
MEETING: Committee of the Whole Meeting
DATE: October 6, 2026
TIME: 6:00 PM
PLACE: Town Council Chambers

Agenda

- 1. Call to Order & Land Acknowledgement**
- 2. Approval of Agenda**
 - 2.1 Additions to the Agenda
- 3. Conflict of Interest**
- 4. Consent Agenda**
 - 4.1 Minutes of the Committee of the Whole Meeting of September 1, 2026
 - 4.2 Proclamation: National Disability Employment Awareness Month
 - 4.3 National Disability Employment Awareness Month Illumination Request (Information Only)
- 5. Business Arising from the Minutes**
- 6. New Business**
 - 6.1 E-Scooter, E-Bike, and Shared Micromobility Operating Policy
 - 6.2 E-Scooter By-Law
 - 6.3 Capital Infrastructure Update
 - 6.4 Dr. JJ Carroll Grant Recipients 2026 – Memorandum
 - 6.5 Recreation Committee Council Vacancy (1) – Memorandum
 - 6.6 Rescheduling of the November 3, 2026 Committee of the Whole Meeting to November 2, 2026
 - 6.7 Lighting – Deputy Mayor Murray and Councillor McKenna
- 7. Correspondence**
 - 7.1 Naomi Society – Request for letter of Support
- 8. Councillor & Committee Reports**
- 9. In-Camera**
 - 9.1 Personnel Matters MGA Sec 22(2)(c)
 - 9.2 Acquisition, sale, lease and security of Municipal Property MGA Sec 22(2)(a)
 - 9.3 Contract Negotiations MGA Sec 22(2)(e)
 - 9.4 Legal advice eligible for solicitor-client privilege MGA Sec 22(2)(g)
- 10. Adjournment**

DRAFT

**Committee of the Whole
September 1, 2026
Town Council Chambers**

Present

Mayor Sean Cameron
Deputy Mayor Andrew Murray
Councillor Leon MacLellan
Councillor Patrick McKenna
Councillor Diane Roberts
Councillor Juanita Pelly
Councillor Jack Sullivan

Also in Attendance

Randy Delorey, CAO
Melanie Fougere, Municipal Clerk
Shannon Long, Marketing and Communications Officer
Kate MacInnis, Director of Community Development
Kyle Meisner, P. Eng., Director of Infrastructure and Engineering.

Gallery (In Person & Online)

1. Call to Order & Land Acknowledgment

Mayor Cameron called the meeting to order at 6:20 p.m. and provided a land acknowledgement recognizing that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people and that we are all treaty people.

2. Additions to the Agenda

2.1 Additions to the Agenda

The Mayor requested the addition of Item 6.3, Golf Fore Health and Item 6.4, Certificates for Recognition, to the agenda.

Motion: That the agenda be approved as amended.

Moved by: Councillor McKenna

Seconded by: Deputy Mayor Murray

Motion carried.

3. Conflict of Interest

No conflicts of interest were declared.

4. Acceptance of Minutes

4.1 Minutes of the Committee of the Whole Meeting of June 2, 2026

The minutes of the Committee of the Whole Meeting held June 2, 2026, were accepted as presented.

DRAFT

5. Business Arising from the Minutes

5.1 Virtual Council Meeting Policy

Mr. Delorey reviewed a memorandum circulated to Council and noted that an amendment to the policy was required. The proposed policy requires two days' notice for virtual meetings, which would preclude emergency meetings as contemplated under the MGA. Emergency meetings would continue to be held in person where quorum can be achieved.

Committee members agreed to amend Section 3, *Special Meetings of Council*, by removing the reference to "Emergency" on page 7 of the policy.

Recommendation: That the Committee of the Whole recommend that Council adopt the Virtual Council Meeting Policy, as amended.

Moved by: Councillor MacLellan

Seconded by: Deputy Mayor Murray

Motion carried.

6. New Business

6.1 Antigonish Regional Emergency Management (AREMO) Evacuation Plan

Recommendation Motion: That the Committee of the Whole recommend that Council adopt the AREMO Evacuation Plan.

Moved by: Councillor MacLellan

Seconded by: Deputy Mayor Murray

Motion carried.

6.2 Town of Antigonish Technology Use – Policy

The policy was circulated in Council's meeting package. The CAO noted that several municipalities fall under Strait IT and that, while the Town has not previously had a Technology Use Policy, the Board felt it would be a best practice to establish one proactively.

Recommendation Motion: That the Committee of the Whole recommend that Council adopt the Town of Antigonish Technology Use Policy.

Moved by: Councillor MacLellan

Seconded by: Councillor Sullivan

Motion carried.

6.3 Golf Fore Health

Mayor Cameron advised that Council has typically entered a team in the Golf Fore Health tournament in previous years. Staff will review and determine whether the Town will enter a team. The registration fee is \$1,200. The event is scheduled for September 11, 2026.

The Municipal Clerk will follow up and report back to Council.

6.4 Certificate of Recognitions

Mayor Cameron discussed potential recipients for future Certificates of Recognition. Council expressed support for recognizing community members and retirees at a future Regular Council Meeting.

7. Correspondence

7.1 British Home Child Day Sept 28th – Illumination Request

This item was received for information. Staff will illuminate the Town Hall lights in blue in recognition of British Home Child Day.

7.2 Letter from Strait Area Chiefs, Mayors, Wardens re: Cell Service

Council expressed general support for the request and agreed that a letter of support be prepared.

7.3 International ArtsGames Committee's (IAC) – Global Initiative

Correspondence regarding the International ArtsGames Committee's Global Initiative was included in Council's package. Councillor McKenna spoke to the request and suggested staff obtain additional information.

Mayor Cameron advised that he had spoken with a representative and plans to meet virtually to gather further information regarding the initiative.

K Meisner joined the meeting at 6:57 pm.

8. Councillor & Committee Reports

Councillor and committee reports submitted in advance were included in Council's meeting package.

Councillor Roberts advised of an upcoming Police and License Committee meeting scheduled for September 24.

Deputy Mayor Murray reported that committee activity had slowed during the summer months and advised that a Beautification Committee meeting would be scheduled in the near future.

Councillor Sullivan provided an update from the Infrastructure Committee meeting held on August 11, including the status of the GRID Mod Project, Active Transportation Trail, screener project, source water wells, and Bay Street project. Discussion followed regarding construction management, contractor performance evaluations, traffic control measures, and project scheduling.

Councillor McKenna provided updates regarding Pictou Antigonish Regional Library (PARL) fundraising activities and the Accessibility Committee, noting that a meeting is anticipated in late September or early October.

Councillor MacLellan advised that the Eastern District Planning Commission) EDPC will host a seminar for councillors on October 15 regarding the role and function of the Commission.

Councillor MacLellan also discussed infrastructure concerns related to a sewer servicing matter on Fairview Street.

Council discussed residential development activity and road line painting within the Town.

Mayor Cameron provided updates regarding recent and upcoming community events, meetings, and regional initiatives, including student house visits, the Jerome McCarron Pavilion, Music on Main Street, the Eastern Exhibition, the Atlantic Mayors' Congress, and upcoming meetings with community and government partners. The Mayor also shared correspondence received from the Imagination Library program and L'Arche Antigonish.

9. Adjournment

With no further business, Deputy Mayor Murray moved for adjournment at 7:40 p.m.

