
MEETING: Regular Council

DATE: June 17, 2024

TIME: 6:00 PM

LOCATION: Town Council Chambers

AGENDA

Public Hearing

- **Second Reading – 23 Main Street Development Agreement**

- **Call to Order**

- **Approval of Agenda**

- **Approval of Minutes**
 - Public Hearing, Regular & In Camera Council Meeting Minutes and Epoll Minutes of May 21, 2024, & Special Council & In Camera Minutes of May 29, 2024

- **Budget**
 - Capital Budget
 - Operating Budget

- **Temporary Borrowing Resolution**
 - Bethany Reservoir Rehabilitation Project

- **Proclamations/Presentations/Flag Raising**
 - Heartland Tour – Jennifer Baudoux
 - ASAP Artist Run Centre – Amberlee Boulton
 - CACL Social Enterprise – Maria VanVonderen
 - Antigonish Heritage Museum – Dr. Barry MacKenzie & Councilor Andrew Murray
 - Proclaiming June as ALS Awareness Month

- **Business from Minutes**

- **New Business**
 - Noise Exemption Request - Summerfest

- **Correspondence**
 - St. Martha's Regional Hospital Auxiliary – Mayfest Thank You!
 - Golden Clickers Bowling Team – 55 Plus Games Donation
 - Dr. J.H. Gillis Regional High School – Relay for Life

- **Staff Reports**

- **CAO Report**

- **Committee Report**

THE TOWN OF
ANTIGONISH



**Public Hearing
May 21, 2024
Town Council Chambers**

Present

Mayor L. Boucher
Deputy Mayor W. Cormier
Councillor S. Cameron
Councillor M. Farrell
Councillor A. Murray
Councillor D. MacInnis
Councillor D. Roberts

Also in Attendance

M. MacDonald, Interim CAO
D. Wilson, Deputy Clerk

J. Bain, Director, Eastern District Planning Commission (EDPC)

M. Barkhouse, Director of Corporate Services
S. Long, Communications
K. MacInnis, Director of Community Development
K. Proctor, P.Eng., Director of Public Works
L. Roy, Strategic Initiatives

Media

Members of the Galley

Call to Order

Mayor L. Boucher called the Public Hearing to order at 6:00 PM.

• **Development Agreement, 56 Highland Drive, Antigonish**

J. Bain, Director, EDPC took to the podium and provided a PowerPoint presentation and additional details on a proposed development agreement by AA Harbour Enterprises Limited, for 56 Highland Drive, to include a ten (10) unit apartment building, with a six (6) foot fence to be erected to create a light barrier from the parking area adjacent the neighboring property.

Discussion took place with J. Bain responding to questions from Council.

K. Proctor responded to a query from Deputy Mayor W. Cormier respecting storm water management.

In response to Mayor L. Boucher, the developer declined to provide further comment on the proposed development.

Members of the public took to the podium to speak to their concerns with the proposed development including traffic, storm water management and parking, with J. Bain responding to the concerns.

Public Hearing – Omnibus Amendments

J. Bain provided Council with details to amend the Municipal Planning Strategy and to clarify that Policy UDH12 will allow heritage buildings to be considered for a use otherwise not permitted in the zone in effect by development agreement; to amend the Land Use Bylaw to count any area intended for parking as hard surface coverage and to amend the Land Use Bylaw to prohibit vinyl siding in the Downtown Mixed Use (MU-1) Zone.

At 7:00 PM Councillor S. Cameron recused himself from the meeting due to discussion on group homes.

Mayor L. Boucher called three times for anyone to speak to the amendments with no comments received.

Councillor S. Cameron re-joined the meeting.

At 7:01 PM Mayor L. Boucher called the public hearing closed.

- **Development Agreement, 23 Main Street, Antigonish**

J. Bain provided Council with a PowerPoint overview and details on a proposed development agreement for 23 Main Street, Antigonish. He noted this agreement includes revised Section 2.6.2, and section 2.6.5 being removed as requested by the Interim CAO.

Council was advised that during a meeting of the Planning Advisory Committee held on May 9, 2024, the new agreement was recommended to Council for First Reading.

J. Bain noted the proposed development would include a mixed-use building containing retail commercial and/or professional offices, and up to 2 residential units and provided further details.

With there being no further business the Public Hearing concluded.

**Regular Town Council
May 21, 2024
Town Council Chambers**

Present

Mayor L. Boucher
Deputy Mayor W. Cormier
Councillor S. Cameron
Councillor M. Farrell
Councillor A. Murray
Councillor D. MacInnis
Councillor D. Roberts

Also in Attendance

M. MacDonald, Interim CAO
D. Wilson, Deputy Clerk

M. Barkhouse, Director of Corporate Services
S. Long, Communications
K. MacInnis, Director of Community Development
K. Proctor, P.Eng., Director of Public Works
L. Roy, Strategic Initiatives

Media

Members of the Galley

Call to Order

Mayor L. Boucher called the meeting to order at 7:02 PM.

Approval of Agenda

“It was Moved and Seconded to approve the agenda with an addition.” Motion carried.

Approval of Minutes

“It was Moved and Seconded to approve the Regular and In Camera Council Meeting Minutes of April 15, 2024, Special In Camera Minutes of May 6, 2024, Special Council Minutes of May 13, 2024, epoll Minutes of April 18th, April 23rd (x3), and April 29, 2024.” Motion carried.

Proclamations/Presentations/Flag Raising

- Antigonish Highland Society Presentation; (D. Cochrane and T. MacIsoc.
The presenters provided details on what the Highland Society does and a brief overview of the events for the upcoming 159th Highland Games.

A brief video was provided.

Mayor L. Boucher called for any questions from Council and commended the Highland Society on what they do for the community, the financial impact and economic spin-off that they bring to the Town, and the fact that the organization is made of volunteers.

- M. Barkhouse Re: Town of Antigonish Electric Utility General Rate Application (GRA) and Nova Scotia Utility and Review Board (NSUARB) Compliance Filing

M. Barkhouse provided Council with a PowerPoint presentation on details on a recent GRA application on behalf of the Town's Electric Utility.

