
MEETING: Public Hearing & Regular Council

DATE: May 21, 2024

TIME: 6:00 PM

LOCATION: Town Council Chambers

AGENDA

Public Hearing

- Development Agreement, 56 Highland Drive, Antigonish
- Amendments to the Town of Antigonish Municipal Planning Strategy and Land Use Bylaw
- Development Agreement, 23 Main Street, Antigonish

1. Call to Order

2. Approval of Agenda

3. Approval of Minutes

- Regular and In Camera Council Meeting Minutes of April 15 2024, Special In Camera Minutes of May 6, 2024, Special Council Minutes of May 13, 2024, epoll Minutes of April 18th, April 23rd (x3), and April 29, 2024

4. Proclamations/Presentations/Flag Raising

- Antigonish Highland Society Presentation; D. Cochrane, C.A. MacKenzie & T. MacIsaac
- M. Barkhouse Re: Town of Antigonish Electric Utility General Rate Application and Nova Scotia Utility and Review Board Compliance Filing
- Flag Raising Request – Pride Antigonish, June 3-12, 2024
- Filipino Cultural Society – June 12-28, 2024

5. Business from Minutes

- Policing Costs Re: St. Patrick's Day Event (Deputy Mayor W. Cormier)

6. New Business

- 2024 Municipal Election (M. MacDonald)
- Appointment to Waste Management Committee (Councillor D. Roberts)
- Ice Bucket Challenge (Mayor L. Boucher)

7. Correspondence

8. Staff Reports - CAO Report

9. Committee Reports

**Regular Council Meeting
April 15, 2024
Town Council Chambers**

Present

Mayor L. Boucher
Councillor S. Cameron
Councillor M. Farrell
Councillor A. Murray
Councillor D. MacInnis
Councillor D. Roberts

Absent with Regret

Deputy Mayor W. Cormier

Call to Order

Mayor L. Boucher called the meeting to order at 6:00 PM.

Approval of Agenda

"It was Moved and Seconded to approve the agenda with additions." Motion carried.

Approval of Minutes

"It was Moved and Seconded to approve the Regular Council meeting Minutes of March 18, 2024." Motion carried.

Proclamations/Presentations/Flag Raising

- Access Awareness Week: Request to Raise Flag May 26-June 1, 2024

"It was Moved and Seconded to approve the request to raise the Access Awareness flag as requested." Motion carried.

- Heart Failure Awareness Week (May 5-11, 2024) Proclamation

Mayor L. Boucher read aloud and signed the proclamation declaring May 5-11, 2024, Heart Failure Awareness Week.

- Moose Hide Campaign Proclamation

Mayor L. Boucher spoke to the Campaign, read aloud the proclamation and declared May 16, 2024, as Moose Hide Campaign Day. She noted pins have been ordered for staff and council related to the campaign.

- Introduction – Mayor L. Boucher welcomed Interim CAO M. MacDonald and provided details on his employment history prior to being employed with the Town of Antigonish.

New Business

- Date for May Council Meeting

Mayor L. Boucher noted that as the regular council meeting date falls on a holiday it would have to be changed.

"It was Moved and Seconded that the May 2024 regular council meeting be held on Tuesday, May 21, 2024." Motion carried.

- Recommendation for 1st Reading from Planning Advisory Committee (PAC) Re: Development Agreement – 56 Highland Drive, Antigonish

Further to a recent Planning Advisory Committee meeting, Councillor M. Farrell put forth the following motion:

“That the Town of Antigonish enter into a Development Agreement with AA Harbour Enterprises Ltd. at 56 Highland Drive, PID 01221290, for a ten-unit apartment building with six one-bedroom apartments located on the main floor and four 2-bedroom units located on the second floor, and that a six foot fence be erected to create a light barrier from the parking area adjacent to the neighbouring property, and that Town Council give First Reading and Schedule a Public Hearing to be held on Monday, May 21, 2024”.

Discussion took place with reference to a ‘spring’ on the property and it was noted that it is expected that there will be improvements to the property.

- Chief Administrative Officer (CAO) Position

“It was Moved and Seconded that the Town advertise for a permanent CAO.” Motion carried.

- World Central Kitchen

Councillor M. Farrell referred to the World Central Kitchen which came to the Town to feed people during Fiona and details on where they set up and cooked meals for people throughout the town and county. She noted that seven members of this organization were recently killed in Gaza.

The names and where the representatives were from were read aloud and a moment of silence took place in recognition of these volunteers.

Mayor L. Boucher further recognized the work carried out by the World Central Kitchen.

- Federation of Agriculture Lease with Town/County

Interim CAO M. MacDonald spoke to a need to have a lease with the Federation of Agriculture renewed with additional housekeeping matters including security, insurance and cleaning.

“It was Moved and Seconded that Council approve a lease agreement between the Town of Antigonish, Municipality of the County of Antigonish and the Antigonish Guysborough Federation of Agriculture with amendments as proposed by CAO M. MacDonald.” Motion carried.

- Offshore Energy

Councillor M. Farrell noted she accepted a position on the Strait of Canso Offshore Task Force and provided details on the purpose of the task force, and provided details on activities and the partners involved.

Correspondence

- HOW Club Re: Property Taxes

“It was generally agreed that HOW Club correspondence be considered during budget deliberations.” Motion carried.

- C. Morrow Re: Solar Garden

Correspondence from C. Morrow regarding the solar garden was introduced along with a response from M. Barkhouse, Director of Corporate Services.

As requested, the Deputy Clerk agreed to ensure a copy of the response from M. Barkhouse is forwarded to C. Morrow.

- Mayfest

Correspondence was received requesting funding for the upcoming Mayfest. Mayor L. Boucher agreed to distribute the letter to Council.

B. Collier agreed to review Council's past contributions to Mayfest.

Staff Reports

- CAO Report

"It was Moved and Seconded to accept the CAO Report as presented." Motion carried.

Committee Reports

- Pictou Antigonish Regional Library

While not related to a committee matter, Councillor S. Cameron advised that a property owner on Brierly Brook Road indicated a fire hydrant in that area appears to still be leaking.

In response, K. Proctor, P.Eng., Director of Public agreed to look further into the matter.

- Eastern District Planning Commission (EDPC)

Councillor M. Farrell advised that on April 3rd she attended an EDPC board meeting, and that a motion arising from an April 8th Planning Advisory Committee had been put forth earlier during this meeting.

- Accessibility Committee/Emergency Management Committee

Councillor D. MacInnis indicated he had nothing to report.

- Waste Management Committee

Councillor D. Roberts referred to a Waste Management meeting held on March 27th and provided details on changes to extended producer responsibilities, noting requirements are coming by October 2024.

Details were provided on a St. FX Groundskeeper replacement on the Waste Management Committee.

It was noted that no applications were received to sit on the waste management committee. It was suggested again promoting the call for membership in social media and the local paper.

It was noted that the Canadian Association for Community Living (CACL) will be working on a program to divert materials from on and off campus students. A sea can will be available on campus, with donations going to CACL.

Council was advised that a Town waste clean-up is being scheduled for the end of the month. Councillors were welcomed to participate.

- Antigonish Heritage Museum

Councillor A. Murray provided a PowerPoint presentation and details on a proposal to have the 'Peace By Chocolate' building relocated to the area of the Antigonish Heritage Museum.

It was suggested that the Museum Board may come back to request financial assistance with the proposal.

It was generally agreed to seek additional information and it was suggested that the lease term be looked at beyond three (3) years.

Councillor A. Murray provided details on the Town/Council/Patnqked inaugural tri-council meeting and details arising from a conversation he had with Chief Corey Julian. He presented a proposed Welcome to Downtown Antigonish sign, (including the proper name for Antigonish in Micmac). Details were provided on the original place names in Nova Scotia.

Proposed signs were presented and it was noted the sign features the approved colours for marketing the Town.

Discussion took place. Councillor A. Murray acknowledged staff for their assistance on this project as well as the museum curator.