Mayor Sean Cameron

Randy Delorey, CAO



PROCLAMATION

National Disability Employment Awareness Month

WHEREAS the month of October is recognized across Canada as *National Disability Employment Awareness Month* (NDEAM), a time to celebrate the contributions of people with disabilities in the workplace and to promote inclusive employment practices; and

WHEREAS individuals with disabilities bring valuable skills, perspectives, and talents that strengthen our communities, workplaces, and economy; and

WHEREAS fostering inclusive hiring practices and removing barriers to employment benefits everyone by creating more diverse, innovative, and resilient organizations; and

WHEREAS our community is committed to ensuring equal opportunities for all residents, regardless of ability, and to supporting employers in building accessible and equitable workplaces;

NOW, THEREFORE, I, Sean Cameron, Mayor of the Town of Antigonish, do hereby proclaim October 2026 as **National Disability Employment Awareness Month** in the Town of Antigonish, and encourage all citizens, businesses, and organizations to recognize the value of inclusive employment and to take action toward a barrier-free workforce.

Dated at Antigonish, Nova Scotia, this 6th day of October, 2026.

Sean Cameron
Mayor, Town of Antigonish

Subject: FW: EXTERNAL: NDEAM Proclamation Request

His Honour Sean Cameron

Office of the Mayor

274 Main Street

Antigonish, Nova Scotia

September 22, 2026

Dear Mr. Mayor Cameron,

I am writing to respectfully ask that you proclaim October 2026 as National Disability Employment Awareness Month in Antigonish.

Each October, NDEAM is observed across Canada to recognize the workplace contributions of people who have a disability and to advance the understanding that disability inclusive employment is essential to building strong, equitable communities. It is also an opportunity to acknowledge that there is still more work to do. People who have a disability remain one of the most underemployed groups in Canada, not due to a lack of skill or motivation, but because systemic and attitudinal barriers continue to limit access to equitable employment opportunities.

Access to employment is a fundamental right, affirmed by the United Nations Convention on the Rights of Persons with Disabilities, which Canada signed in 2007. People who have a disability are full contributors to our communities as neighbours, professionals, consumers, and taxpayers. With an estimated one in five Canadians living with a disability, a number that continues to grow, the impact of employment barriers extends well beyond the individual. It affects household economic stability, local spending, civic participation, and the social cohesion that makes Antigonish a place where people want to live, work, and build their lives. Disability inclusion is a community-wide priority, and your proclamation is a public act of leadership in affirming that.

The business case for disability-inclusive hiring continues to strengthen. A 2023 report by Accenture found that companies leading in disability inclusion achieved 1.6 times more revenue, 2.6 times more net income, and twice the economic profit of their peers.

In a period of economic uncertainty, people who have a disability represent an experienced, skilled, and underutilized talent pool that many local businesses have yet to fully consider. The community is paying attention: 62% of Canadians say they are more likely to support companies with policies that support employees who have a disability (Angus Reid Institute and Rick Hansen Foundation, 2021). For businesses in Antigonish, that is both a reputational and a business opportunity.

As a member of ODEN, our organization works alongside businesses, service providers, and community partners across the province to increase employment opportunities for people who have a disability. The efforts of government, business, and community organizations are most powerful when they come together. Your renewed proclamation of NDEAM would be a meaningful contribution to that collective effort and deeply appreciated by everyone working toward this goal in Antigonish.

Thank you for your continued support of National Disability Employment Awareness Month. We hope to have your support again this October.

Sincerely,

Aaron Fanning

Aaron Fanning
Mentor Ability Facilitator



Employment Services Centre
Career Connections

afanning@careerconnections.ca
careerconnections.ca

I wish to acknowledge that I am grateful to work, live, and learn in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq People. This territory is covered by the "Treaties of Peace and Friendship" which Mi'kmaq and Wolastoqiyik (Maliseet) people first signed with the British Crown in 1725. We are all Treaty people.

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If you receive this communication in error or without authorization, please notify us immediately by return e-mail or otherwise and permanently delete the entire communication from any computer, disk drive, or other storage medium.

To: Town Council

Submitted By: Kate MacInnis, Director of Community Development

Date: Monday, September 28, 2026

Subject: Draft E-Scooter, E-Bike and Shared Micromobility Policy and By-Law

Origin

Staff have developed a draft E-Scooter, E-Bike, and Shared Micromobility Operating Policy and By-Law to establish a local framework for the safe and responsible use of e-scooters and shared micromobility services within the Town. The intent of bringing this policy and by-law forward is to provide Council with an opportunity to review the proposed approach, identify any additional provisions or penalties and provide direction to staff prior to the documents being brought forward for First Reading.

Background

The Nova Scotia Motor Vehicle Act, soon to be the Traffic Safety Act, establishes the provincial regulations applicable to e-scooter and other micromobility devices. The proposed Town policy and by-law are intended to compliment those provincial regulations by establishing additional local operating requirements related to safety, accessibility, operating areas, speed management, parking and shared micromobility services.

The proposed by-law establishes a framework for regulating both privately owned devices and shared micromobility services. It provides the Town with the ability to manage shared services through Vending Permits, operational conditions, technology controls and user-based enforcement. The draft policy further establishes operating requirements including restrictions on Town owned properties, speed limits by location, accessibility and parking requirements, and shared-service operating controls.

The draft policy and by-law provides flexibility for the Town to monitor, evaluate and adjust requirements as experience is gained and as the landscape of e-scooters and/or other devices expands. This is particularly important given the evolving nature of shared micromobility services and the practical challenges associated with enforcement.

Police & License Committee

The draft policy and by-law were brought forward to the Police and License Committee on September 24, 2026. The documents were developed in consultation with the local RCMP and the current versions were endorsed as a reasonable starting point for the Town by the RCMP.

Through this process, it was recognized that there is no perfect regulatory system for e-scooters, e-bikes and shared micromobility services. Enforcement presents practical challenges, particularly with

individual users compartmented to shared service operators. The proposed framework is therefore intended to establish clear expectations and provide the Town with sufficient flexibility to adjust its approach as issues and trends emerge.

The proposed framework places an emphasis on education, operator responsibility, and practical enforcement tools. For shared micromobility services, the policy requires operators to establish controls to manage user compliance and provides the Town with the ability to take action where an operators fails to comply with Vending Permit conditions, including corrective action, suspensions, and revoking a permit.

Education & Signage

If adopted, the policy and by-law should be accompanied by a public education and communications campaign. The objective would be to ensure residents and users of e-scooters and e-bikes understand where the devices can and cannot operate, applicable speed limits, parking and accessibility requirements, and expectations for responsible use. Signage will also be an important component of the framework. Signage would reference speed limits, where devices can and cannot operator and safe use.

There will be a cost associated with communications materials and signage. Staff anticipate that the initial investment would be minimal and could be accommodated through existing operational expenses in the 2026–27 budget. If additional signage, education or communications are required following the initial implementation period, these costs could be considered through the 2027–28 budget process.

Discussion Points for Council

Staff are seeking Council's direction of the following matters before finalizing the policy and by-law:

1. E-Scooter and E-Bikes on Active Transportation Pathways

Council is asked to consider whether it wishes to permit e-scooters and e-bikes on the Town's Active Transportation Pathways.

The current draft permits e-scooters and e-bikes to operate in bike lanes and multi-use pathways at a speed of 15km/hr. The policy identifies Town owned sidewalks, parks, playgrounds, and sports fields as prohibited locations, but does not prohibit operation on multi-use pathways/bike lanes.