Details on a PowerPoint Presentation on Compliance Filing with the NSUARB were provided.

M. Barkhouse noted that the filing was made, which followed by a request from the NSUARB to 'refile' the Filing.

Council was provided with a timeline on the filing to the NSUARB, noting new rates are expected to be implemented in June 2024 (as approved by the NSUARB).

M. Barkhouse reviewed the five (5) requirements set out in the NSUARB decision including: Revenue Required, Powerline Load Loss, Depreciation Expense, Street Lighting; and Domestic Base Rate.

Council was provided with a residential impact slide, which is still expected to be under NSPI's rate.

It was noted that the Town had not applied for a General Rate Application since the 1980's.

M. Barkhouse responded to questions from Council.

At 7:44 PM M. Barkhouse concluded her presentation.

- Flag Raising Request – Pride Antigonish, June 3-12, 2024
"It was Moved and Seconded to approve the flag raising request of Pride Antigonish." Motion carried.
- Filipino Cultural Society – June 12-28, 2024
"It was Moved and Seconded to approve the flag raising request of the Filipino Cultural Society." Motion carried.

Business from Minutes

- Policing Costs Re: St. Patrick's Day Event (Deputy Mayor W. Cormier)
Deputy Mayor W. Cormier responded to a recent query from Councillor S. Cameron on the costs associated with a St. Patrick's Day event this year on a public street in the Town.

Deputy Mayor W. Cormier advised that the costs were approximately \$8,000.00. - for members on staff and for those they bring in – similar to any other event - and noted the event took place on the Saturday prior to St. Patrick's Day (Feb. 16th).

Details were provided on the RCMP's arrival on site, and it was noted that the University did not have a sanctioned event.

Council was advised on the status of the Nuisance Party bylaw.

Brief discussion took place on the positive collaboration between the Town, RCMP and University.

Brief discussion took place.

New Business

- “That Council accept the recommendation of the Planning Advisory Committee TO DISCHARGE the existing development agreement for 23 Main Street PIDS 01229590, 01229608, 01229616, 01229624, 01395336, 01295344, 10081347 and 10135291 that is in place between Paradis Investment Limited and the Town of Antigonish.” Motion carried.

At 7:53 PM Councillor S. Cameron recused himself from the meeting and rejoined the meeting at 7:54 PM.

- “That Council accept the recommendation of the Planning Advisory Committee TO GIVE FIRST READING that the proposed development agreement between Town of Antigonish and Paradis Investment Limited for 23 Main Street on PIDs 01229608, 1229616, and 01229624 for the construction of a mixed-use building containing retail commercial and/or professional offices, and up to 24 residential units by development agree in accordance with the provisions of the Town of Antigonish Municipal Planning Strategy and Land Use Bylaw and amendments.” Motion carried.
- “That Council give 2nd and final reading to enter into a development agreement to allow for the development of a ten-unit apartment building by development agreement at 56 Highland Drive for property P.I.D #01221290, including that a six-foot fence be erected to create a light barrier from the parking area adjacent to the neighbouring property.” Motion carried.

“That Council approve amendments to the Town of Antigonish Municipal Planning Strategy and Land Use By-law to:

- Amend Policy UDH-12 to read as follows: “Council shall consider by development agreement, subject to the conditions of Policy ADM16, any development or change in use otherwise **not** permitted by the land use designation and zone...”
- Amend the definition of “Hard Surface” in Part 3: Definitions of the Land Use By-law to read as follows: “Hard Surface means any surface on a lot that is impervious to water and shall include buildings, asphalt, and monolithic concrete surfaces including any area intended for parking.”
- Amend 8.4.2(i)(ii)(a) Design Requirements for the Downtown Mixed-Use (MU-1) Zone **by removing the words “including vinyl”** to read as follows: “Building materials shall be of a high quality and shall include one or more of the following: a. Clapboard, shingles, board and batten siding or wood or composite materials; b. Brick, stone, tile, and like products;...”
- Amend Table 6 of Part 7: Residential Neighbourhood Zones to list Group Homes as a permitted use in the RN-1, RN-2, and MH Zones.” Motion carried

At 8:08 PM J. Bain left the meeting

- 2024 Municipal Election (M. MacDonald)
M. MacDonald, Interim CAO, noted that the 2024 municipal election will take place in October 2024, and noted A. Armsworthy was the Returning Officer in 2020 and would be again in 2024.

Council was provided with a PowerPoint presentation outlining details from the 2020 Town of Antigonish municipal election, including statistics and a recommendation from the 2020 election Returning Officer.

Council was advised that a decision is required on the method(s) of voting for the upcoming election, and it was noted that online, telephone and paper ballots were utilized during the last election.

Discussion took place.

It was generally agreed to have the Interim CAO discuss 'bottlenecking' with the returning officer and how it could be improved.

"It was Moved and Seconded that the Town utilize a hybrid election model that includes paper, electronic and telephone voting options for the upcoming municipal election." Motion carried.

- Appointment to Waste Management Committee
Councillor D. Roberts put forth the following motion:

"That Council appoint D. Bowie to the Town's Waste Management Committee for a two-year term." Motion carried.

RK MacDonald Board of Directors Appointment

"That Council reappoint D. Chisolm to an additional term on the Board of Directors of the RK MacDonald Board of Directors." Motion carried.

Councillor D. Roberts noted that the RK's Annual General Meeting would be held on June 27th in the RK Chapel, and that she would like the Town to promote the meeting on the Town's website.

- Ice Bucket Challenge (Mayor L. Boucher)
Mayor L. Boucher noted that the ice bucket challenge was initially done as a promotion to raise funds and awareness for ALS. She noted she received a request from T. Landry whose husband passed away from ALS, and who would like the town to assist in raising awareness. It was noted that June 21st is Global ALS awareness day.

Mayor L. Boucher agreed to seek additional information and agreed to forward the email request to Council.

Correspondence

There was no correspondence.

Staff Reports - CAO Report

In response to a request from Councillor A. Murray K. Proctor provided an update on various infrastructure matters.

