron



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Randy Delorey, CAO