- Pictou/Antigonish Regional Library (PARL)

Councillor S. Cameron provided details on the following:

- Antigonish County Learning Association (ACALA) – lunch and learn this Wednesday – A roof over your head
- PARL Board -success ful for 3rd year in a row for virtual care provider.
- Continued funding for community pantry.

In response to a question from Mayor L. Boucher, K. MacInnis provided details on when the Micmaq signage might be put in place.

Councillor D. Roberts reported that the flower bed in front of the museum needs to be painted and 2-3 boards need to be replaced and questioned if the Town provide funding to replace the boards. Councillor D. Roberts was requested to share an email for financial request.

"At 7:01 PM it was Moved and Seconded to adjourn." Motion carried.

In Camera Council Meeting
April 15, 2024
Town Council Chambers

An In Camera Town Council meeting was held to discuss personnel matters, contract negotiations, and/or the sale, acquisition, or lease of municipal lands, and /or information subject to solicitor-client privilege.

Special In Camera Council Meeting
May 6, 2024
Town Council Chambers

An In Camera Town Council meeting was held to discuss personnel matters, contract negotiations, and/or the sale, acquisition, or lease of municipal lands, and /or information subject to solicitor-client privilege.

**Special Council Meeting
May 13, 2024
Town Council Chambers**

Present

Mayor L. Boucher
Deputy Mayor W. Cormier
Councillor S. Cameron
Councillor M. Farrell
Councillor A. Murray
Councillor D. MacInnis
Councillor D. Roberts

M. MacDonald, Interim CAO
M. Barkhouse, Director of Human Resources
S. Long, Communications
D. Wilson, Deputy Clerk

Also Present

Delegates

Call to Order

Mayor L. Boucher called the meeting to order at 4:30 PM.

Approval of Agenda

"It was Moved and Seconded to approve the agenda as presented." Motion carried.

Solar Garden

Mayor L. Boucher

The following motion was put forth:

"That Council approve the revised budget of up to \$8 million dollars for the community solar garden (with the Federal government contributing 2.2 million and the Provincial government 1.8 million dollars) and directs AREA to complete the project as directed by the project's insurance broker." Motion carried.

Brief discussion took place on cost-sharing, the use of a brownfield site and possible a possible start-up time frame.

At 4:37 PM the meeting was adjourned.

Epoll
April 18, 2023

Present

Mayor L. Boucher
Deputy Mayor W. Cormier
Councillor S. Cameron
Councillor M. Farrell
Councillor A. Murray
Councillor D. MacInnis
Councillor D. Roberts

K. MacInnis, Director of Community Development

K. MacInnis called the meeting to order noting it was a duly called epoll meeting, provided details on a request from St. Martha's Hospital Auxiliary, and put forth the following motion:

"That Town Council provide \$1,000 to the St. Martha's Regional Hospital Auxiliary in support of Mayfest, which is being held on May 11, 2024." Motion carried.

The meeting was adjourned.

Epoll
April 23, 2023

Present

Mayor L. Boucher
Deputy Mayor W. Cormier
Councillor S. Cameron
Councillor M. Farrell
Councillor A. Murray
Councillor D. MacInnis
Councillor D. Roberts

M. Barkhouse, Director of Corporate Service

M. Barkhouse called the meeting to order noting it was a duly called epoll meeting and put forth the following motion:

“That Town Council accepts the new Interim CAO contract for Marvin MacDonald.” Motion carried.

The meeting was adjourned.

Epoll
April 23, 2023

Present

Mayor L. Boucher
Deputy Mayor W. Cormier
Councillor S. Cameron
Councillor M. Farrell
Councillor A. Murray
Councillor D. MacInnis
Councillor D. Roberts

M. Barkhouse, Director of Corporate Service

M. Barkhouse called the meeting to order noting it was a duly called epoll meeting and put forth the following motion:

"That Council accept the Interim Chief Administrative Officer's recommendation for the Acting Chief Administrative Officer salary be paid to the Deputy Clerk retroactive from February 5, 2024 to March 22, 2024, forgoing the 30-day effective period." Motion carried.

The meeting was adjourned.

Epoll
April 23, 2023

Present

Mayor L. Boucher
Deputy Mayor W. Cormier
Councillor S. Cameron
Councillor M. Farrell
Councillor A. Murray
Councillor D. MacInnis
Councillor D. Roberts

M. Barkhouse, Director of Corporate Service

M. Barkhouse called the meeting to order noting it was a duly called epoll meeting and put forth the following motion:

“That Town Council provides \$1,000.00 from the discretionary fund to the Antigonish Junior B Bulldog hockey team in support of travel to the Don Johnson Memorial Cup in Newfoundland.”
Motion carried.

The meeting was adjourned.

Epoll
April 29, 2023

Present

Mayor L. Boucher
Deputy Mayor W. Cormier
Councillor S. Cameron
Councillor M. Farrell
Councillor A. Murray
Councillor D. MacInnis
Councillor D. Roberts

K. MacInnis, Director of Community Development

K. MacInnis called the meeting to order noting it was a duly called epoll meeting, provided details on a request from the Victorian Order of Nurses (VON) and put forth the following motion:

“That Town Council approve the raising of the VON Flag from May 22-27 in recognition on VON Week 2024.” Motion carried.

The meeting was adjourned.

[View results](#)

Respondent

9

Anonymous

03:46

Time to complete

Applicant Information

1. Community Group/Organization Title:

PRIDE ANTIGONISH

2. Applicant Name:

JOHN PELLERIN

3. Email:

john.pellerin@townofantigonish.ca

4. Address:

7 Court Street Antigonish NS

5. Postal Code:

B2G 1Z7

6. Phone:

902-870-7503

Request Details

7. Please indicate your request:

- Flag
- Lamp Post Banner
- Other

8. What type of event does your request coincide with?

- Parade
- Community Event
- Designated Month
- Memorial Recognition
- Festival/Celebration
- Other

9. Please indicate the date(s) your organization would like to have you flag/banner request fulfilled.

Flag/Banner Request Start Date:

June 3rd, 2024

10. Flag/Banner Request End Date:

June 12th, 2024

11. Does your event require an official flag raising ceremony with Mayor and Council?

- Yes
- No

12. Additional information: (Please provide an overview of your request and how the addition of a flag to Chisholm Park or lamp post banners will benefit your event, celebration, or memorial).

Brings awareness to our organization.

Permissions

Special Considerations

- Flags will be flown at Chisholm Park.
- Banners must be designed to be 18 inches by 44 inches and be made from vinyl material. Banners must be designed and installed to the standard set by the Town.
- The Town reserves the right to inspect any flag or banner prior to placement on Town owned property. Flags or banners will not be placed by the Town if:
 - i) The material is tattered, frayed, damaged or detracts from the beautification of the Town.
 - ii) The flag or banner promotes discrimination or philosophy or seek values are deemed to be divisive or discriminatory.
 - iii) The flag or banner contradicts the guidelines in place in the Town's Special Events Planning Guide.
 - iv) No flag or banner can be suspended across the street.

Declaration

I, the undersigned, have read, understand, and agree to the conditions and policies in this contract hereby accept the same on behalf of the said members of the organization or group. I acknowledge and agree that the Town will make the final decision on this flag/banner request.