Discussion took place.

"It was Moved and Seconded to accept the CAO Report as presented." Motion carried.

Committee Reports

K. MacInnis responded to a query from Council noting that following accident on James Street, the RCMP called stakeholders together to see what could be done to educate pedestrians on safety and noted a sub-committee was formed from the stakeholder group.

Regarding the parking kiosk on Sydney Street K. MacInnis provided Council with details on ongoing issues noting the kiosk has been working on and off.

In response to a comment from Council regarding odour at the east end of Main Street, K. Proctor responded.

- Police & License (P&L) Committee

Deputy Mayor W. Cormier noted that during a recent P&L meeting it was agreed to request Council consider the purchase of two (2) additional beacons during budget deliberations.

- Fire Committee

Councillor S. Cameron put forth the following motion:

“That Council accept the recommendation of Fire Chief Bill Chisholm for the appointment of J. Clapperton as a new member to the Antigonish Town Volunteer Fire Department.”

- Community Enhancement Committee

Councillor A. Murray noted that flowers are growing in green houses in preparation for planting and raised concern with very dry soil conditions.

- Waste Management Committee

Councillor D. Roberts reported on a successful effort to divert material from landfill by locating a sea can on St FX campus. She noted it was considered a success and thanked those involved. She advised they would look at what we might be done next year.

Council was provided with details on a cleanup held in the downtown which saw the collection of 31 bags of garbage. She noted she would be attending liquor establishments to request cigarette disposal containers be put in place.

- Accessibility/Emergency Management

Councillor D. MacInnis noted he had nothing to report.

- Eastern District Planning Commission (EDPC)

Councillor M. Farrell reported on a recent and upcoming meeting of the EDPC.

Council was provided with details and highlights from the Nova Scotia Federation of Municipalities Spring conference recently held in Baddeck.

Councillor M. Farrell noted she had received a request for a letter of support for the Nova Scotia Community College (NSCC) and agreed to forward the request to Mayor L. Boucher.

- Alternative Resource Energy Authority (AREA)

Mayor L. Boucher noted that AREA would be meeting tomorrow and have a lot of projects on the table.

With there being no further business the meeting was adjourned at 8:50 PM.

In Camera Council Meeting

May 21th, 2024

Town Council Chambers

An In Camera Town Council meeting was held to discuss personnel matters, contract negotiations, and/or the sale, acquisition, or lease of municipal lands, and /or information subject to solicitor-client privilege.

Epoll

May 21, 2024

Present

Mayor L. Boucher

Deputy Mayor W. Cormier

Councillor S. Cameron

Councillor M. Farrell

Councillor A. Murray

Councillor D. MacInnis

Councillor D. Roberts

Dianne Wilson, Deputy Clerk

D. Wilson called the meeting to order noting it was a duly called epoll meeting, provided details on nominees for Volunteer of the Year Award.

**Special Council Meeting
May 29, 2024
Town Council Chambers**

Present

Mayor L. Boucher
Deputy Mayor W. Cormier
Councillor S. Cameron
Councillor M. Farrell
Councillor A. Murray
Councillor D. MacInnis
Councillor D. Roberts

M. MacDonald, Interim CAO

Call to Order

Mayor L. Boucher called the meeting to order at 6:00 PM.

Approval of Agenda

“It was Moved and Seconded to approve the agenda as presented.” Motion Carried.

Selection of CAO Hiring Committee

That Council select the Mayor, Deputy Mayor, Councillor Sean Cameron, Meaghan Barkhouse (Director of Corporate Services) and Kate MacInnis (Director of Community Development) as the Committee to hire the Chief Administrative Officer for the Town of Antigonish. Motion Carried.

Adjournment

In Camera Council Meeting

May 29th, 2024

Town Council Chambers

An In Camera Town Council meeting was held to discuss personnel matters, contract negotiations, and/or the sale, acquisition, or lease of municipal lands, and /or information subject to solicitor-client privilege.



Nova Scotia Utility and Review Board

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June 6, 2024

ken.proctor@townofantigonish.ca

Ken Proctor, P.Eng.
Director of Public Works
Town of Antigonish
274 Main Street
Antigonish NS B2G 2C4

Dear Mr. Proctor:

M11736 – Town of Antigonish Water Utility – Bethany Reservoir Rehabilitation Project – Authorization to Overspend (ATO)

On May 31, 2024, the Town of Antigonish Water Utility (Utility) submitted an Authorization to Overspend (ATO) application for Board approval in the amount of \$277,479.05. This ATO is related to Matter M11601 - Bethany Reservoir Rehabilitation Project, originally approved by the Board in March 2024. Based on the recently received tender pricing, the Utility estimates the project will now cost \$2,503,599.05; 12.46% more than the original Board approved amount of \$2,226,120.

The Utility requested Board approval of this project in March 2024 for \$2.2 million, which was subsequently granted. This ATO application is the result of the actual bid price received following a competitive tender process being higher than the Utility's original estimate. The Utility undertook modifications/substitutions to align the tendered project cost closer to the original approved cost of \$2.2 million. However, additional funds are still required to cover cost effective substitution work. The Utility will fund this additional cost using long term debt.

The Utility provided supporting information along with an explanation of the variance from the originally approved cost. The Board approves the ATO in the amount of \$277,479.05, for a total project cost of \$2,503,599.05.