The Municipality of the County of Antigonish currently permits e-scooters and e-bikes on its Active Transportation pathways. This provides a degree of consistency within the broader community and may be a consideration for Council as it determines its preferred approach. Council may wish to consider the benefits of connectivity and consistency against potential concerns related to pedestrian activity, pathway capacity, accessibility and user conflicts.

2. Number of Shared Micromobility Service Operators

Council is asked whether it wishes to limit the Town to a single shared micromobility service operator or permit multiple operators, provided they meet the set requirements.

The draft policy establishes a Vending Permit requirement for any business or organization providing a shared e-scooter, e-bike or other micromobility service within Town. The permit is \$500 a year. Permits would be issued annually and subject to be reviewed based on compliance, complaints, accessibility concerns, safety incidents, operators' performance and effectiveness of operational controls. The draft policy does not establish a specific limit to the number of shared micromobility operators.

3. Additional Provisions or Penalties

Council is asked to identify any additional provisions or penalties it would like staff to investigate or incorporate into the draft documents.

4. Scope of Municipal Regulation

Council is asked whether it wants to consider if the Town needs to establish its own municipal regulatory framework beyond the requirements established through the Traffic Safety Act.

Council could determine that it does not wish to establish additional municipal requirements and that the operation of e-scooters and e-bikes within the Town should be governed solely by the applicable provincial legislation. This would represent the least restrictive municipal approach and would eliminate the need for a separate Town Policy and By-law framework.

5. Ban the Use of E-scooters and Other Micromobility Devices

Council is asked if it wants to ban the use of e-scooters and other applicable micromobility devices within the Town.

This position would provide a clear regulatory position. A ban would not eliminate the need for enforcement and could make enforcement more challenging in practice, particularly where devices are being operated by private users.

6. Maintain Status Quo

Council is asked to consider maintaining the status quo and note establishing a separate policy and by-law.

Under this approach, the Town would continue to use the existing Vending By-law to establish terms and conditions for shared micromobility services on a case-by-case basis, while defaulting to the applicable provincial legislation for the enforceable components of operation.

Any operational controls or requirements specific to the Town would be established by request through the Vending Permit process, rather than through a comprehensive municipal Policy and By-law.

Next Steps

Following Committee of the Whole discussion and Council's direction, staff will make any necessary revisions to the draft Policy and By-law, should that be the desired direction.

If Council wishes to proceed with the policy and by-law, staff will bring the finalized E-Scooter, E-Bike and Shared Micromobility By-law forward to a regular meeting of Council for consideration of First Reading.

E-Scooter, E-Bike and Shared Micromobility Operating Policy

1. Policy Statement

The Town of Antigonish is committed to supporting safe, accessible and responsible e-scooter and e-bike, and shared micromobility use while balancing public safety and accessibility of all users of Town streets, sidewalks, active transportation routes, and public spaces.

2. Purpose

The purpose of this policy is to establish an operational framework for the use of e-scooters and e-bikes within the Town of Antigonish and to establish requirements for businesses providing shared micromobility services.

The policy is intended to:

- a) promote safe and responsible use of e-scooters and e-bikes;
- b) protect pedestrians, persons with disabilities and other road users;
- c) maintain accessible and unobstructed public spaces;
- d) establish clear expectations for users of e-scooters and e-bikes;
- e) establish consistent requirements for businesses providing shared micromobility services;
- f) provide a framework for a Vending Permit required for shared micromobility services; and
- g) provide the Town with a framework to monitor, evaluate, and adjust requirements for e-scooters and e-bikes as experience is gained.

3. Legislative Authority

This policy supports the Town of Antigonish E-Scooter, E-Bike and Shared Micromobility By-Law and shall be administered in accordance with the Nova Scotia Municipal Government Act, the Nova Scotia Motor Vehicle Act and any other applicable legislation. The Nova Scotia Motor Vehicle Act establishes baseline requirements for the operation of an electric kick scooter (e-scooter) and other micromobility devices. This policy provides additional operational requirements above what is set in the Nova Scotia Motor Vehicle Act for operation within the Town of Antigonish. Where provincial legislation or regulations establish a more restrictive requirement than this policy, the provincial requirement shall apply.

4. Scope

This policy applies to:

- a) privately owned e-scooters;
- b) private owned e-bikes;

- c) shared or rental e-scooters;
- d) shared or rental e-bikes; and
- e) businesses or organizations providing shared micromobility services.

This policy does not apply to mobility devices used as mobility aids by persons with disabilities.

5. Definitions:

- a) By-Law Enforcement Officer – a person appointed or authorized by the Town to enforce municipal by-laws.
- b) Council – Council of the Town of Antigonish
- c) E-scooter – an electric kick scooter as defined in the Nova Scotia Motor Vehicle Act.
- d) E-bike – an electric bicycle as defined by the Nova Scotia Motor Vehicle Act.
- e) Micromobility Device – a small, lightweight, low speed electric personal transportation device designed for short distance travel.
- f) Shared Micromobility Service – a service that provides members of the public with access to e-scooters, e-bikes, or other approved micromobility devices for temporary or short-term use through an online booking application, mobile application, digital platform, or similar electronic system.
- g) Vending Permit – an annual permit issued by the Town of Antigonish authorizing a business to offer goods or services outside of an enclosed building.

6. General Operating Principles

The Town's approach to e-scooters, e-bikes, and shared micromobility shall be guided by the following principles:

6.1 Safety

All micromobility devices used for transportation should operate in a manner that minimizes the risk of collisions, injuries, and conflicts with pedestrians, cyclists, and motorists.

6.2 Accessibility

E-scooters, e-bikes and shared micromobility devices must not create barriers for people with disabilities or interfere with accessible routes, curb ramps, entrances or other accessibility infrastructure.

6.3 User Responsibility

Every person operating an e-scooter or e-bike is responsible for knowing and complying with applicable legislation, regulations, Town by-laws and policies, posted requirements and any applicable terms of use established by a shared service operator.

6.4 Operator Responsibility

Shared Service Operators are responsible for implementing reasonable technology, contractual, and operational controls to prevent and respond to user violations.

6.6 Device-Specific Regulation

The Town recognizes that e-scooters and e-bikes are different devices and may require different operating requirements. A restriction established for one type of device shall not automatically apply to another device unless specifically identified in this policy, associated by-law or a Vending Permit.

7. Private E-Scooter and E-Bike Use

7.1 General

A person operating a privately owned e-scooter or e-bike shall comply with the Nova Scotia Motor Vehicle Act and the Town's E-Scooter, E-Bike and Micromobility By-Law.

7.2 Operating Areas

The Town may establish device specific restrictions on where e-scooters and e-bikes may operate based on safety, accessibility, and pedestrian activity as defined by the authority in Section 305B of the Nova Scotia Motor Vehicle Act.

7.3 E-Scooters & E-Bikes

E-Scooters & E-Bikes shall not be operated on

- Town-owned sidewalks
- Town-Sports Fields
- Town owned parks/playgrounds/sports fields
- Antigonish All Wheels Skatepark
- Antigonish Community Dog Park
- Other locations identified by signage

8. Speed Management

The Town may establish additional device specific speed requirements based on street characteristics, pedestrian activity, and safety considerations.

