

**Regular Town Council
June 18, 2018
Town Council Chambers**

Present

Mayor L. Boucher
Deputy Mayor D. Roberts
Councillor W. Cormier
Councillor M. Farrell
Councillor A. Murray
Councillor D. MacInnis
Councillor J. MacPherson

Also Present

CAO J. Lawrence
D. Wilson, Deputy Clerk
S. Scannell, Special Projects Coordinator

Media

Call to Order

Mayor L. Boucher called the meeting to order at 6:04 PM.

Approval of Agenda

"It was Moved and Seconded that the Agenda be approved as circulated." Motion carried.

Approval of Minutes

"It was Moved and Seconded to approve the Minutes of the Regular Council meeting held May 28, 2018." Motion carried.

Presentation

- 2018 National Special Olympics (Co-Chair C. Chisholm & M. Quinn)
Mayor L. Boucher called on C. Chisholm & M. Quinn along with all of Council for a financial presentation and photo opportunity for the 2018 National Special Olympics.

C. Chisholm and Quinn provided Council with an update on activities related to the upcoming 2018 National Special Olympics.

- First Reading; Proposed Development Agreement DA 1.18
Mayor L. Boucher called on S. Day, Planner, to provide an overview of a Development Agreement proposed for 74-76 Church Street.

Council was presented with various details of the proposed project via a PowerPoint presentation.

S. Day spoke to specific matters that Council must consider under section P-8.2.5 of the Municipal Planning Strategy, as well as the Town's Strategic Plan. Council was further advised on the need for smaller units which would likely lead to less vehicular traffic given the close proximity of the proposed development to downtown.

Council was presented with an overview of the initial proposal and current proposal. S. Day noted that the area is prone to storm water run-off that will have to be managed.

The current proposal was presented including details on the interior. Council was provided with details on accessibility, noting all 6 entrances are accessible with one of the lower units being barrier-free.

In response to a query from Mayor L. Boucher, S. Day noted that the public hearing may be held during the next Council meeting.

Mayor L. Boucher took the opportunity to thank S. Day for his service to the Town over the past number of years.

Business from Minutes

There was no Business from the Minutes.

New Business

Eastern District Planning Commission (EDPC)

Mayor L. Boucher spoke briefly to the transition of Planning and Building services to the Eastern District Planning Commission.

- Roundtable Introductions and Welcome; J. Bain, Director, Eastern District Planning Commission.

Roundtable introductions took place with J. Bain, and he took the opportunity to recognize his former co-worker, S. Day.

J. Bain provided background details as to how the Town had come to be part of the Eastern District Planning Commission, noting it was a unanimous agreement by the other partners of EDPC.

J. Bain provided details as to how the transition would take place and spoke to various meetings that have and will be taking place.

- Appointments to the EDPC Board of Directors (two (2) Councillors plus one (1) Alternate J. Bain noted he required two (2) voting Board members, plus the CAO as an advisor to be appointed to the EDPC Board and provided details on meetings and personnel. He noted he would also require the appointment of his staff in order for them to provide services to the Town and outlined details on the status of his staff.

It was noted that an open house will be held in the Town's Council Chambers on July 3rd. J. Bain noted that the addition of the Town as a partner is an important example of inter-municipal agreements.

J. Bain responded to queries related to dangerous and unsightly premises.

"It was Moved and Seconded to appoint Mayor L. Boucher and Councillor W. Cormier to the EDPC Board and Councillor D. MacInnis as an alternate." Motion carried.

“It was Moved and Seconded to appoint the staff of the Eastern District Planning Commission to provide services for Planning, Building Inspection, Dangerous and Unightly Premises, Special Constable, and Fire Inspection for the Town of Antigonish.” Motion carried.

A photo opportunity took place with J. Bain and all of Council.

- Municipal User Fees Policy – Amendments – S. Scannell
S. Scannell provided details on changes to the Municipal User Fees Policy as part of the transition to the Eastern District Planning Commission. He noted Section 4.1 deals with costs associated with Planning and Building Services. He noted that Council would also have to consider amendments to other By-laws that may be impacted.