Yours truly,

Steven M. Murphy, MBA, P.Eng.
Member

MUNICIPAL COUNCIL OF THE

Town of Antigonish

TEMPORARY BORROWING RESOLUTION

Amount: \$ 2,503,599

Purpose: Bethany Reservoir Rehabilitation Project

WHEREAS Section 66 of the Municipal Government Act provides that the Council of the Town of Antigonish, subject to the approval of the Minister of Municipal Affairs and Housing, may borrow to expend funds for a capital purpose as authorized by statute;

WHEREAS the Council of the Town of Antigonish has adopted a capital budget for this fiscal year as required by Section 65 of the Municipal Government Act and are so authorized to expend funds for a capital purpose as identified in their capital budget; and

WHEREAS the Council of the Town of Antigonish has determined to borrow the aggregate principal amount of two million five hundred three thousand five hundred ninety nine Dollars (\$ 2,503,599) for the purposes of Bethany Reservoir Rehabilitation Project (Water Utility);

BE IT THEREFORE RESOLVED

THAT under the authority of Section 66 of the Municipal Government Act, the Council of the Town of Antigonish borrow a sum or sums not exceeding two million five hundred three thousand five hundred ninety nine Dollars (\$ 2,503,599) for the purpose set out above, subject to the approval of the Minister of Municipal Affairs and Housing;

THAT the sum be borrowed by the issue and sale of debentures of the Council of the Town of Antigonish to such an amount as the Council deems necessary;

THAT the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and that the Council borrow from time to time a sum or sums not exceeding two million five hundred three thousand five hundred ninety nine Dollars (\$ 2,503,599) in total from any chartered bank or trust company doing business in Nova Scotia;

THAT pursuant to Subsection 92(2) the sum be borrowed for a period not exceeding Twenty-Four (24) Months from the date of the approval of the Minister of Municipal Affairs and Housing of this resolution;

THAT the interest payable on the borrowing be paid at a rate to be agreed upon; and

THAT the amount borrowed be repaid from the proceeds of the debentures when sold.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution read and duly passed at a meeting of the Council of the Town of Antigonish held on the ____ day of June, 2024.

GIVEN under the hands of the Clerk and under the seal of the Town of Antigonish this ____ day of June, 2024.

Clerk



SUMMARY

- ♥ An annual province-wide health promotion initiative (founded in 2007)
- ♥ Planned, organized & delivered by the all-volunteer registered not-for-profit - the Cardiac Cycle Society of Nova Scotia
- ♥ The goal - reduce the personal and societal burden of excess chronic diseases such as cardiovascular disease, diabetes, cancer, and dementia
- ♥ Strategic objectives are to increase awareness of the proven health and wellness benefits of regular physical activity and wise food choices and personal engagement in friendly, fun and free community events
- ♥ Funded by a diverse sponsorship base (cash, in-kind donations, discounts) including strong support from the local communities
- ♥ Delivered in nine communities, and virtually, expected to engage up to 3000 Nova Scotians in 2024 (as registered participants)
- ♥ In cooperation with Dalhousie Medical School we do research
- ♥ Conduct competition for the Most Active County Award (\$2500)

THE CHALLENGE

To state the obvious, *Nova Scotians are experiencing a health care crisis for which there are no quick fixes.* We are not a wealthy province, tax revenues are anything but abundant. To add fuel to the fire, *the population health status of our province is one of the worst in the country and we have one of the oldest age profiles* - these observations are undoubtedly related.

Quite apart from what all of this means for the quality of life Nova Scotians enjoy, especially as the so-called diseases of aging (those chronic diseases mentioned above) emerge, is the ability of society to respond appropriately. *We face a classic supply and demand problem - demands on the health care system are exceeding the ability of that system to supply, in a timely manner, the needed diagnosis, treatments and care.*

An Ounce of Prevention Really is Worth a Pound of Cure

In 2007 the Cape Breton born and raised and now Halifax-based cardiologist, Dr, Nicholas Giacomantonio, was witnessing in his practice patients presenting with life-threatening conditions in numbers, and at ages, well beyond what, as a highly educated medical specialist, he knew should be the norm. *Something was radically wrong.* Dr. Nick, as he is popularly known, not only saw this problem play out in the lives of real people, he saw the adverse impact on our health care system. *In short, he saw then what we all know only too well today.*

While great advances have been, and will continue to be made in responding to chronic disease, the scientific evidence demonstrates that modifiable risk factors (things over which we have some degree of control) play a critical role in helping to prevent, delay and improve prognosis of chronic disease. All of which can decrease human suffering and ease the demand for health care services if acted upon in a positive manner. *Responding to chronic disease is by far the largest contributor to the spiralling costs of health care.*

Seeing prevention as a central part of the solution, Dr. Nick decided to take action in both his “day job” and after hours, in a volunteer capacity. He became proactive in both spheres but we’ll leave the details of the former for another day. The Cardiac Cycle Society was created to deliver, *by volunteers*, a population health promotion program to be known as the Heartland Tour. Today, Dr, Nick is the Chair of the Board of Directors. An important component of this approach was to seek volunteer leadership at the community level to ensure the program was integrated well with local needs and wants.

Now in its 18th year the Tour’s goals and objectives have remained largely unchanged while there have been many tactical adaptations as we learn from our experience and, most importantly, from participant feedback. For example, the Tour continued throughout the COVID period with the development of the Tour in a virtual format.

THE HEARTLAND TOUR 2024 (July 6 - 13 & virtually July 6 - 26)

Amherst - Annapolis Royal - Antigonish - Bridgewater - Halifax - Scotsburn - Sydney - Truro - Yarmouth

Community Events

The 18th Heartland Tour will launch in Halifax on Saturday, July 6. The Tour's Core Team of volunteer organizers will travel to nine regional centres ending the direct community engagement portion of the Tour in Yarmouth on Saturday, July 13. The virtual Tour, offering five physical activity challenges, extends over 21 days ending July 26.

Each community offers its own selection of physical activity events with the only requirements being a longer road bike ride (50 km), at least one shorter road bike option (usually about 20 km) and a walking option. Participation is always free and there are prize draws. Activities should appeal to all ages and abilities - there is no element of competition.

Additional activities this year include trail rides, hiking, line dancing, Zumba, yoga and children's field activities. Leadership and support is provided by experienced volunteers. Safety and inclusion are key priorities. Road use permits are obtained and police escorts are provided where deemed necessary. The Heartland Tour program has full liability insurance protection through a program operated by Recreation Nova Scotia.

Participants are given a free t-shirt in a highly visible and breathable fabric that supports both safety and comfort.

The county that registers the highest percentage of the county population wins the Most Active County Award in the amount of \$2500. The donation is made to a local not-for-profit building, maintaining or offering physical activity options to the community. The decision is made by our team in the winning county.