8.1 E-Scooters & E-Bikes

Location	Speed
Main Street/Downtown Commercial Core	15 km/hr

James Street	15 km/hr
Church Street	20 km/hr
West Street	20 km/hr
Hawthorne Street	20 km/hr
Highland Drive	20 km/hr
Braemore Avenue	20 km/hr
Brookland Street	20 km/hr
Xavier Drive	20 km/hr
Residential Streets	20 km/hr
Multi-Use Pathways/Bike Lanes	15 km/hr
Parks/Playgrounds/Green Spaces	No Access
Town Owned Parking Lots	No Access

9. Parking and Accessibility

9.1 General Requirement

Every person operating an e-scooter or e-bike is responsible for ensuring that the device does not obstruct or interfere with the safe movement of pedestrians.

9.2 Accessible Routes

No person shall park, leave, or abandon an e-scooter or e-bike in a manner that:

- Obstructs a sidewalk or accessible route
- Blocks a sidewalk ramp
- Obstructs an accessible entrance
- Interferes with wheelchairs, walkers, mobility scooters or strollers
- Creates a trip hazard
- Otherwise restricts pedestrian movement

9.3 Shared-Service Parking

Shared Service Operators shall establish designated parking locations as approved through a Vending Permit. Where available, a Shared Service Operator shall:

- Park in an approved parking areas;
- Require an end-of-ride photograph;
- Provide parking instructions; and
- Apply warnings, penalties, or account restrictions for repeat violations.

10. Shared Micromobility Vending Permit

10.1 Permit Required

Any business or organization providing an shared e-scooter, e-bike or other micromobility service within the Town is required to obtain a Vending Permit.

10.2 Annual Renewal

A Vending Permit shall be issued for one (1) year and shall be renewed annually. Renewal is not automatic and may be subjected to a review of:

- Compliance with the policy and by-law;
- Compliance with permit conditions;
- Public complaints;
- Accessibility concerns;
- Safety incidents;
- Operator performance; and
- Effectiveness of the required operational controls.

11. Shared E-Scooter Operating Controls

11.1 Prohibited Areas

The Shared Service Operator shall use geofencing or equivalent technology to prevent rental e-scooters from operating in prohibited areas where technically available.

Shared E-Scooters shall not operate in areas outlined in Section 7.3.

11.2 Night-Time Operating Restrictions

E-Scooter, E-Bike and other shared micromobility devices shall be suspended between 11 p.m. and 5 a.m. on Fridays and Saturdays.

11.3 Rider Age

The shared service operator is required to verify the rider age before permitting a rental. The minimum age shall comply with applicable provincial legislation.

11.4 Helmet Requirements

The shared service operator shall:

- Comply with all provincial helmet requirements;
- Provide helmet with each device
- Provide helmet safety information;
- Require riders to acknowledge applicable helmet requirements before commencing a rental; and
- Provide appropriate safety reminders where technology allows.

11.5 Single Rider

Shared E-Scooter rentals shall be limited to one rider. The Shared Service Operator shall require users to acknowledge through the application that only one (1) passenger is permitted.

12. User-Based Enforcement

Shared Service Operators shall use technology and contractual mechanisms as a primary means of managing user compliance.

The operator shall establish a graduated response that may include:

- In-app warnings;
- Educational reminders;
- Financial penalties where permitted by the user agreement and Vending Permit;
- Temporary account suspension;
- Additional safety education;
- Permanent removal of repeat offenders; and
- Termination of an active rental where technically possible.

13. Weather and Seasonal Restrictions

The Town may require shared micromobility services to be suspended during weather or surface conditions that create a significant safety risk.

The operator shall comply with temporary suspensions requested by the Town where the Town has lawful authority to impose the restriction.

The Town may establish seasonal operating dates as a condition of the Vending Permit.

14. Loss or Damage from Shared Micromobility Service

14.1 A shared service provider shall ensure that a person is available at all times to be contacted for the purpose of immediately addressing rider concerns, public concerns, including but not limited to relocation requests of the shared devices.

14.2 A Shared Service Operator shall, at their sole expense, maintain, rebalance, and charge all shared micromobility devices deployed or caused to be deployed by them and keep them in safe condition, such that they are not dangerous or hazardous to riders, traffic, pedestrians, or the public at large. This includes conducting regular inspections and repairing or replacing devices as needed.

14.3 Loss or damage resulting from shared micromobility devices deployed or cause to be deployed by a service operator is the responsibility of the service provider.

14.4 Damage to Town property in relation to shared micromobility services shall be promptly repaired at the sole expense of the Shared Service Operator upon notice of such damage from the Town.

14.5 A Shared Service Operator holder for a shared micromobility service shall be responsible to ensure that every shared micromobility device deployed or cause to be deployed is properly and safely parked whenever not in use. The Town reserves the right to remove any micromobility device not parked in accordance with the requirements of this policy. Any micromobility device confiscated by the Town may be arranged for pick-up with Town staff during regular business hours.

15. Enforcement of Vending Permit Conditions

Where a shared service operator fails to comply with the conditions of its Vending Permit, the Town may require corrective action.

Depending on the nature and severity of the non-compliance, the Town may:

- issue a written notice requiring correction;
- establish a deadline for corrective action;
- require additional operational controls;
- suspend a Vending Permit
- revoke a Vending Permit; or
- refuse to renew a Vending Permit.

The Town's enforcement approach shall focus on the operator's ability and responsibility to maintain the systems necessary for compliance.

16. Penalties

Any offences related to operation of an e-scooter, e-bike or other micromobility device will be enforced based on the penalties and process outlined in the Nova Scotia Motor Vehicle Act. Any additional offences specific to the E-Scooter, E-Bike and Shared Micromobility By-Law, a summary offence ticket for \$100 may be issued, in accordance with Section 505 of the Municipal Government Act.

CAO's Annotation for Official Policy Book

Date of Notice to Council Members Intent to Consider (Minimum 7 Days):

Date of Passage of Current Policy:

I certify that this Policy was adopted by Council as indicated above.

Chief Administrative Officer

Date

Schedule A – Penalties

Section	Offence	Penalty
7	Operating an e-scooter or e-bike in a prohibited area	\$100
8	Operating an e-scooter or e-bike above the applicable maximum speed	\$100
9	Parking or leaving an e-scooter or e-bike in a manner that obstructs an accessible route, ramp, accessible entrance, mobility device, or other accessibility feature	\$100
9	Parking or leaving an e-scooter or e-bike in a prohibited parking location	\$100
9	Parking or leaving an e-scooter or e-bike in a manner that creates a pedestrian or public safety hazard	\$100
9	Other violation of parking or accessibility requirements	\$100
Other	Contravention of a provision of this By-law for which no specific penalty is established	\$100

E-Scooter, E-Bike and Shared Micromobility By-Law

1. Definitions

1.1 Unless otherwise defined in this By-Law, words and expressions used in the By-Law have the same meaning as provided in the applicable provincial legislation and associated Town policy.

1.2 In this By-Law:

- a) By-Law Enforcement Officer – a person appointed or authorized by the Town to enforce municipal by-laws.
- b) Council – Council of the Town of Antigonish
- c) E-scooter – an electric kick scooter as defined in the Nova Scotia Motor Vehicle Act.
- d) E-bike – an electric bicycle as defined by the Nova Scotia Motor Vehicle Act.
- e) Micromobility Device – a small, lightweight, low speed electric personal transportation device designed for short distance travel.
- f) Shared Micromobility Service – a service that provides members of the public with access to e-scooters, e-bikes, or other approved micromobility devices for temporary or short-term use through an online booking application, mobile application, digital platform, or similar electronic system.
- g) Vending Permit – an annual permit issued by the Town of Antigonish authorizing a business to offer goods or services outside of an enclosed building.