13. Signature:

John Pellerin

14. Date:

2024-05-10

Application Submission

Please submit your completed application and all associated supporting documentation to the following contact:

Shannon Long
Marketing and Communications Officer
Town of Antigonish
274 Main Street
Antigonish, Nova Scotia B2G 2C4

shannon.long@townofantigonish.ca
902-318-9245

View results

Respondent

6 Anonymous

07:04

Time to complete

Applicant Information

1. Community Group/Organization Title:

Filipino Cultural Society of Nova Scotia

2. Applicant Name:

Pearl Giri

3. Email:

Pearl.79giri@gmail.com

4. Address:

37 viewville st. Antigonish Nova Scotia

5. Postal Code:

B2G1E1

6. Phone:

902-3182506

Request Details

7. Please indicate your request:

Flag

Lamp Post Banner

Other

8. What type of event does your request coincide with?

- Parade
- Community Event
- Designated Month
- Memorial Recognition
- Festival/Celebration
- Other

9. Please indicate the date(s) your organization would like to have your flag/banner request fulfilled.

Flag/Banner Request Start Date:

June 01 , 2024

10. Flag/Banner Request End Date:

June 30 , 2024

11. Does your event require an official flag raising ceremony with Mayor and Council?

- Yes
- No

12. Additional information; (Please provide an overview of your request and how the addition of a flag to Chisholm Park or lamp post banners will benefit your event, celebration, or memorial).

In Celebration of 125th year Philippines Independence Day

Permissions

Special Considerations

- Flags will be flown at Chisholm Park.
- Banners must be designed to be 18 inches by 44 inches and be made from vinyl material. Banners must be designed and installed to the standard set by the Town.
- The Town reserves the right to inspect any flag or banner prior to placement on Town owned property. Flags or banners will not be placed by the Town if:
 - i) The material is tattered, frayed, damaged or detracts from the beautification of the Town.
 - ii) The flag or banner promotes discrimination or philosophy or seek values are deemed to be divisive or discriminatory.
 - iii) The flag or banner contradicts the guidelines in place in the Town's Special Events Planning Guide.
 - iv) No flag or banner can be suspended across the street.

Declaration

I, the undersigned, have read, understand, and agree to the conditions and policies in this contract hereby accept the same on behalf of the said members of the organization or group. I acknowledge and agree that the Town will make the final decision on this flag/banner request.

13. Signature:

Pearl Girl

14. Date:

April 02 , 2024

Application Submission

Please submit your completed application and all associated supporting documentation to the following contact:

Shannon Long
Marketing and Communications Officer
Town of Antigonish
274 Main Street
Antigonish, Nova Scotia B2G 2C4

shannon.long@townofantigonish.ca
902-318-9245

Subject: CAO Report
To: Antigonish Town Council
Date Prepared: 24-05-21
Prepared by: Marvin MacDonald, Interim Chief Administrative Officer

Administration

This report compiles monthly updates and progress reports from the Town of Antigonish's Administration, AREA, Corporate Services, Community Development, and Public Works departments.

Highlights

Meetings were held with County CAO and Public Works staff to discuss joint projects and coordinate the undertaking of projects that interconnect.

Met with street lighting manufacturer to discuss potential features of street lighting to increase security and reduce energy usage.

The Grid Modernization project continues with the development of specifications for the transformers for the new substation and the logistics for the order and delivery of the transformers to the site. The Grid Modernization team met with representatives from St FX University to discuss locations specifics and impacts on St FX University connecting to the new grid when it's completed.

Attended RCMP meeting on policing services provided with other municipalities in the eastern region. Discussion on the services offered, municipal versus provincial agreements, costs and other matters related to policing.

Attended NSFAM Spring Workshop.

Held a meeting with Allan Armsworthy, Elections Officer for the Town for the October 2024 election. Discussed items related the voting and requirements that have timelines that we need to be mindful of.

Also attended the Policing and Licensing Committee for the Town of Antigonish.

Attended RK MacDonald Nursing Home Infrastructure Renewal Steering committee meeting. Met with CEO, County CAO and Strait Region IT to discuss IT matter.

Corporate Services continue to work on preparing 24/25 budget estimates for Council's consideration.

Conducted on-going meetings with Eastern Region Planning Commission regarding development plans within the Town.

The Public Works Department continues with several infrastructure projects at various stages of development, as indicated in the detailed report attached.

Attended AREA's Board Meeting with other representatives from the Town. Held on-going meetings with AREA on business related to the Town's involvement with AREA's operations. Plans have been developed to continue work at the Community Solar Garden with a project commissioning of the facility in the Fall of 2024.

Community Development Department continues with the Active Transportation Trail project with the first section awarded for construction. Additional projects and operational activities are contained in the detailed Community Development report below.

The Town received the Decision from the Nova Scotia Utility and Review Board on the Town’s electrical utility General Rate Application (GRA). The Board accepted the proposed rates that the Town asked for but also required additional filings, which will be submitted to the Board within the time frame stated by the Board.

Strategic Initiatives Update:

Projects
Title: Net Zero Engagement Strategies Funding Opportunity - Sustainable Communities Challenge Fund administered by NSF
Status Update: Submitted final application November 28 th .
Next Step: Awaiting approval in April 2024 (still waiting for notification)
Title: Grid Modernization and New Substation
Status Update: Site work preparation has begun with tree clearing and clean up completed. Working with Strum Consulting for geotechnical work including test pits. Negotiations with Siemens Energy Canada Ltd. Near completion for the purchase the two transformers for the substation. New bucket Truck has arrived. First claim to SREP has been approved.
Next Step: Purchase of long lead items being finalized.
Title: FCM/SCCF – Community District Energy System (CDES) Feasibility Study
Status Update: Ongoing
Next Step: Expected completion date is now mid-July
Title: Green Municipal Fund – GHG Reduction Pathway Capital Project – Deep Energy Retrofits
Status Update: Pre-application has been submitted
Next Step: Awaiting approval and full application
Title: New SREP funding available for Capacity Building (workforce training and development)
Status Update: Submitted application January 31, 2024
Next Step: Awaiting approval.
Title: SMART Energy Conference
Status Update: Attended conference on clean energy technology and Net Zero
Next Step: Following up on networking opportunities
Title: St. John Energy
Status Update: Discussing synergies for Grid Modernization Project and Code of Practice
Next Step: ongoing
Title:
Status Update:
Next Step:
Title:
Status Update:
Next Step:

AREA Update:

Projects
Title: AREA weekly updates
Status Update: Attend weekly update meetings
Next Step: On going
Title: HOME Program review
Status Update: Review is complete
Next Step: Will be shared at a later date
Title: Maritime Municipal Electric Utility Alliance
Status Update: Attended workshop in Summerside with other Municipal Electric Utilities and AREA. Presentations from each MEU and tour of Summerside Sunbank.
Next Step: Will continue to foster relationships with other MEUs.
Title: Solar Garden
Status Update: Investigating using pollinator plants for ground cover
Next Step: Potential funding opportunity with Nature Smart Climate Solutions Fund to open this summer.
Title:
Status Update:
Next Step:
Title:
Status Update:
Next Step:

Subject: CAO Report
To: Antigonish Town Council
Date Prepared: May 13, 2024
Prepared by: Meaghan Barkhouse, Director of Corporate Services

Corporate Services

Highlights

The Director of Corporate Services is pleased to share that the Utility and Review Board has made its decision on the Electric Utility’s general rate application (GRA). This was first GRA since the 1980s, as the Town has been managing any increase in expenses outside of power purchase through revenue growth. The Board has agreed with the Utility’s revenue requirement request and the Town’s consultants, BDR North America, will integrate the Board’s decision into a compliance filing. A presentation will be made to Council to explain the changes once the compliance filing is completed. The domestic base charge will decrease from \$16.95 to \$12.74, and the energy charge will increase to cover this reduction. The rate is not set as their needs to update to the load loss factor which will also have an impact on the energy charge. Pending the impact of the load loss factor, the Town is still expecting to have domestic rates lower than NSPI.

The Director of Corporate Service is finalizing the 2024-25 operating budgets.

Copies of the financial statements have been provided for April 2024, please note that no budget has been uploaded so it remains at \$0 until Council approval. The statements will provide information on any revenue or expenses occurred in April 2024.