The Message

We strive to engage as many people as possible in an enjoyable physical activity. Dr. Nick does briefly address participants drawing upon both his experience and expertise as a health care professional treating chronic disease. His main points can be briefly summarized:

- chronic disease will impact most of us at some point, Nova Scotia has a particularly troubling risk profile,
- there are a number of modifiable risk factors which each of us can change to our advantage,
- most notably, regular physical activity and good nutrition
- simple messages: move more in your daily routines, eat more real foods (especially fruits and vegetables) and less of the highly processed stuff
- it is not “all or nothing” or “no pain, no gain” - simply moving from where you are right now in the direction of more activity and better food choices will yield health *and wellness* benefits
- find something you enjoy doing, do it with others, it should not be a chore but something you want to do
- it is the same for food choices - a balance with more of the good, less of the bad (you can still enjoy the bacon, just less often)
- what is good for the heart is good for every other part of your body
- all ages and abilities can benefit

Research

We do research in cooperation with the Dalhousie School of Medicine. The Tour provides a unique access to real people - and our participants are always willing to help us out by being studied. In the past we have looked at such concerns as diabetes, cardiovascular risk factors, and peripheral arterial disease. This year the focus will be on nutrition. Under Dr. Nick's supervision, and with research ethics approval from Dalhousie, a team of medical students carry out the research using Tour participants as well as more general populations often with the cooperation of local pharmacies. Our recent work on the prevalence of peripheral arterial disease has added significantly to our understanding of undiagnosed disease and a paper for publication is being prepared. We hope this may lead to new early diagnostic protocols as we established existing approaches frequently fail to detect the presence of the disease.

Operations

The Heartland Tour is led by a volunteer board drawn from a cross-section of Nova Scotians willing to lend their time and talents to our campaign. Each community has a local team of volunteers that plan and deliver the Tour in their community tailored to local needs and interests. We have no staff, no offices, no equipment, no utility bills - we all work from home using our own devices. Each Core Team member makes a personal cash donation to help cover our operating costs. We are exceedingly lean, our administrative costs are less than 5% and that is largely our insurance premium.

We have as a first priority that participation is free to all - any cost can be a barrier to some. As previously mentioned, safety and inclusion are top of mind concerns. Our messaging is always based on the best available medical science. Both our physical activity and nutritional information is based on published Canadian standards. We have never been asked to, nor will we ever, provide advice driven by commercial interests. Our sponsors support us because they support our goals and objectives.

Participation reflects the diversity of the province. Our strongest demographic is women over 50. We have a good representation from the 80+ age group of which we are particularly proud as it demonstrates we do appeal to all ages and abilities. The gender breakdown shows about a 60%/40% in favour of women. Each year about 35% first time participants. Our goal this year is to engage 3000 Nova Scotians.

At the end of each Tour we do extensive confidential surveying of participants to assess our program and solicit suggestions for improvement. We enjoy a phenomenal rate of return (37% in 2023) to our online survey instrument. Over 90% of those surveyed told us they would recommend participation in a Heartland Tour event to a family member or friend. Survey results also confirm that we are seen as the single most effective program promoting healthy lifestyles in the province.

Funding

We are proud of the diversity of our funding partners. There is no major sponsor that might be seen as having some role in what we do or say. Our major sponsors are the province of Nova Scotia, the QEII Foundation, Dalhousie Medical School, the Wild Blueberry Producers Association of Nova Scotia, Deep Cove Aqua Farms, A A Munro Insurance, the Dairy Farmers of

Canada (NS), and several pharmaceutical companies. Other core sponsors include Saint Francis Xavier University, Eastlink, Michelin, and BMI Ltd. There are also several dozen businesses and organizations providing support often through in-kind contributions or generous discounts. Our list of sponsors is close to 50 individual entities.

For more information:

Jim Vance, President

jdvance49@gmail.com 902 237-4858

On the web at heartlandtour.ca

Facebook at [HeartlandTourNovaScotia](https://www.facebook.com/HeartlandTourNovaScotia)



ReplyForward

Thank you for this opportunity to present to you on behalf of the Canadian Association of Community Living Antigonish.

My name is Maria van Vonderen , I am the interim Executive Director of the CACL while Jeff Teasdale is away on a leave of absence.

The CACL has been a pillar in our community since its beginnings in 1977. That's almost 50 years of services and support to persons with intellectual and or physical disabilities. Currently there are close to 80 participants who attend various programs. CACL is a non profit organization governed by a Board of Directors. The CACL receives funding from the government (69%), revenue from our businesses (17%), and through donations and fundraising (14%). activities such as the annual Ham and Bean supper and Auction, The Festival of Trees and the Abilities banquet.

The center began as a modest day program, it now focuses on 4 areas of service . A vocational program, life skill development, health and wellness and a residential program. The vocational program offers work experiences in woodworking, shredding, laundry, bakery, the print shop, the cafe and a pre vocational program. The residential service provides housing and support to 12 individuals.

The supportive employment program is a huge success with over 40 businesses and organizations in the community offering a work experience for our participants. The participants are given a fair wage for their work.

We are entering a monumental undertaking in this province that challenges the CACL to improve and expand its programs.

In 2014, three individuals with disabilities who had been institutionalized filed a human rights complaint arguing they were discriminated against. At the same time the Disability Rights Coalition filed a complaint alleging that the discrimination faced by these 3 individuals, and others with disabilities, was systemic.

The case made it to the Court of Appeal, who sided with the 3 individuals and the Disability Rights Coalition.

This was a milestone win for all Nova Scotians living with disabilities and for their families.

A provincial plan called the “REMEDY” was initiated. The Remedy is an expert report commissioned by the Province of Nova Scotia and the Disability Rights Coalition in

response to the Court of Appeal's conclusions regarding systemic discrimination.

The Remedy report summarized four main problems in how people with disabilities were supported:

1. People with disabilities are living in institutions instead of in their communities.

There are currently five institutions in Nova Scotia housing persons with disabilities. This is the work Jeff Teasdale is currently doing—moving people out of Riverview Homes in New Glasgow into the community.