2. Purpose

The purpose of this By-Law is to:

- a) Establish local requirements for the safe and responsible operation of e-scooters, e-bikes and other micromobility devices within the Town;
- b) Establish restrictions on the operation of these devices in certain areas;
- c) Protect pedestrians, people with disabilities and other users of public spaces;
- d) Establish requirements for the parking of shared micromobility devices;
- e) Establish a regulatory framework for shared micromobility services operating within the Town; and
- f) Provide a framework that allows the Town to manage shared micromobility services through licensing, operational conditions, technology controls, and user-based enforcement.

3. Authority

3.1 This By-Law is made pursuant to the authority granted to the Town under applicable legislation, including the Nova Scotia Municipal Government Act and S305B of the Nova Scotia Motor Vehicle Act.

3.2 Nothing in this By-Law shall be interpreted as permitting an activity that is prohibited by provincial legislation.

3.3 Where a requirement of this By-Law conflicts with a requirement of provincial legislation, the provincial legislation shall prevail.

3.4 The authority to regulate e-scooter and e-bikes under this by-law is intended to compliment and not replace the requirements of the Nova Scotia Motor Vehicle Act.

4. Application

4.1 This By-Law applies to:

- a) Persons operating privately owned e-scooters within the Town;
- b) Persons operating privately owned e-bikes within the Town;
- c) Shared micromobility services operating within the Town; and
- d) Operators of shared micromobility devices.

4.2 Nothing in this By-Law exempts a person from complying with any applicable provincial legislation, municipal by-law, traffic control device, sign, or other lawful requirement.

4.3 The requirements of this By-Law respecting Shared Micromobility Services apply in addition to the requirements of the Vending By-law and the associated policy.

5. General Operating Requirements

5.1 Every person operating an e-scooter, e-bike, or other micromobility device within the Town shall:

- a) Comply with all provincial legislation;
- b) Operate the device in a safe and responsible manner;
- c) Exercise reasonable care and caution around pedestrians and other road, and multi-use pathway users;
- d) Obey all applicable traffic control devices and signs; and
- e) Comply with the requirements of this By-Law.

5.2 Nothing in this By-Law authorizes the operating of an e-scooter, e-bike or other micromobility device in a manner that is otherwise prohibited under provincial legislation.

6. Operating Restrictions

6.1 A person shall not operate an e-scooter, e-bike or other micromobility device in any location where operation is prohibited by applicable provincial legislation or the E-Scooter, E-Bike, and Shared Micromobility Policy.

6.2 Persons operating an e-scooter, e-bike or other micromobility device within the Town shall comply with the operating restrictions and permitted areas established in the E-Scooter, E-Bike and shared Micromobility Operating Policy.

6.3 Where an operating restriction is intended to be a condition of a Shared Micromobility Service, the restriction may also be included as a condition for obtaining a Vending Permit.

7. Speed Management

7.1 Maximum operating speeds for e-scooters shall be established in the E-Scooter, E-Bike and Shared Micromobility Operating Policy.

7.2 Where required, maximum speeds may also be identified by signage or established as a condition of a Shared Micromobility Service's Vending Permit.

7.3 Nothing in this section authorizes an e-scooter to be operated at a speed greater than the maximum speed permitted under applicable provincial legislation.

8. Parking and Accessibility

8.1 Persons operating or parking an e-scooter or e-bike within the Town shall comply with the parking and accessibility requirements established in the E-Scooter, E-Bike and Shared Micromobility Operating Policy.

8.2 Where parking or accessibility requirements apply to a Shared Micromobility Service, the requirements may also be included as conditions of the operator's Vending Permit.

9. Individual Offences

9.1 Individual users who contravene a provision of this By-Law are guilty of an offence. Penalties for individual offences are established under section 505(2) of the MGA and 305B, 170A, 171, and 175(3) of the MVA.

9.2 Individual users may also be subject to fines, penalties and other enforcement measures under the Nova Scotia Motor Vehicle Act, including, but not limited to, the requirements and offences established under sections 69(4), 69(5), 100D(1), 170A, 170A(5), 170(B), 171, 172A, 172B, 172C, 172D and 172E.

9.3 Nothing in this By-Law limits the application or enforcement of the Nova Scotia Motor Vehicle Act or any other applicable legislation.

10. Shared Service Operator Offences

10.1 A Shared Micromobility Service operator shall comply with the requirements of this By-law, the E-Scooter, E-Bike and Shared Micromobility Operating Policy, and the terms and conditions of its Vending Permit.

10.2 A failure by a Shared Micromobility Service operator to comply with a condition of its Vending Permit constitutes a violation of the Vending By-law.

11. Administration & Enforcement

This By-Law may be enforced by a By-Law Officer for the Town of Antigonish or members of the Royal Canadian Mounted Police (RCMP) within their scope of their authority.

Date of First Reading:

Date of Advertisement of Intent to Consider:

Date of Second Reading:

Date of Advertisement of By-Law Passage and Approval:

I certify that this By-Law was adopted by Council and published as indicated above.

Randy Delorey
Chief Administrative Officer

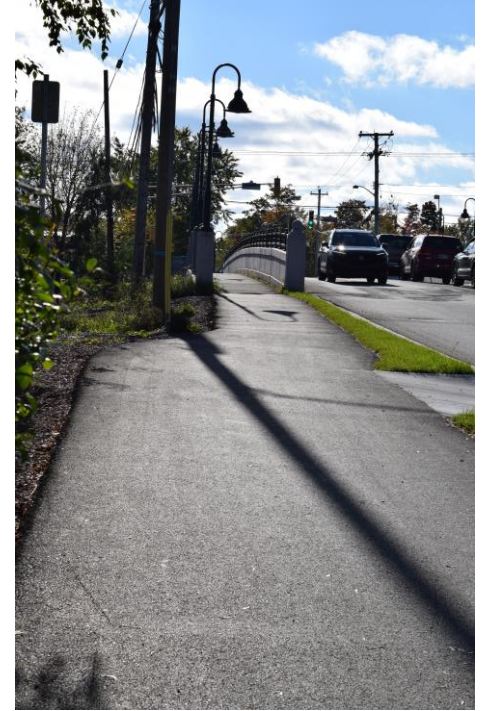
Date

26/27 Capital / Projects Update

Department of Infrastructure and Engineering
October 5th, 2026

Budget Overview

- Approved April 21st
- Total expected spending of \$19.5M
- Total expected external funding = \$7M
- Capital out of Revenue = \$2.1M
- Remainder = Utilities
- Overall slightly underbudget except STP
- Season wrap September 28th 2026
for public facing projects



What We've Been Doing

- Out of ~50 Tenders this year, the following are some of the critical or large value items that were in the budget
- The following slides are just a brief overview, not intending to spend a lot of time on any of them
- A large thank you to Lindsay Basinger, our Project Manager, who has now moved on to a position in the Federal Government

Source Water Wells

- Budget = \$1.5M
- Funding = ~\$560k HAF
- RAB approval Sept 29th, 2026
- Land MOU being finalized
- Potential Drilling Start Mid-Oct 2026



Bay Street Progress



Bay Street

- Budget = \$1,125,000
- Funding = ~\$667,000
- Completed August 2026
 - 1 Bay Street Retaining Wall
October 5th - 9th
- Slightly underbudget, all invoices not yet received.