Department Update:

Projects
Title: Low Income Property Tax Exemption Policy
Status Update: The low income property tax exemption for 2024-25 deadline has been extended until June 14 th at 4:30 pm. The tax exemption is up to \$450 for residents with a total household income of \$28,510 or less. Applications have been taken from the front counter but none have been returned as of the writing of this report. The program will be advertised on the Town’s website and social media (starting May 8 th), radio ads for the week of May 13 th and June 3 rd and in the Casket for May 29 th . There were 11 recipients in for fiscal year 2023-24.
Next Step: On going
Title: Electric Utility General Rate Application
Status Update: As stated in the highlight section, the Electric Utility General Rate Application was held in Council Chambers on March 26 th . On Thursday, May 9 th , 2024, the Utility and Review Board (UARB) made their decision. The Town’s revenue requirement of \$15.5M was accepted with the only change being the load loss factor be changed from 4% to 2.2% (increase of revenue required). Corporate Services is working with BDR North America, our consultants, regarding the size of this impact to rates. The Board also directed the Utility to lower the domestic class base (or customer service charge) to \$12.74 from \$16.95. This reduction will be made up for in the energy (consumption) rate. The Town is still projecting to have rates lower than NSPI, pending the impact the load loss factor and its impact on the revenue requirement. New rates could come into effect as early as June 1, 2024, if deadlines are met.
Next Step: To complete and submit the compliance filing.

Title: 2023-24 Year-End
Status Update: The Manager of Accounting continues to work on our year-end process, completing the interim audit last month. No dates have been set for the auditors to be on site to complete the audit, this should be scheduled in the next few weeks.
Next Step: Complete year-end process for 2023-24 Year End.
Title: 2024-25 Budget
Status Update: The 2024-25 operating budget is currently being finalized by the Director of Corporate Services. There is still some information not available for key accounts, like the RCMP contract where an estimate will be provided pending any further information received. Operating budgets for the water and electric utility will be provided based on the two current GRA decisions.
Next Step: Present operating budget information to the Audit Committee for recommendations to Council within the next two weeks
Title: Human Resources
Status Update: The job posting for the Chief Administrative Officer was posted on April 16, 2024 and will close on May 31. The Director of Corporate Services has been receiving resumes, and will be available to have the resumes ready for the Interview/Selection Committee for review.
Next Step: Accept resumes until May 31, 2024, continue to review and schedule interviews in June 2024.
Title: Equity, Diversity, and Inclusion in the Workplace
Status Update: Developing and implanting an Equity, Diversity, and Inclusion (EDI) policy in the workplace is one of the accords Council signed with when the Town began applying for funding related to the grid modernization funding. The Directors of Corporate Services and Community Development, and the Strategic Projects Coordinator have received a working draft of the consultant's report on EDI for Town of Antigonish, which has come with recommendations and steps to make improvements within the workplace. This is being reviewed for comment and will be presented to Council over the coming month.
Next Step: Consultants Report to be presented
Title: Work from Home Policy
Status Update: Corporate Services has finalized a draft Work from Home (WFH) policy that is ready for internal review.
Next Step: Finalize and present to Council regarding a Work from Home Policy.
Title: In Development: Charitable Donation Policy
Status Update: Corporate Services has prepared a charitable donation policy for the Town of Antigonish. This would formalize the charitable donation receipt program and outline the standards for evaluating donations in accordance with Canadian Revenue Agency (CRA) guidelines. This is in the review stage.
Next Step: Finalize and prepare a memo to Council regarding a Charitable Donation Policy.

March Financial Statements will be available once the fiscal 2023-24 audit is complete.

Water Utility -
Statement of Operations
For the One Month Ending Tuesday, April 30, 2024

	2024		2023	
	Budget	Actual	Budget	YTD
Operating Revenue				
Water Revenue		\$123,228	\$1,409,374	\$46
Fire Protection			286,172	
Fire Protection - County			188,679	
Other Water revenue			2,750	
		<u>123,228</u>	<u>1,886,975</u>	<u>46</u>
Operating Expenditure				
Property Taxes		603	39,623	
Depreciation			421,500	
Source of Supply		12,347	37,047	484
Purification		8,221	335,246	15,566
Power and Pumping		22	46,382	4,468
Transmission and distribution		5,367	131,415	5,109
Administration		333	99,742	75,734
Supervision			552,580	49,995
Wages		7,898	176,161	9,805
		<u>34,791</u>	<u>1,839,696</u>	<u>161,161</u>
Operating Profit		88,436	47,279	(161,116)
Non-operating revenue				
Interest on investments				
Interest on Accounts		363		328
Misc Non-operating Revenue				
		<u>363</u>		<u>328</u>
Non operating expenditure				
Debt Payments			166,128	454
Transfers to other funds				
			<u>166,128</u>	<u>454</u>
Excess(deficiency) of rev over exp		88,799	(118,849)	(161,242)

Electric Utility -
Statement of Operations
For the One Month Ending Tuesday, April 30, 2024

	2024		2023	
	Budget	Actual	Budget	YTD
Revenue				
Operating				
Electric Revenue		\$1,426,660	\$13,877,728	\$1,132,849
Expenditure				
Operating				
Power Purchases			7,409,788	545
Power Generation and Delivery		344,558	5,097,464	336,879
Electrical Buildings/Subs			17,453	464
Electric Distribution Exps		2,326	234,740	334,520
Property Taxes			2,588	
Depreciation			278,416	
Admin - Common Services		1,128	1,216,963	152,289
Interest and Bank Charges		1,111	5,838	910
Wages		33,479	595,672	24,451
		382,602	14,858,922	850,058
Non-operating revenue				
Interest on investments				
Interest on Accounts		1,580	11,135	1,818
		1,580	11,135	1,818
Non-operating expenditures				
Debt Payments			575,000	
Transfers to other funds			575,000	
Excess(deficiency) of revenue over expenditure		1,390,195	(1,545,059)	284,608

	2024	2024	2023	2023	Remaining
	Budget	Actual	Budget	Actual	Budget
Revenue					
Taxes		\$27,830.94	7,501,015	\$28,175.03	(\$27,830.94)
Grants in Lieu of Taxes		7,719.00	1,109,615	7,014.00	(7,719.00)
Sale of Services		70,025.63	949,423	3,631.16	(70,025.63)
Services provided to other governments		0.00	302,535	(3,258.34)	0.00
Other revenue from own sources		10,289.33	143,000	44,060.69	(10,289.33)
Unconditional Transfers from other governments		342.00	478,844	331.00	(342.00)
Other Transfers		0.00	2,142,198	0.00	0.00
		<u>116,206.90</u>	<u>12,626,630.07</u>	<u>79,953.54</u>	<u>(116,206.90)</u>
Expenditure					
Mayor and Council		22,569.85	435,050	(13,464.66)	(22,569.85)
Corporate Services and Office of the CAO		42,453.53	2,756,302	(8,769.56)	(42,453.53)
Engineering and Public Works		76,490.36	1,493,387	67,656.74	(76,490.36)
Environmental Health Services		55,520.81	1,391,966	101,538.63	(55,520.81)
Community Development Administration		22,250.70	399,059	20,056.51	(22,250.70)
Partnerships & Initiatives		58,235.42	564,330	47,184.58	(58,235.42)
Protective Services		29,782.71	2,997,244	(10,808.88)	(29,782.71)
Recreation and Cultural Services		78,300.61	728,692	32,001.45	(78,300.61)
Provincial Responsibilities		128,665.89	1,760,578	(90,295.00)	(128,665.89)
		<u>514,269.88</u>	<u>12,526,607.14</u>	<u>145,099.81</u>	<u>(514,269.88)</u>
Excess(deficiency) of revenue over expenditure		<u>(398,062.98)</u>	<u>100,022.93</u>	<u>(65,146.27)</u>	<u>398,062.98</u>

Subject: CAO Report
To: Antigonish Town Council
Date Prepared: May 2024
Prepared by: Kate MacInnis, Director of Community Development

Community Development

Strategic & Capital Projects of Council:

Projects
Active Transportation Corridor
Status Update: Tender for Trunk 4 to James Street Out
Next Step: Tender for Trunk 4 to James Street awarded to Dexter. Tender for James to Highland Drive intersection in pre-tender review. Railway safety assessment complete and WSP is preparing the final drawings for Project D to fulfill Transport Canada Railway guidelines. East Main Street Utility Pole move to take place the week of May 13.
Accessibility Ramp
Status Update: Drafting Tender
Next Step: Based on spring schedule for field users, construction needed to be pushed to the fall. The risk of interfering with mid-May bookings was too high. Staff are seeking support from Strum to draft the tender document to have prepared for late summer release with a early fall construction.
Tourism
Status Update: Marketing Levy Remittance & Planning
Next Step: The first round of remittance forms has started to arrive. Staff are also proposing to attend TIANS, Saltscapes and Spo Ho X as part of tourism development planning. These events will assist in building the profile of Antigonish and allow staff to learn from other destinations. The Town is also working with the Tourism Association on website development.
Regional Ball Field #2
Status Update: Phase 2 Scheduling
Next Step: Phase 2 was endorsed by Council. Staff are scheduling with field technician. Date has not been secured due to technician being unavailable earlier in the season. Staff are working with the schedule of bookings and open availabilities of contractor.
Arbor Drive Playground
Status Update: Scheduling Install Dates
Next Step: Equipment is expected by the end of May. The work on the trail will be done after the equipment is in place. The trail will run around the circumference of the park and create a new entryway using part of the access road that is already in place. This trail is expected to be crusher dust, not asphalt. This is due to the high risk of repeated flooding in the area and the trail is easier and more cost effective to maintain and repair than an asphalt surface.
Parking Meter Renewal
Status Update: Complete.
Next Step: Additional meter maintenance was requested as part of the 24-25 budget. Continued issued with the Sydney Street Parking Kiosk that was purchased from Precise Parking. Staff are working through the problems with supplier.
Litter Cans
Status Update: Staff Updated Locations
Next Step: Community Development has taken over the service of the downtown litter cans. Parks Crew staff are moving the new multi-sort bins into place and will remove the cement bins. Parks Crew staff will maintain

the service on a short-term basis and a RFQ for the service will be issued in the next 1-2 months. See the attached memo for updated locations and rationale.

Accessibility

Status Update: Committee making budget recommendations to Council

Next Step: Staff presented the budget considerations for the 24-25 year to Council.

Operational Projects:

Project
Beautification
Yard Pro has begun seasonal maintenance. Bridge Baskets have been ordered. Special projects including the removal of the back Creighton Lane Planters and supporting the Museum with landscaping will occur once the 24-25 operating budget is approved.
Community Grants
Council has been given the final list of applications for review. Contact will be made to successful applicants following the budget approval.
Pedestrian Safety
Staff will follow up with RCMP on the creation of the subcommittee. Repairs need to take place to two sets of crosswalk beacons.
Wayfinding & Signage
Install will start following budget approval for upgraded install work. Staff will stagger the install of the new signage in relation to other construction work happening in the area. For example, the Chisholm Park sign will not be installed until after the water valve work is complete and the West Street sign will be installed after the first section of the AT trail is complete.
Town Hall Lighting
Staff will determine the next steps based on budget and scope of work.
Town & StFX Partnership
Staff are supporting StFX with updates to the Good Neighbours Guide. Supporting material has been developed for information around waste collection, by-law enforcement, and recreation equipment loan. Staff will continue to meet with StFX to discuss issues surrounding St. Patrick's Day and Homecoming to work on solutions together. RCMP and the Landlord's Association have been valuable partners in these discussions.
Programming
Staff have secured funding for seniors programming development. Prep work for the pilot project is underway and will look at partnering with community centres. Fitness Leader Training is nearing complete. Once the training is done, there will be 4 certified leaders for seniors' fitness that will be able to lead their own or support other community-based fitness programs. Wee Lads and Lassies has started Multi-Sport wrapped up for the year and will start again in the fall. Summer Camp staff have been hired and registration will open the first week of June.
Elections Communication Planning
Staff are prepping introduction material to go on the website. Returning Officer is attending training, following the training more information will be posted for voters and potential candidates.
Canada Day
The Lion's Club have confirmed their participation in the pancake breakfast. An RFQ for AV services for both Canada Day and Christmas events has been issued. Fireworks have been purchased. Entertainment is booked for the evening concert. Volunteer of the year nominations close on May 17. Council will be able to review submissions for final selection.
Safety Planning
As part of a review to improve internal safety procedures, the Director has begun working with each division on securing updated contractor safety documentation, conducting safety hazard assessments, and formalizing

internal procedures as it relates to safety. This will be ongoing work and support additional work being done by administration and the JOHS committee.

Budget 2024-2025 Planning

Staff have submitted final budget plans for operating and capital work. Capital work that is underway include the AT Trail.

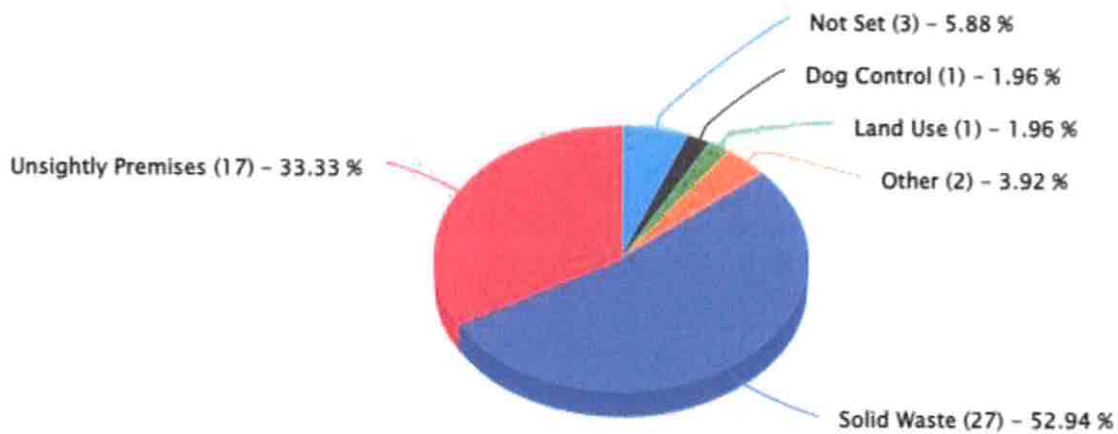
By-law, Policy & Procedures:

- Traffic Control/Sidewalk Encroachment Policy – (drafted, going through internal review)
- Nuisance Wildlife Procedure – (internal, updated and circulated)
- Social Media Accessibility Standards (internal, going through review, will become a part of our social media standards as per the Accessibility Plan)
- Sponsorship/Naming Rights Policy (Drafting and under internal review)
- Facility Allocation Policy (in progress and in partnership with the County)
- Community Events Policy (proposed)
- Oversized Move Permit (proposed)

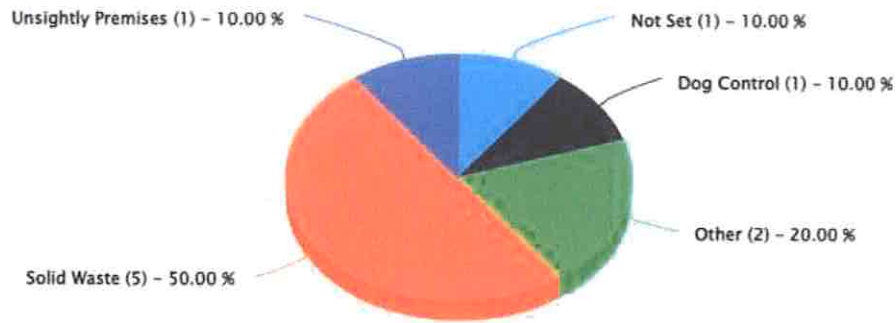
By-Law Enforcement Statistics:

Reporting Period: March 11,2024 to May 13, 2024

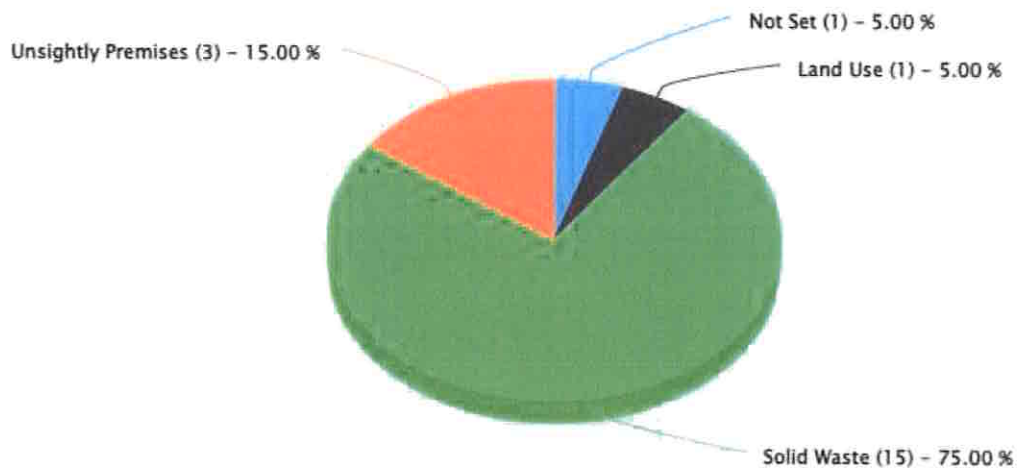
General Breakdown



Complaint Based



Staff Initiated



To: Council

Submitted by: Kate MacInnis, Director of Community Development

Date: Monday, May 13, 2024

Subject: Downtown Litter Cans

Origin

This memo is to address the reduction in the number of downtown litter cans, replacement of current cement containers with multi-sort bins, and change in service provider.

Summary

The Town has 35 litter cans under the supervision of Public Works. Public Works is looking to move away from the responsibility of this service. Community Development is being asked to take over the management of the service. Community Development will put temporary measures in place for the early portion of the 24-25 season and then issue a Request for Quotes to have a service provider take over the responsibility of the litter cans.

The Town's downtown garbage bins are being misused in several circumstances where individuals are putting household or waste from their vehicles into these bins. Their intention is not to be 'catch all' receptacles for unwanted household waste. The Town's litter service delivery is intended to provide options for pedestrians along the main thoroughfares (i.e. Main Street, James Street, and the downtown core).

Background

In 2022 Public Works developed a report that showed statistically there are many of the current bins that are underutilized.

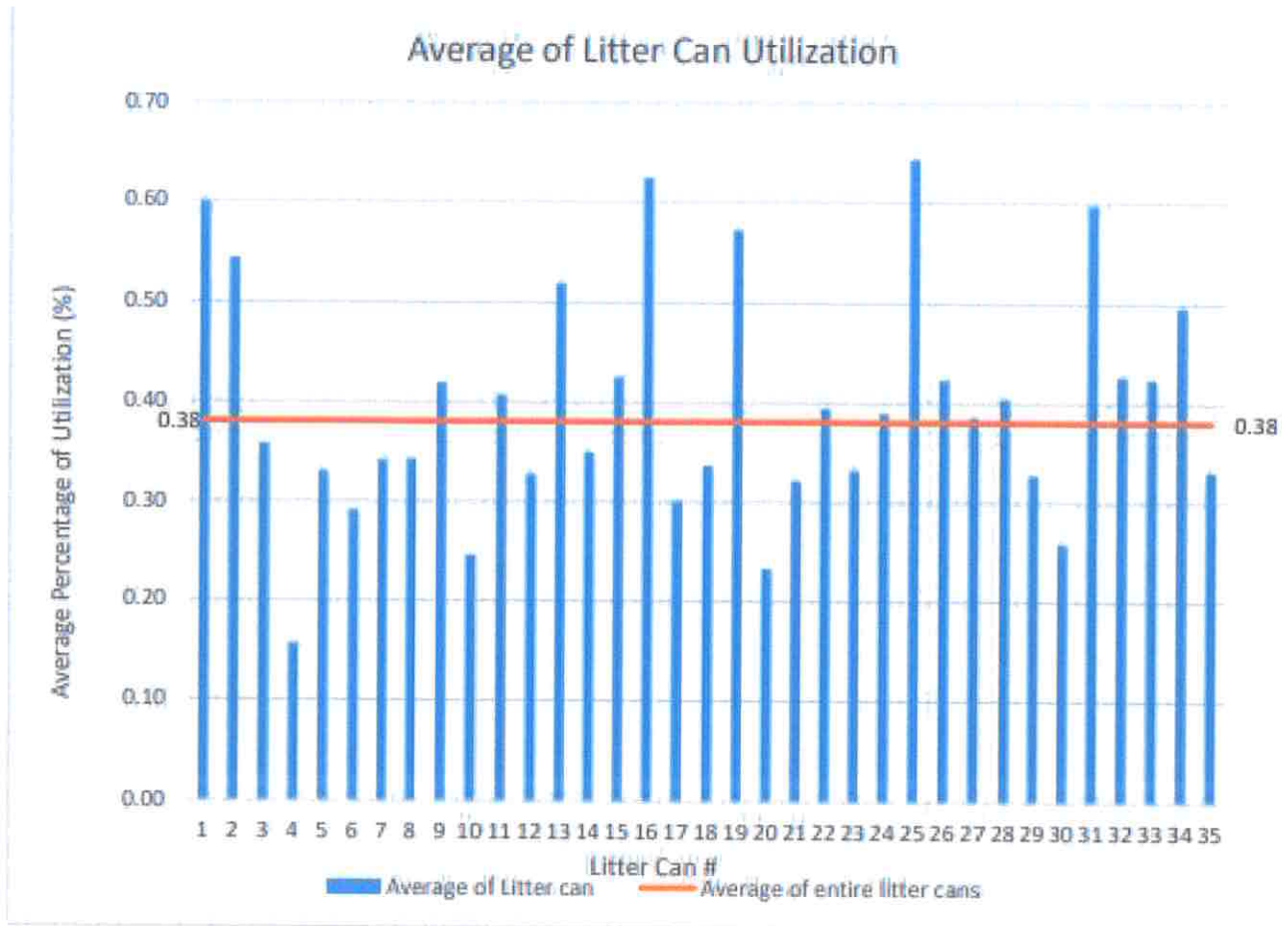


Figure 2: Litter Can Utilization for All Current Locations from November 2019 to March 2024

See Appendix A for a corresponding map that shows the numbers and where on the map of the downtown area they can be found.

As part of an ACOA grant, the Town purchased 15 multi-sort bins. These 15 bins can serve as phase 1 of deployment under the new litter can service review. In addition, as part of the change in service, Town staff can assess collection volumes to determine if seasonal locations for bins are necessary for next year. This would look at areas that see an influx of tourist pedestrian traffic due to special events and/or attractions.

Placemaking

Proper placemaking promotes better urban design and facilitates creative patterns of use. Much of placemaking focuses on informing best practices for planning efforts. To determine where a bin should go, onsite observation should include: locations of benches, immediate surroundings (i.e. stores, fast food restaurants, food trucks, major intersections), and the type of litter that could exist.

Other factors the city considers for placement include: potential for vandalism, illegal dumping of household and bulky waste, and traffic safety for collection. It is not a recommended practice to put bins in low density neighbourhoods where residents could be encouraged to dispose of private waste. It is deemed non-efficient to service containers in lower density areas. The ideal practice permits the placement of bins within business/commercial district that have frequent pedestrian presence which can include a combination of retail and civic space, public sidewalks and public property on a level and solid surface, locations that allow for safe access and do not hinder sightlines.