2. People with disabilities are often told they cannot access the support and services they deserve.

3. People with disabilities don't get to choose where they live; they are often placed in institutions away from their family and communities.

4. People with disabilities who are able to get support are being put on waitlists when, in fact, the law says they should have access to support quickly.

The REMEDY made the following six recommendations:

1. Implement a new system of individual planning and support coordination, shifting the power dynamic from the service provider to the participant.
2. Close institutions, allowing people to move back to our community.
3. Build a broader system of community-based support and services. This is key for the CACL, and where we ask for your help. Programming options at CACL need to expand and broaden to meet the requests of persons with disabilities. We are well-placed to offer these programs.
4. Begin a province-wide multidisciplinary program where access to health and other services are enhanced through service hubs. We are in the planning stages of service hub development in the Northern region.
5. Implement an individualized funding model where persons with disabilities control the resources needed to develop a plan, with funding attached to the individual rather than tied to a particular home or program.

6. Strengthen the whole disability system's capacity to enable transformation to a human rights approach, focusing on improved legislation and policies, and evaluation tools.



ReplyForward

So what does this mean for the CACL? Our challenge

is to develop a larger menu of support and services to People with disabilities who have been institutionalized and will be moving back to our community. It means being creative and responsive to the needs of persons with disabilities in our community, with an increased focus on health and wellness, improved nutrition, arts and health, supported employment, life skills, advocacy, and elevating the voices of persons with disabilities. Support in navigating our community will be directed by the participants.



ReplyForward

Another program attached to the Remedy is called Homeshare. This is a situation where homeowners offer living accommodations supervision and support to persons with disabilities in their homes or build dwellings on their properties where individuals would live with support. The challenge here is for municipalities to change zoning to allow for such development increasing density of living in downtown areas.

Simultaneously we and other sister organizations that offer day programming are working towards wage parity for our program participants.

In addition the CACL has a number of Capital projects on the go.

Aligning with the Remedy, we are constructing a Developmental 3 small options home on Highway 337, Antigonish landing. This home will provide housing to 4 individuals who require one on one support. We anticipate that this project will be completed by the end of the year.

The East Coast Credit Union Social Enterprise which houses the CACL and the Legion Arras Branch 59 will be opening its facility as a Comfort Center or Emergency Shelter in times of disaster.

We are working closely with the Town of Antigonish Regional Emergency management Coordinator and the Legion in finalizing the details. We hope to have the generator on site by early November.

We have recently completed an energy retrofit adding a HVAV heat pump system to the roof of the building. This was made possible by funding from Efficiency Nova Scotia, The East Coast Credit Union Community Compass Grant and ACOA.

As of today the Town Watering Program will begin. CACL staff and participants look forward to this work contract each year. Thank you to the Town for this work experience.

On June 19, at noon, the CACL Board of Directors will be holding its annual General meeting. You are invited to attend.

On July 25, at noon we will be hosting the annual Hector MacDonald memorial BBQ. Again we invite you to attend this event. It is a time of reflection and celebration.

The CACL staff and Participants will be taking a well deserved holiday from July 26 to August 19.

On behalf of all staff and participants I want to take this opportunity to thank the Town of Antigonish for its unwavering support. I invite you to visit the CACL, you are always welcome.

I look forward to the year ahead, lots of changes, but we are ready for the challenge, the best years for this organization are yet to come. We are proud to be part of this community.

Thank you.

Town of Antigonish Proclamation- ALS Awareness Month

WHEREAS, Amyotrophic Lateral Sclerosis (ALS), also known as Lou Gehrig's Disease, is a progressive neurodegenerative disease that affects nerve cells in the brain and the spinal cord, leading to muscle weakness, paralysis, and ultimately, respiratory failure; and

WHEREAS, ALS has a profound impact on the lives of those diagnosed, as well as their families, friends, and caregivers, who provide essential support and care; and

WHEREAS, Increased public awareness and education about ALS can lead to earlier diagnosis, improved treatment, and greater support for those affected by the disease; and

WHEREAS, Ongoing research and advancements in medical science are crucial in the pursuit of effective treatments and, ultimately, a cure for ALS; and

WHEREAS, The Town of Antigonish acknowledges the importance of supporting individuals and families affected by ALS and stands in solidarity with those who are working tirelessly to improve the lives of ALS patients through advocacy, research, and community support;

THEREFORE I, Laurie Boucher, Mayor of the Town of Antigonish, do hereby proclaim June as ALS Awareness Month.

Signature

Date

Form "A"
Noise By-law Exemption Application*

Name of applicant: NOVA SCOTIA SUMMER FEST ASSOC.
Address: 269 OLD MULGRAVE RD BOX 50 MONASTERY BOH LWO
Telephone #: 902 448 8221

Name of person overseeing event and telephone #: RAY MATTIE

Name of groups, clubs, associations, or societies involved: NOVA SCOTIA SUMMER FEST, CACU, EAST COAST CREDIT UNION, NS LOYAL, L'ARCH, LOCAL MUSIC STUDENTS, & MORE

Event Description

Location: 121 MAIN ST. COLUMBUS FIELD

Date(s): From: AUG 15 to: AUG 17

Time(s): From: 5pm to: 11:30 pm (NIGHTLY)

What type of sound system is expected to be used? FESTIVAL STYLE SYSTEM

Will the decibel reading of the indoor/outdoor event be a maximum of 92 dBA at the mixing board?

TBD

Will efforts be made to curb the noise level? SOUND LEVELS WILL BE INDUSTRY STANDARD

Have / will surrounding property owners be contacted to apprise them of this activity and to solicit their acceptance? _____

N/A SINCE SOUND FADES AS IT TRAVELS

Why is the activity being held? _____

Is there somewhere else the activity could be held? NO / N/A

For Internal Use

Police comments: _____

Council decision: _____

* This application must be submitted to the Town Office at least thirty (30) days prior to the proposed event.