West Street Progress



West Street

- Budget = \$1,576,881 (Phase 1+2)
- Funding = \$~950,000
- Phase 1 Completed June 2026
- Phase 2 Completed September 2026
- Final Deficiency Corrections Oct 2026
- Slightly Underbudget



AT Trail St. Ninian Street

- Budget = \$1,261,201
- Funding = ~\$906,000
- Tendered May 2026
- Completed September 2026
- Slightly Underbudget

Bonus Public Works valve replacement with BD Clifton's support





Pothole Patching

- Street Maintenance Budget = \$500,000
- Main Patching Tender issued June 2026, Cost = \$412,000 including HST
- Completed August 2026
- Further work planned for St Ninian, Bay, various other small areas – October 2026
- Will work to budget



Greening Drive

- Budget = \$150,000
- Completed September 2026
- Crew laid off end of September
- Cost Estimate = \$151,800
- Slightly overbudget



STP Recirculation

- Budget = \$165,000
- Cost Split (County) = \$55k
- Undertaken internally by PW and Facilities Staff
- Completed July 2026
- Assisted in odor reduction during a critical period
- Slightly Underbudget

STP: Aerators

- Budget = \$210,000
- Cost Split (County) = \$70k
- Actual Cost = \$222,560 net
- Installed July 31st – August 1st, 2026
- Odor resolved immediately following installation
- Slightly Overbudget



Residential Waste Collection

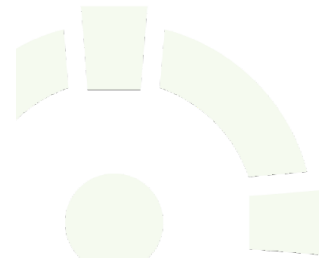
- Tendered July 2026
- On a 5-year cycle for public tender and evaluation
- Multiple bids received
- Significant savings realized for waste levy
- Significantly Underbudget



Tender Document

**TOWN OF ANTIGONISH
2026 RESIDENTIAL WASTE COLLECTION**

Set No: _____



July 2026

PW Equipment

- Budget = \$872,000
- New Plow Truck has arrived
- New Sidewalk Plow is on order, with expected arrival before January
- On Budget





Standing Offer for Engineering Services

- Tender closed Sept 2026, results under review.
- Attempting to consolidate services to reduce the number of tenders required in the future for design work.
 - Work to proceed under this contract this year:
 - Hawthorne Design
 - Wells Watermain Connection



REQUEST FOR PROPOSALS

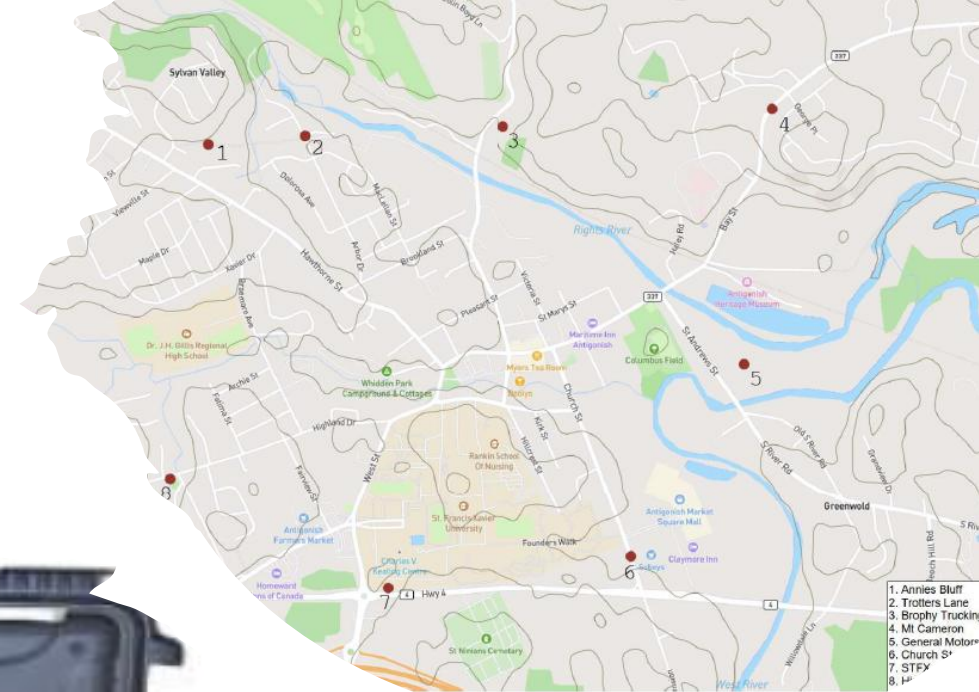
On-Call Engineering Design and Related Professional Services

Standing Offer for Municipal Infrastructure Assignments

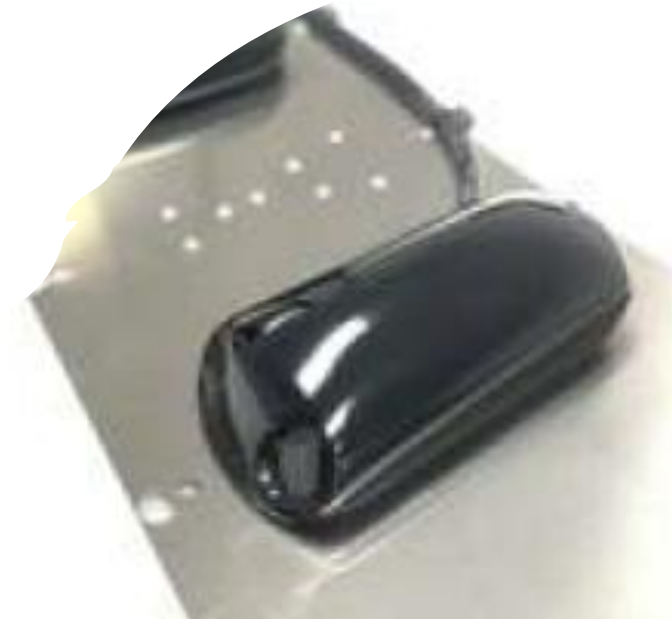
Issued by:	Town of Antigonish (TOA)
Department:	Infrastructure & Engineering
Contact Name:	Kyle Meisner
Email:	Kyle.meisner@townofantigonish.ca
RFP No.:	1908026
RFP Issued:	19 th of August, 2026
Responses Due:	9 th of September, 2026, before 2:00 p.m. Atlantic Time

Sewer Flow Study

- 26/27 Budget = \$150,000
- Funding = ~\$100,000
- Expected completion of data collection = October 2026
- Expected final report = January 2027
- Slightly Overbudget



Study locations



Parking and Traffic

- Budget = \$100,000
- A combined traffic and parking study RFP was issued August 2026 and was subsequently awarded to WSP.
- Assessments are underway for Main / St Ninian, College / Pleasant, and for a comprehensive downtown parking study.
- Assessments should capture the fall conditions, with students back in town and provide a good representation of actual parking surplus / deficit as well as intersection loading.
- Slightly Underbudget



REQUEST FOR PROPOSALS

Professional Traffic and Parking Studies

Traffic Studies at College Street & Pleasant Street and Main Street & St. Ninian St
Comprehensive Downtown Parking Study for the Municipal Core