Updated/New Locations

1. The Landing
2. The Heritage Museum
3. St. Andrews Street by the Bridge & Bench
4. Main Street in front of Admiral by the Bench
5. Main Street Across from Kola Cone
6. Main Street by the Bench in front of St. James United Church
7. College Street by Bench down from Piper's Pub
8. Main Street in front of Myers Tea Room
9. Main Street by RBC
10. Main Street in front of Town Hall
11. Main Street in the grassy area leading into the driveway to the Op Shop
12. Main Street by Former Theater (to be moved near bench)
13. Main Street in front of Old Post Office
14. Chisholm Park
15. Hawthorne Street by Linns
16. Carin Park by the bench
17. James Street in front of Dentist Office by the Bench
18. James Street Before Arena Entrance by the Bench
19. James Street After Arena Entrance
20. James Street by McDonalds
21. Whidden Park
22. End of James Street at the bottom of Gillis Way Pathway

Total Number: 22

Requests for Future Garbage Bins

As noted in the rationale for placemaking, the above noted locations meet the following criteria: high pedestrian traffic areas, areas close to or in the immediate vicinity of a bench, transition areas, areas close to fast food/food trucks, major transition locations. The Landing and Heritage Museum will remain cement bins and the rest will transition to Multi-Sort Bins. Staff have already contacted the supplier to

receive updated quotes for multi-sort bins to have all matching ones. Future bins placement will follow the same criteria. Community Development will look to budget for the cost of new/replacement bins should any of the new ones be vandalized or damaged.

To avoid scope creep and the addition of unnecessary garbage bins the Town will need to abide by a simplified process for the implementation of any new garbage bins.

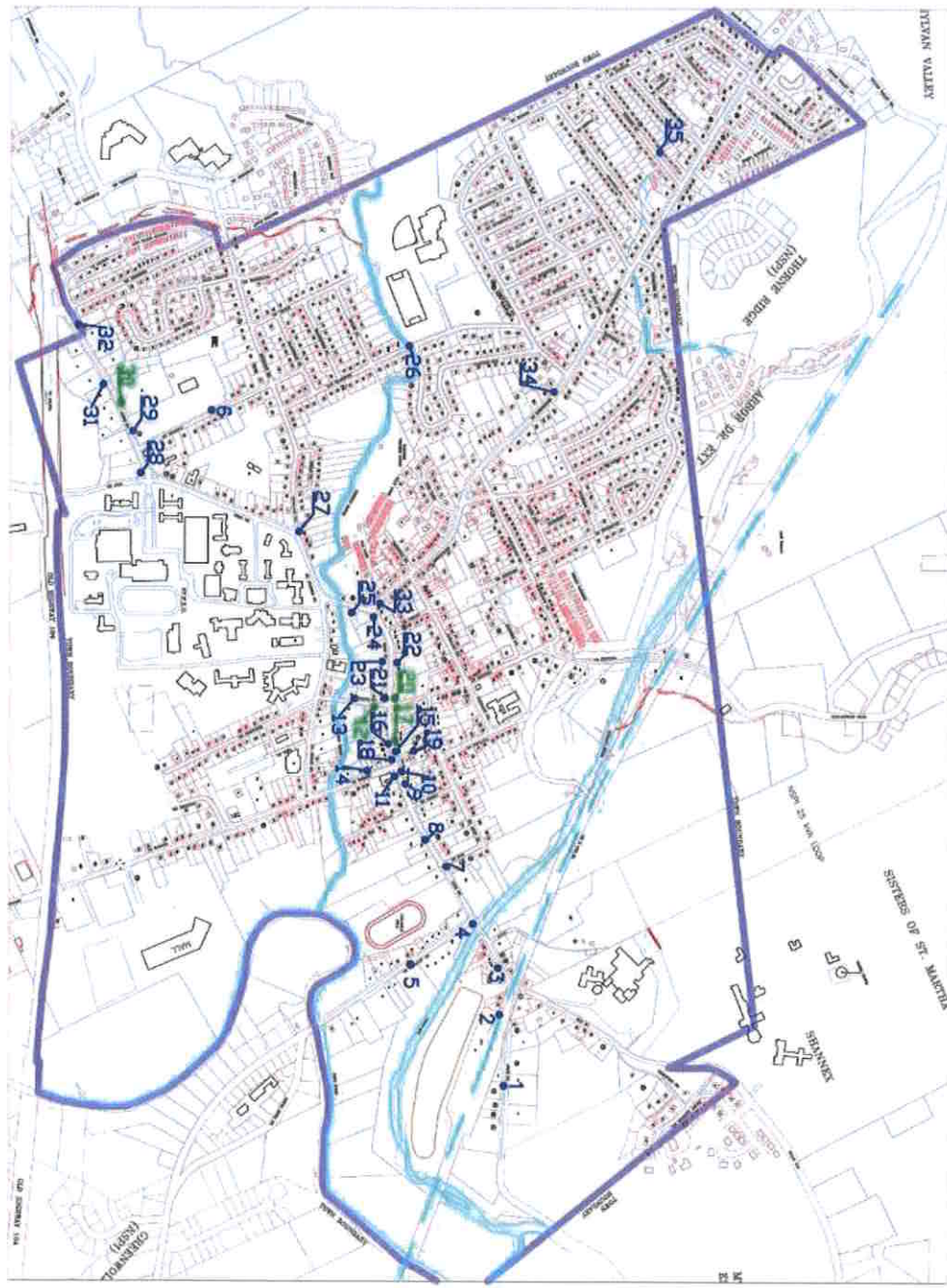
1. Request from Council goes to CAO
2. CAO to Director of Community Development
3. Director of Community Development conduct onsite inspection to assess criteria
4. Decision back to CAO/Council
5. Deployment of bin

It is important for administration and Council to understand garbage bins will not be placed in residential neighbourhoods or outside a specific business to only service one location. Businesses are responsible for the collection of their own waste in private receptacles.

Transition and Deployment

Parks Crew staff will balance the removal of the cement bins and the installation of the new multi-sort bins with their other facility responsibilities. Staff are hiring a contractor to assist with the removal as well as installation as some locations will require a higher level of effort than others. The switch in bins will take the remainder of the month of May. The Parks Crew will empty the litter cans as part of their duties. They currently perform this task for the Town's recreation facilities, so they do have experience in this area. The Parks Crew are only seasonal, so this is why staff will be looking to issue a RFQ to obtain a year-round service provider.

Appendix A – Current Litter Can Locations



- Current Litter Can Locations
Map 03 2023
- 1. 1000 Market St. (Green)
 - 2. 1000 Market St. (Blue)
 - 3. 1000 Market St. (Blue)
 - 4. 1000 Market St. (Blue)
 - 5. 1000 Market St. (Blue)
 - 6. 1000 Market St. (Blue)
 - 7. 1000 Market St. (Blue)
 - 8. 1000 Market St. (Blue)
 - 9. 1000 Market St. (Blue)
 - 10. 1000 Market St. (Blue)
 - 11. 1000 Market St. (Blue)
 - 12. 1000 Market St. (Blue)
 - 13. 1000 Market St. (Blue)
 - 14. 1000 Market St. (Blue)
 - 15. 1000 Market St. (Blue)
 - 16. 1000 Market St. (Blue)
 - 17. 1000 Market St. (Blue)
 - 18. 1000 Market St. (Blue)
 - 19. 1000 Market St. (Blue)
 - 20. 1000 Market St. (Blue)
 - 21. 1000 Market St. (Blue)
 - 22. 1000 Market St. (Blue)
 - 23. 1000 Market St. (Blue)
 - 24. 1000 Market St. (Blue)
 - 25. 1000 Market St. (Blue)
 - 26. 1000 Market St. (Blue)
 - 27. 1000 Market St. (Blue)
 - 28. 1000 Market St. (Blue)
 - 29. 1000 Market St. (Blue)
 - 30. 1000 Market St. (Blue)
 - 31. 1000 Market St. (Blue)
 - A. 1000 Market St. (Green)
 - B. 1000 Market St. (Green)
 - C. 1000 Market St. (Green)
 - D. 1000 Market St. (Green)
 - E. 1000 Market St. (Green)