29 May 2024

To The Town of Antigonish:

On behalf of St. Martha's Regional Hospital Auxiliary, heartfelt thank you for your Sponsor Donation to Mayfest 2024. This fundraiser surpassed our hopes and goals. Our Mission is to support St. Martha's Regional Hospital and Staff in their excellent and caring delivery of Health Care Services. This is accomplished through the purchase of Hospital Equipment and financial support to other Hospital-Based Services and Programs. Your generosity ensures we can meet our commitment to refurbish the Intensive Care and Progressive Care Family Rooms.

Thank you for supporting us in our support to St. Martha's Regional Hospital.

Gratefully,
Margo Turner
Mayfest 2024 Committee

GOLDEN CLICKERS BOLWING TEAM

Paula Kirk, Sharon Gillis, Evelyn Benoit, Darlene Hart, Janice Ross, Jeanette Brosha



01-Jun-24

To : Laurie Boucher

Mayor Town of Antigonish

This is a request for assistance with expenses incurred, for travel to 55+ Canada Games in Quebec City, August 27 - 30, 2024. representing Nova Scotia in the sport of bowling.

Please remit payment to Janice Ross → Nova Scotia Golden Clickers
Thank you for your support

Janice Ross

Sponsorship and Donation Request
Relay For Life at Dr. J. H. Gillis
Thursday, June 6th, 2024 9:30 am - 2:15 pm
www.relayforlife.ca/drj

Together, we are bigger than cancer.

Dr. J. H. Gillis is making a difference for Canadians living with cancer by hosting a Relay For Life event in support of the Canadian Cancer Society - but we need your help!

On June 6th, we will be relaying at our school from 9:30 am - 2:15 pm. Relay For Life is important to us because we want to fund Canada's most-promising and ground-breaking research against all cancers, as well as make a difference in our community. Our event is helping those living with cancer get to life-saving treatment appointments and providing access to other key support programs. This year, all proceeds will go directly to Canadian Based Cancer Research.

We are asking you to support this important cause by contributing a monetary Donation. Your support will go a long way to help us to achieve our fundraising goal of \$36,000. With your help, we can make this goal a reality, as we work together to create a world where no Canadian fears cancer.

Why get involved?

With 1-in-2 Canadians diagnosed with cancer in their lifetime, your contribution has never been more important. Add to that all those impacted by cancer as caregivers, family, and friends, the number grows even greater. By supporting or donating to Relay For Life Youth, you are helping to fund game-changing research on all cancers, advocate to make healthy living easier, and support Canadians affected by the disease.

As a supporter of Relay For Life Youth event, you will also:

- **Build brand value and enhance your corporate image.**
- **Attract new Gen Z customers.**
- **Empower the students in your community by helping to fundraise in support of the Canadian Cancer Society.**
- **Be recognized for your level of support.**

We invite Town of Antigonish to connect with the community and join us as sponsor to support this important cause.

If you have any questions, or would like to support our event, please contact:

Name: Mike MacIsaac (Principal)
Phone number: 870-3546
Email: mike.macisaac@srce.ca

Thank you for your consideration. Help us make a lasting change in the lives of people with cancer.

Subject: CAO Report
To: Antigonish Town Council
Date Prepared: June 2024
Prepared by: Kate MacInnis, Director of Community Development

Community Development

Strategic & Capital Projects of Council:

Projects
Active Transportation Corridor
Status Update: Tender for James Street to Highland Drive Awarded
Next Step: James Street to Highland Drive section was awarded to Dexter for \$630,096+HST. Railway safety assessment required some updates to Project D Design. Update to the design was completed and sent to railway for review. A few minor questions came back, and another update design has been sent for railway approval. Next step is construction along West Street will begin in June and waiting on schedule for St. Ninian Street pole move by Bell.
Accessibility Ramp
Status Update: EAF Funding Application
Next Step: A funding opportunity has become available with the province. Staff have submitted an application to the Enabling Accessibility Fund for small infrastructure projects. Based on spring schedule for field users, construction needed to be pushed to the fall. The risk of interfering with mid-May bookings was too high. Staff are seeking support from Strum to draft the tender document to have prepared for late summer release with an early fall construction.
Tourism
Status Update: Working Committee Planning Session
Next Step: Staff will be working with partners at the County, StFX and Tourism Association to develop a short term goals for the Marketing Levy funding. Planning will include development of marketing collateral using new logo, ad bookings, website development, and trade show opportunities. Long-term planning will be a part of this working group. The Tourism Strategy will play a large role in the development of an action plan towards long-term tourism sustainability.
Regional Ball Field #2
Status Update: Paused
Next Step: Due to budget constraints staff have paused the work on the ballfield until the next fiscal.
Arbor Drive Playground
Status Update: Scheduling Install Dates
Next Step: Staff are waiting on the contractor to provide install dates. Staff will release the trail RFQ once the date is confirmed. he trail will run around the circumference of the park and create a new entryway using part of the access road that is already in place. This trail is expected to be high grade gravel, not asphalt.
Parking Meter Renewal
Status Update: 10 New Meters Proposed in Budget
Next Step: Additional meter maintenance was requested as part of the 24-25 budget. A long-term plan for Creighton Lane will be developed with staff and taken to Council at a later date. The Sydney Street Parking Kiosk has been repaired. By-Law Staff will be undertaking the follow-up letters for parking violations to collect fines. RCMP Clerks will be supporting this effort through licence plate queries. Continued issued with the Sydney Street Parking Kiosk that was purchased from Precise Parking.
Litter Cans
Status Update: Staff Updated Locations

Next Step: The new multi-sort bins have been placed. There was a litter can removed from Hawthorne and Xavier due to vandalism and public misuse, however, due to complaints one will be returned. Staff will be developing an RFQ to outsource this service. In the meantime, Parks Crew staff will maintain the service.
Accessibility
Status Update: Committee making budget recommendations to Council
Next Step: Staff presented the budget considerations for the 24-25 year to Council.