Revision: August 24, 2026

Issued by:	Town of Antigonish (TOA)
Contact Name:	Grace Gillis - Manager of Public Works
Email:	grace.gillis@townofantigonish.ca
RFP No.:	
RFP Issued:	August 24, 2026
Responses Due:	September 8, 2026, before 2:00 p.m. Atlantic Time

STP Front End Screening and Aeration Upgrades

- Budget = \$4.92M (26/27)
- Approved Cost = \$7.15M with Avondale overage
- Funding = ~\$4.02M including County contribution
- Tender Closed May 2026
- Expected Completion Sept 2027
- Overbudget



Grid Modernization

- Budget = \$2,674,953
- Funding = \$299,905
- Substation complete and being commissioned
- First circuits coming online mid- October 2026
- On budget



What We Didn't Do:

- Roofs – Town Hall, Sewer Plant
 - Ran out of time and resources
- Some Water Capital – desludging, plant main PLC
 - Staffing shortage
- In-House Sidewalks – Pleasant + Other Location
 - Ran out of time to complete

Asset Management

- I would like to make this the focus of a future presentation
- Why is it important?
 - How do we know what needs replacing, and when?
 - How do we put together all these tables of costs and expected years?
- How can we do things better?
 - Define our approach through policy, plans and procedures
 - Put money towards creating and maintaining a database of everything the Town owns
 - Use software to predict when things will fail, and how much they will cost
 - Rather than just the Director's best guess

Questions we want you to think about:

- 27/28 Draft Project List
 - Are we missing anything?
 - Do you want to remove anything?
 - Do you agree on the "Large Rocks"?
 - Costs and "small rocks" will be discussed in later presentations
- And really:
 - Bay St vs James St for next year

	5 Year Plan		Confirmed Funding	TOA Funded Only	Potential Funding
5 Year Capital Plan	Updated Sept 2026				
	26/27	27/28	28/29	29/30	30/31
	YR1	YR2	YR3	YR3	YR3
Sewer Plant - Front End					
Sewer Plant - Back End / Capacity					
Source Water Wells					
Hospital Way					
PW Equipment					
College St Bridge		Design	Construction		
PW / EU / REC Buildings					
Town Hall					
Grid Modernization (EU)					
West St					
James St					
Bay St					
Hawthorne Design					
Hawthorne (Pleasant to Brookland)					
Hawthorne (Xavier to Pine)					
Hawthorne (Pine to MacDougall)					
Main St (Hawthorne to Church)					
Main St (Church to Elm)					
AT Project B (St. Ninian St)					
AT Project C (Columbus Field)					
Brierly Water Storage Tank					
Trunk Sewers					
STP Aerators					
Com/Dev Items					
Accessibility / Traffic / Parking					

Draft 27/28 Capital List

- Questions:
 - Are we missing anything?
 - Do you want to remove anything?
 - Do you agree on the "Large Rocks"?
- And really:
 - Bay St vs James St?

27/28 Capital Plan	Updated Sept 2026	
	27/28	
	YR2	
Sewer Plant - Front End		
Source Water Wells		
Hospital Way		
PW Equipment		
College St Bridge	Design	
PW / EU / REC Buildings		
Grid Modernization (EU)		
James St		
Bay St		
Hawthorne (Pleasant to Brookland)		
AT Project C (Columbus Field)		
Trunk Sewers		
STP Aerators		
Com/Dev Items		
Accessibility / Traffic / Parking		
Confirmed Funding	TOA Funded Only	Potential Funding

Discussion

To: Town Council

Submitted By: Megan King, Manager of Parks and Recreation

Date: Thursday, October 01, 2026

Subject: Dr. JJ Carroll Grant Recipients 2026

Origin

This memo is to provide an overview of proposed allotments of the 2026 JJ Carroll Grant Funding.

Background

As outlined in the Dr. JJ Carroll's estate, the purpose of the funding is to provide instruction for the young people of Antigonish, minor hockey, swimming, and track and field. If no applications are received from organizations that conduct these activities, funds may be made available to promote the general physical fitness and general well-being of young people in the Town of Antigonish. Earlier this year, the Town received correspondence from the Executive Trust for the Dr. JJ Carroll Estate. In this correspondence, it was indicated the estate had \$6,000 in cash funds available for 2026.

Recommendation

Based on the parameters of what was outlined in the JJ Carroll estate and the applications received, the following are the recommended allotments for 2026:

Group	Request	Recommendation
STFX Track and Field Club <i>*Funding for starting blocks and supporting material to teach proper track starting form.</i>	\$3,000	\$2,500
Town of Antigonish Swim Instructor Training <i>*Town forwards funding to the County to assist in cost of instructor training to run Antigonish Community Swim Programming.</i>	\$1,000	\$1,000
Quad County Female Hockey Association	\$5,000	\$2,500

<i>*Funding for additional opportunities for players to develop their skating, puck handling, shooting, positional play and goaltending skills through specialized instructional sessions and clinics.</i>		
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Motion:

Town Council approves the 2026 proposed allotment of the \$6,000 JJ Carroll Grant to the STFX Track and Field Club, Antigonish Community Swim Program, and Quad County Female Hockey Association.

To: Town Council
Chief Administrative Officer

Submitted by: Melanie Fougere, Municipal Clerk

Date: Thursday, October 01, 2026

Subject: Recreation Committee Council Vacancy

Background

At the February 18, 2025 Regular Town Council Meeting, Council appointed members to its committees and boards. At that time, the Recreation Committee was appointed with two members of Council, consisting of a Chair and one additional Councillor.

The Committee has continued to operate with this composition; however, a recent review of the Council Advisory Committee Policy identified that the Recreation Committee composition does not align with the requirements set out in the Policy.

Policy Provisions

Section 40 of the Town Council Advisory Committee Policy states that the Recreation Committee shall be composed of the following voting members:

- Three members of Town Council; and
- Two community members.

The current Committee composition includes only two Council representatives, resulting in one vacant Council position on the Committee.

Discussion

To bring the Recreation Committee into compliance with the Advisory Committee Policy, Council may wish to consider appointing an additional Councillor to fill the vacant position for the remainder of the current term.

Recommendation

That Council appoint one additional member of Council to the Recreation Committee in accordance with Section 40 of the Town Council Advisory Committee Policy.

Melanie Fougere

From: Melanie.Fougere@townofantigonish.ca
Subject: FW: EXTERNAL: Request for Letter of Support - October 9

From: Nicole Mann [REDACTED]
Sent: September 30, 2026 9:58 AM
To: Randy Delorey <Randy.Delorey@townofantigonish.ca>; Sean Cameron <sean.cameron@townofantigonish.ca>
Subject: EXTERNAL: Request for Letter of Support - October 9

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Mayor Cameron and Mr. Delorey,

As we move into the next stage of planning for Naomi Society's Second Stage Housing project at Sugarloaf, we are preparing our application to Build Canada Homes for capital funding. We are reaching out to our valued partners to ask if you would be willing to provide a letter of support for the project to include with our application.

The project will create 10 affordable, purpose-built apartments for women and children fleeing violence, with Naomi Society supports located onsite. The project will provide not only safe and stable housing but also access to trauma-informed supports such as safety planning, counselling, advocacy, legal and community referrals, outreach and education. With the ongoing housing shortage and the growing need for safe housing for those leaving violence, we believe this project will make a lasting difference for women, children and the broader community.

Your support and partnership have been important to us as we have worked toward this point, and a letter from you would help demonstrate the strong community collaboration behind the project. The letter does not need to be lengthy, we are looking for 2–3 paragraphs that speak to your organization's knowledge of Naomi Society's work, the need for this project, your connection or support for the project, and why you believe it will benefit our community. We would be grateful if you could provide the letter by **October 9, 2026**, so that we can include it with our application.

