

**Audit Committee Meeting  
April 14, 2025  
Town Council Chambers**

**Present**

Mayor S. Cameron  
Deputy Mayor D. Roberts  
Councillor, L. MacLellan  
Councillor, P. McKenna  
Councillor, A. Murray  
Councillor, J. Pelly  
Councillor, J. Sullivan

M. Oxner, Community Committee Member

R. Delorey, CAO  
M. Fougere, Deputy Clerk  
M. Barkhouse, Director of Corporate Services  
B. Collier, Manager of Accounting  
K. Meisner, P.Eng., Director of Public Works

**1. Call to Order & Land Acknowledgement**

Mayor S. Cameron called the meeting to order at 6:04 PM.

**2. Approval of Agenda**

It was Moved and Seconded "to approve the agenda as presented."

**Motion Carried.**

**3. Approval of Minutes**

It was Moved and Seconded "to approve the minutes of the February 25, 2025, Audit Committee meeting as presented"

**Motion Carried.**

**4. In-Camera discussion in relation to contract negotiations, under MGA Act (Sec 22)**

**Motion**

Moved by Councillor MacLellan, seconded by Councillor McKenna.

"That the Audit Committee move In-Camera at 6:05 PM in accordance with section 22 (2) (e) Municipal Government Act: "contract negotiations".

**Motion Carried.**

**Motion**

Moved by Councillor MacLellan, seconded by Councillor Sullivan.

"That the meeting reconvenes to the regular meeting at 8:52 PM.

**Motion Carried.**

**5. Present the draft Strategic Plan – CAO, R. Delorey**

CAO R. Delorey presented a draft version of the Town's Strategic Plan to the Audit Committee. He explained that some sections still include placeholders as additional detail is being finalized. The purpose of sharing the draft at this stage is to allow Council time to review and provide feedback. Council members are encouraged to email their input directly to the CAO, particularly regarding content that may be too detailed, requires further clarity, or need adjustment to better reflect Council's priorities.

R. Delorey indicated that, based on the planning schedule shared earlier this year, the goal is to present a finalized version of the Strategic Plan to Committee of the Whole on May 6 for discussion. If feedback is received promptly, the plan can be finalized and brought forward for approval at the Regular Council Meeting in May.

R. Delorey also highlighted that the in-house development of the Strategic Plan has saved the Town money and several months of work compared to outsourcing the process.

Council was reminded that no decisions are required at this stage, and the focus should be on reviewing the content and providing timely feedback.

**6. Adjournment**

On the motion of M. Oxner and Deputy Mayor Roberts, there being no further business, the meeting adjourned at 8:59 PM.

**Motion Carried.**