S. Scannell provided examples of the cost differences between the current fees of the Town of Antigonish compared to those of EDPC.

“It was Moved and Seconded to amend the Municipal User Fees Policy to be in keeping with those of the Eastern District Planning Commission.” Motion carried.

Correspondence

Staff Reports

- CAO Report

CAO J. Lawrence requested Council refer to the CAO report prior to the discussion on the information sent out Sunday.

Councillor W. Cormier questioned the status of paving, as well as whether the Town would be moving toward ‘smart meters’, as was recently approved for Nova Scotia Power Inc. by the Utility and Review Board. CAO J. Lawrence noted they are exploring options.

Council was provided with details and proposed changes to the Planning Advisory Committee Policy.

“It was Moved and Seconded that the Town of annul the current Planning Advisory Committee effective July 1, 2018, and reconvene the Committee as outlined in the report from the CAO.” Motion carried.

CAO J. Lawrence noted that the current Human Resource Policy provides the CAO the opportunity to increase the salary of an acting senior staff member, but with no specific financial direction.

“It was Moved and Seconded that the Acting Manager of Accounting be provided an interim salary equal to the mid-point between his current salary and Level I on the Director of Corporate Services grid effective after he has served 30 days in the acting position and concluding when the new Director of Corporate Services begins employment with the Town.” Motion carried.

“It was Moved and Seconded that the Human Resources Manual be updated to reflect that individuals acting in a more senior position be reimbursed at the mid-point between his/her current pay grid and Level I of the acting pay grid effective after serving 30 days in the acting position and concluding when the person is no longer in the acting position.” Motion carried.

Committee Reports

- **CACL Correspondence**

Mayor L. Boucher provided details on a request for financial assistance.

“It was Moved and Seconded to provide the CACL with \$7,500. to assist them with an air conditioning system.” Motion carried.

- **Recreation**

Councillor M. Farrell provided Council with details of the Wee Lads and & Lassies program, ballfields being upgraded, work on a new cairn and volunteers for the 2018 National Special Olympics. She reported on the status of other events, including the art fair which will be starting this coming Friday.

“It was Moved and Seconded to accept the person or persons nominated by the Recreation Committee to receive the 2018 Good Neighbor Award.” Motion carried.

- **Accessibility Committee**

Councillor D. MacInnis advised he had nothing to report.

- **Police & Licensing (P&L) Committee**

Deputy Mayor D. Roberts reported from the previous P&L meeting including details on clean-ups within the Town. She noted the mobile speed sign is in operation, and soon to be moved. She requested that Council inform by-law staff know if speeders are noted. Council was advised that water-based paint is being used for line painting three (3) times/yearly, and that there will likely be an increase in crosswalk flags subject to budget, and perhaps new flags on Highland Drive where it intersects Fatima Street.

- **Beautification and Land Rehabilitation Committee (BLRC)**

Councillor A. Murray provided an overview from the last BLRC meeting including trees, a new funding program by the province for streetscaping projects, for which the Committee will be looking for funding for a design study for Adam Street and upgrades to the entrance to the Landing.

In response to Councillor A. Murray, S. Scannell noted the hanging baskets have been delayed due to recent weather and risk of frost.

- **Waste Management/RCMP Advisory Committees**

Councillor J. MacPherson noted from his previous Waste meeting that discussion took place on the use of re-usable bags and mugs. He noted that on June 30th the streets are being cleaned up prior to Highland Games.

Councillor J. MacPherson advised that during the month of July RCMP will be paying particular attention to speeds in construction zones.

- **Planning Advisory Committee (PAC)**

Mayor L. Boucher reiterated S. Day's contribution to the Town and to the Town's Planning documents. She noted there would be one more PAC Meeting planned prior to the departure of S. Day.

Councillor J. MacPherson, noted that on September 14 & 15, 2018 people will be able to put things at curb to 'Care and Share', and that there would be further details in the local paper as the date approaches.

At 7:20 PM the meeting was adjourned.

Mayor

Chief Administrative Officer