

**Fire Committee Meeting
Town Council Chambers
March 3, 2016**

Present

Councillor W. Cormier, Chair
Deputy Mayor L. Boucher
Councillor D. MacInnis
D. MacDonald, AVFD
J. MacDonald, AVFD
B. Chisholm, AVFD Chief
R. MacPherson, AVFD
R. Kell, AVFD Treasurer

CAO S. Feist
S. Rector, Director of Corporate Services
S. Scannell, Special Projects Coordinator
D. Wilson, Deputy Clerk
Councillor S. Cameron

Absent with Regret

Mayor C. Chisholm

Call to Order

The Chair called the meeting to order at 5:00 PM.

Approval of Minutes

It was "Moved and Seconded to approve the Minutes of the October 22, 2015 meeting as amended." Motion carried.

Approval of Agenda

It was "Moved and Seconded to approve the Agenda, as presented." Motion carried.

Procurement Amendments

The Chair referred to the February 21, 2016 draft of the Fire Department Purchasing and Finance Policy, and noted there have been a few drafts.

The Chair went through the Finance Policy portion of the document. He noted the budget is to be presented by March 1st of each year. The Chair provided comment on the budget.

The Chair spoke further to the fact that there is some sharing of equipment between fire departments, and the various goods and services and the manner in which they are obtained. He continued to review the policy section by section.

Fire Department Budget

Copies of the proposed 2016-17 Town Volunteer Fire Department Budget were distributed. R. Kell, Treasurer, noted the budget numbers on the front page are the same as those used by the Town's. R. Kell then provided comment on the breakdown of the budget.

The Chair requested a breakdown on the current vehicles and their respective ages. The Chief responded to the request and the members provided details on the five (5) vehicles.

The Chair requested a breakdown on the current vehicles and their respective ages. The Chief responded to the request along with other members to provide details on the five (5) vehicles.

It was suggested that Ms. S. Rector might wish to have a tour of the Fire Department, with S. Scannell agreeing to make the arrangements.

It was noted that the 2016-17 proposed budget is \$201,465.00., which is up slightly from the previous year.

R. Kell went through the various accounts of the budget. Brief comment was made on the issue of recruitment.

Brief discussion took place on worker's compensation and firemen's asset insurance.

The Treasurer noted that new purchases and spending is outlined line by line on the second page for each fire vehicle, and were reviewed line by line.

Chair, Councillor W. Cormier suggested that Ms. S. Rector, Director of Corporate Services would peruse the fire department budget.

It was noted that the 2016-17 budget was received from the Fire Department. In response to a query from the Treasurer, the Chair indicated that the Fire Department budget would be approved in concert with the Town's budget, likely in April or May.

It was generally agreed that the next meeting take place within the next four (4) to six (6) weeks.

It was "Moved and Seconded to adjourn the meeting." Motion carried.