Thank you for considering this request and, more importantly, for the continued support and partnership you provide to Naomi Society and the women and children we serve.

Much appreciated, Nicole

Nicole Mann

Executive Director, Naomi Society

"Every woman's success should be an inspiration to another. We're stronger when we cheer each other on." Serena Williams

To: Town Council
Chief Administrative Officer

Submitted by: Melanie Fougere, Municipal Clerk (on behalf of Council)

Date: Thursday, October 01, 2026

Subject: Councillor & Committee Reports

1. Councillor Reports

The following is a compilation of Councillor Reports submitted by Councillors for inclusion in the Committee of the Whole Council Agenda Package. Reports reflect activities, meetings, and events attended by members of Council since the last meeting. Only reports received have been included.

Councillor Diane Roberts

Meetings and Events Attended

Special Council Meeting
Committee of the Whole Meeting
Nominations Meeting
Regular Monthly Town Council Meeting
CAO Performance Review Meeting
Recreation Committee Meeting
Alternative Resource Energy Authority (AREA) Meeting
Joint Town and County Council Meeting
Police and License Committee Meeting
Antigonish Tourism Meeting
Antigonish Community Transit Meeting

Councillor Juanita Pelly

Meetings and Events Attended

Committee of the Whole Meeting – September 1
Regular Monthly Town Council meeting – September 15
JD Strategy meeting – September 17
Quality, Safety & Governance Comm (RK) – September 21
Recreation Committee Meeting – September 22
Special Council Meeting – September 22
Joint Town and County Council Meeting – September 23
RK board meeting and Annual AGM for the RK – September 24

MacQuarrie Pharmasave Grand Opening – September 28

Councillor Patrick McKenna

Meetings and Events Attended

Eastern District Planning Commission (EDPC) Board Meeting (attended as alternate)
Pictou Antigonish Regional Library (PAARL) Board Meeting
Pictou Antigonish Regional Library (PARL) Library Provincial Conference
CAO Performance review session
RK Steering committee, Board Meeting and AGM
Town and County Joint Council Meeting
Police and Licensing Committee Meeting

2. Committee Reports

The following is a compilation of Committee Reports submitted by Councillors in their capacity as Committee Chairs or representatives for inclusion in the Committee of the Whole Council Agenda Package. Reports reflect committee activities, discussions, and updates from recent meetings. Only reports received have been included.

Councillor Diane Roberts

Police and License Committee Report

Councillor Roberts expressed appreciation to Kate MacInnis, Director of Community Development, for her work on the proposed E-Scooter By-Law. Committee members appeared satisfied with the content of the by-law and discussed forwarding it to Council for review and consideration.

Staff Sgt. Kimberly Hillier and Sgt. James Jessome provided feedback on the proposed by-law. Discussion highlighted the importance of appropriate signage and speed controls through the rental application if e-scooters are permitted on shared-use facilities.

An update was provided regarding StFX Homecoming. Numerous events are planned, with efforts focused on encouraging students to participate in activities on campus. The recent door-to-door student outreach initiative was viewed positively and was considered successful.

The Town's Traffic Authority, Kyle Meisner, advised that the final Downtown Core Accessibility Parking Assessment report has been received. The report recommends additional accessible parking spaces, and it was noted that accessible parking spaces on Main Street will be significantly larger to meet current standards.

An update was provided on the Pedestrian Beacon Review, with tender results currently under review.

Speed sign data collected on Bay Street indicated improved compliance with posted speed limits, although higher speeds continue to be observed during certain periods of the day.

The Committee was advised that both parking kiosks are operating well.

New No Parking signage has been installed on College Street and is now in effect. Additional parking and traffic-related concerns in other areas of Town continue to be reviewed.

Recommended Motions from the Police and License Committee

Motion 1: That the Police and License Committee recommend that Town Council direct the CAO to send a letter to the Strait Regional Centre for Education (SRCE) requesting that designated school bus routes be identified.

Motion 2: That the Police and License Committee recommend that Council review the proposed E-Scooter Policy and E-Scooter By-Law at the next Committee of the Whole meeting.

Motion 3: That the Police and License Committee recommend that Breamore Avenue gets analysed to see which would be the best side of the street for parking and this discussion moves to the Committee of the Whole on October 6 to be advised through to the traffic authority.

Councillor Juanita Pelly

Recreation Committee Report

The Recreation Committee continues to be active with a number of initiatives, programs, and facility updates underway.

The Dr. J.J. Carroll Grant Program remained open for applications until September 29. The Committee is also exploring opportunities to introduce sledge hockey programming in the community.

Ms. Kate MacInnis, Director of Community Development is exploring options for improvements to Greening Drive Park.

Ms. Alana MacKay, Active Living Coordinator concluded the Summer Camp Program on August 21, noting that the summer camps went very well and that staff will explore partnership opportunities with Autism Nova Scotia.

Recreation programming continues to see strong participation. The Multisport Program filled all 60 available spaces within 10 minutes and established a waitlist of 19 participants. The Moving and Mingling program also filled quickly after registration opened on September 16. The "Ignite Your Light" program, which focuses on yoga and female empowerment, has expanded to two five-week programs, one for students in Grades 5 and 6 and another for students in Grades 7 and 8.

The Committee received updates on several recreation initiatives including trail development behind SAJS/AEC, which will incorporate a storybook trail, and the transfer of the equipment loan program to Play Finder. This initiative is a coordinated effort between the Town, Play Finder, and the County

to simplify equipment bookings for residents. Additional updates will be provided once the program transition has been completed.

Ms. MacKay has been a tremendous asset to the Recreation Department and will be missed as she begins a one-year leave.

The Committee recently welcomed Megan King, Manager of Parks and Recreation. Megan has provided a comprehensive overview of recreation operations and initiatives since joining the Town on August 10 and has already proven to be a valuable addition to the Recreation Department.

Several park and facility improvements are underway. Six new garbage receptacles and six benches have been received and installations are ongoing. The Central Field speaker was replaced on August 17, and testing of the sound system continues. At Columbus Field, a new mixing board and microphone have been installed. Work continues to address ongoing issues with the Central Field scoreboard.

A quote of \$3,692.08 has been received for a replacement engine for the Green Diamond mower, which is essential for field maintenance operations.

The Committee also received numerous facility updates, including:

- Columbus Field swings were inspected following a complaint and were determined to be safe.
- A sewer backup at the splash pad on September 14 was addressed.
- A survey is underway for Greening Park.
- Additional garbage receptacles will be installed near the Pride railing at Cairn Park.
- Safety and insurance considerations related to grind and roll-on rails at the Skatepark are being reviewed.
- Options for replacing the shed at the Dog Park with a shaded structure are being explored.
- Rose bushes along Chisholm Street pathways have been trimmed.
- Discussions continue regarding future turf renewal at the Regional Turf Field.
- Revisions to the Debbie Crouse commemorative plaque for the Sandlot Baseball Field are underway.
- Repairs have been completed to the shed window at Softball Field No. 2.

Megan King is also exploring the possibility of installing a batting cage at the ball field. The project is in its early stages, with staff reviewing options in other communities and obtaining preliminary cost estimates.

A sincere thank you to the Recreation staff and Committee members for their continued hard work and dedication to recreation services in our community.