Subject: CAO Report
To: Antigonish Town Council
Date Prepared: 13/May/2024
Prepared by: Ken Proctor, P. Eng., Director of Public Works

Engineering & Municipal Services

Capital Projects/Tender Update:

Projects	
Title: 24/25 Budget	
Status Update: Budgets under review with Corporate Services. Working meeting held with Council – April 10	
Next Step	
Title: AT Trail Project (ToA)	
Status Update: Ongoing assistance with infrastructure	
Next Step: Ongoing followup meetings with consultants (WSP). Bell Aliant work for West St pole adjustments near completion . Project A – Revisions to a section of West St continue. Award for James to #7 in progress(Dexter) Section for James to Highland under review for tender call Project D – Dwgs at 95% design stage. Coordination with the Bay St project in process Bell /CBNSR followups continues. Recent meeting review to assess CBNSR AT crossing (Hatch Report) Contacts with Stakeholder groups continues for right of way impacts/project awareness	
Title: ICIP Applications – Bay St	
Status Update: : Project Design	
Next Step Design work in progress with WSP . Design at approx. 75% Contacts continue with CBNSR for railway crossing application and EDPC for the J Paradis DA. Preliminary contact in progress with AEU and Bell Aliant for relocation of overhead lines Geotech work in progress Stakeholder list established for contacts Project costs being updated as schedule is assessed	
Title: Hwy4 AT/Roundabout Project	
Status Update: Ongoing followups with NSTiR on concepts/proposed schedule for the phased 4 yr project	
Next Step: NSTiR contact on Municipal Infrastructure continues. Phase 1 (#7/Hwy 4) project – completed/operational. Any deficiency items to be addressed in spring Phase 2 (Church St/Hwy 4) design work continues. Design at 95% Meetings with NSTiR/County ongoing Tender call expected in May	
Title: Municipal Capital Grant Program	
Status Update: : Application Review for project(s) with Resolution by Council for approved project Submission made Dec13	
Next Step: Notice of funding received for STP Front End. Public Notice pending	

Electric Utility (EU):

Projects
Title: 24/25 Budgets
Status Update: Submission to NSURB for General Rate Adjustment Submission to NSURB to amend its Schedule of Rates and its Rule/Regulations
Next Step: Submissions recently approved by NSURB with conditions
Title: Electric Utility Capital Modifications
Status Update: : EU working group assessing project scheduling and major stock purchases/delivery Site work preparations in progress with site clearing & geotech for proposed substation Review of circuit feeders in progress
Next Steps:
Title: Solar Garden and BRBB Pole line for Solar Garden
Status Update: Constructed frame system and solar panels being reassessed for status. New pole line to Hawthorne NSPi work for cross-over points in progress. EU pole line framing work completed Section of underground in construction
Next Step: Project followups in progress.
Title: EU Equipment
Status Update: New service truck and material handling truck added to fleet All other equipment is in service Development of Rubber Glove Code of Practice continues
Title: Power Outages
Status Update: No recent power outage approved by NSURB with conditions) es For maintenance work - short service outages will be required till Code of Practice in place.
Next Step:
Title: Operations Items
Status Update: Items as noted below
Next Step: Work Items – ongoing Street lites - replacement work continues Pole Line Work – underground work in progress at BRBB, Service Work - St Andrews St, East Min West St/Highland Dr intersection-awaiting update on Traffic controller servicing/ped buttons Traffic lite standard at St Ninians/Highland repaired Tree trimming work continues. Service connections/ disconnections with end of STFX school year Electrical inspections Ongoing Meter reading
Title: Pole Mount transformers
Status Update: Additional deliveries received
Next Step: Installs being assessed with EU Grid project scheduling

Water Utility:

Projects
Title: 24/25 Budgets
Status Update: Water Rate Application approved by Council and submitted to NSURB for rate adjustments
Next Step: Boad approval received March18 for new water rates (24/25 & 25/26)
Title: Source Water Review
Next Step: Study Followups continuing with Consultant.
Next Steps: Phase 4 continues with site assessment reviews Refinement of short listed sites established of refined drilling exploration.

Updates in progress for site testing and MOUs Recontact with property contacts for site access in progress
Title: Water Utility Items
Status Update Residuals Management review continues with consultants (CBCL) Annual NSE Report – report completed and submitted to NSE Apr 02 Bethany Tank Recoatings – NSURB approvals for expenditure received Tender call posted with closing May 24 Contacts made with various stakeholders JRD- Review of Access Rd and tree debris clearing in progress
Next Step:
Title: Fire Hydrants
Status Update: Annual maintenance ongoing. (Various service work in progress) Policy-Bylaw for Private Hydrants – awaiting Municipal Affairs approval Followups from Winter Hydrant Maintenance continues Spring Hydrant Flushing – May 28, 29, 30
Next Step:
Title: Main Line Water Valves
Status Update: Assessment of operational status continues
Next Step: Assessment for Work in 2nd quadrant continues for 2024/2025. Review for capping of old 4" main work on West S continues. Whidden Bridge valve repair - scheduling for repair June 02/03 Church/Mall and Hawthorne work to be reassessed for scheduling Install of flushing valve for Upper section of Hillcrest St under review. Interim flushing in progress.
Title: Water Breaks
Status Update: No water breaks experienced
Next Step:

Sewer/Storm:

Projects
Title: 24/25 Budgets
Status Update: Budgets under review with Corporate Services
Next Step:
Title: NSE Permit to Operate Items
Status Update: See below
Next Step: Followup on CBCL for System Assessment Report (SAR) Report continues. Review of Consultant's memo (CBCL) on options for STP Front End upgrades continues Adjustments to lagoons levels and floatables ongoing as weather events occur Annual Report completed and submitted to NSE
Title: System Conveyance
Status Update Checks of Murphy's Brook areas ongoing Overview of Whidden- Centennial storm drainage continues Review for Inflow Infiltration reduction ongoing Followup review to Safety Program and Training in progress
Next Step:
Title: Hurricane Fiona / Other Storms
Status Update: Provincial /DNR assessment of trees near river areas still pending
Next Step: Fiona costs compiled and forwarded to Corporate Services for recovery of costs No new storms in April/May
Title:
Status Update:
Next Step:

Public Properties & Streets

Projects
Title: 24/25 Budgets
Status Update: Budgets under review with Corporate Services
Next Step:
Title: Seasonal / Street Operations
Status Update: Work to potholes ongoing Patching Tender released – closing May 21 Street and sidewalk sweeping in progress Winter debris cleanup continues Repairs to curb and sidewalk in progress (Fairview, Pleasant, Hawthorne) Traffic Line painting – mobilizing for start of activity in progress Safety Program and Training – ongoing College St Bridge assessment continues. Recent testpit data forwarded to consultant
Next Step: Work is ongoing pending weather conditions
Title: PWD Equipment & Bldg
Status Update. All equipment is in service
Next Steps:
Title: Staffing
Status Update PWD Staff obtaining additional NSE system certifications
Next Step:
Title: Community Development
Status Update: Discussions continue for review of various requests/inquires and or project overlaps Mid block crosswalk signage have been adjusted to reflect provincial regulation Assessing Litter Can service Assessing ToA AT project details Bylaw approvals Animal Nuisance enforcement
Next Step: Awaiting followups

Waste Management:

Projects
Title: 24/245 Budgets
Status Update: Budgets under review with Corporate Services
Next Step:
Title: Solid Waste Items
Status Update: Waste Management Bylaw - awaiting Municipal Affairs approval Litter can service being assessed with Community Development Town Council Resolution provided for End Producers Program Service contract received and signed for Colchester MRF Large Bulky Waste Collection May 06-08 completed (40T collected) Weekly Organics Collection Period : May 30-Oct 19
Next steps:
Title: Waste disposal weights – Apr 30, 2024
Status Update: RWC -76T, ICI - 276 T
Next Step:



Ken Proctor, P.Eng.
 Director of Public Works