Operational Projects:

Project
Beautification
Yard Pro has continued with seasonal maintenance. Flowers will be arriving in the next few weeks for planters, bridge baskets and hanging baskets. Watering contract with CACL is renewed for another year. Pride Guard Rail will be touched up with paint. Broken tree near the Wheel will be replaced. Special projects including the removal of the back Creighton Lane Planters and supporting the Museum with landscaping will occur once the 24-25 operating budget is approved.
Community Grants
Contact will be made to successful applicants following the budget approval.
Pedestrian Safety
Staff will follow up with RCMP on the creation of the subcommittee. Repairs need to take place to two sets of crosswalk beacons.
Wayfinding & Signage
Staff will be working with contractors to have the new Welcome Sign installed in Chisholm Park now that the water valve has been repaired. Adjustments to the pillars and lighting will need to take place. Additional signage will go up at the entryways to Town. Staff are also working on new Landing Signage and naming of the different pathway options. The signs will include markers of distance and staff are working with Paqtneq to properly recognize Mi'kmaw heritage that is a part of the history of the landing.
Town Hall Lighting
Staff will determine the next steps based on budget and scope of work.
Town & StFX Partnership
Staff are supporting StFX with updates to the Good Neighbours Guide to make the document more reader friendly. Supporting material has been developed for information around waste collection, by-law enforcement, and recreation equipment loan. StFX has been keeping the Town and other partners in the loop on Homecoming plans. The RCMP and the Landlord's Association have been valuable partners in these discussions.
Programming
Summer Camp registration took place on June 3. Staff were happy to be able to accommodate all of the immediate requests and successful register everyone on that day. Staff have also led a fitness leaders' training/certification which has been completed. There are now 4 seniors fitness leaders fully certified and able to host their own community classes. These leaders will also be a part of the Town's seniors fitness pilot program. The seniors fitness program will create video classes that can be played at community centres for anyone to use. The programs can also be hosted live and steamed to people's homes. Prep for multi-sport in the fall is underway and wee lads and lassies is ongoing.
Elections Communication Planning
Staff are prepping introduction material to go on the website. Returning Officer is attending training, following the training more information will be posted for voters and potential candidates.
Canada Day
Canada Day planning is well underway. Performers have been secured, as well as volunteers with the Lion's Club for the Pancake Breakfast. Supplies and other materials have been ordered and is arriving. Staff will share the details with Council and look forward to their participation in the events.

Safety Planning

Safety Hazard Assessment for each division of Community Development is ongoing. This will support work being led by CC Safety. Staff are also collecting all department documentation to centralize the information for efficient access.

Budget 2024-2025 Planning

Final budget submission was made to CAO and Director of Corporate Services after a few rounds of revisions.

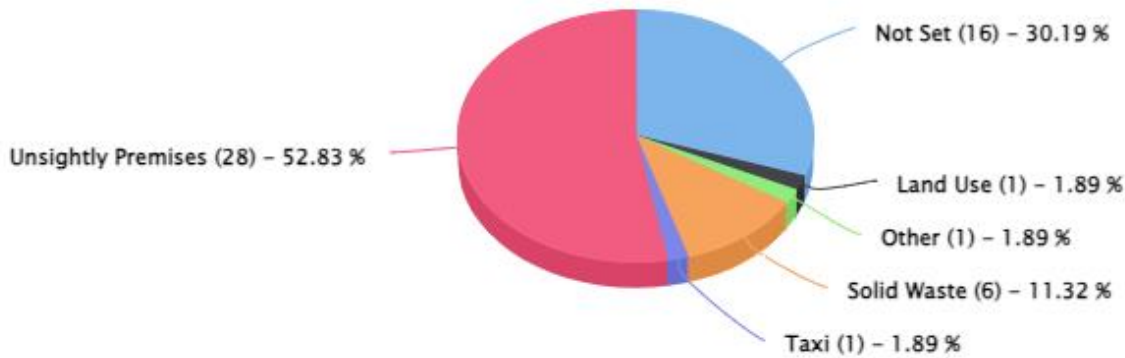
By-law, Policy & Procedures:

- Traffic Control/Sidewalk Encroachment Procedure – (drafted, in review by staff)
- Nuisance Wildlife Procedure – (complete)
- Social Media Accessibility Standards (internal, going through review, will become a part of our social media standards as per the Accessibility Plan)
- Sponsorship/Naming Rights Policy (Drafting and under internal review)
- Facility Allocation Policy (in progress and in partnership with the County)
- Community Events Policy (proposed)
- Oversized Move Permit (proposed)

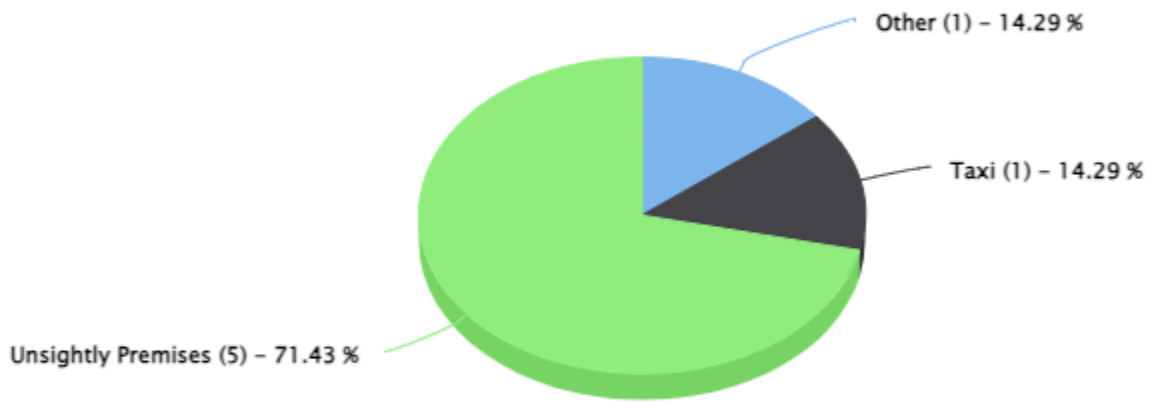
By-Law Enforcement Statistics:

Reporting Period: May 13, 2024 to June 10, 2024

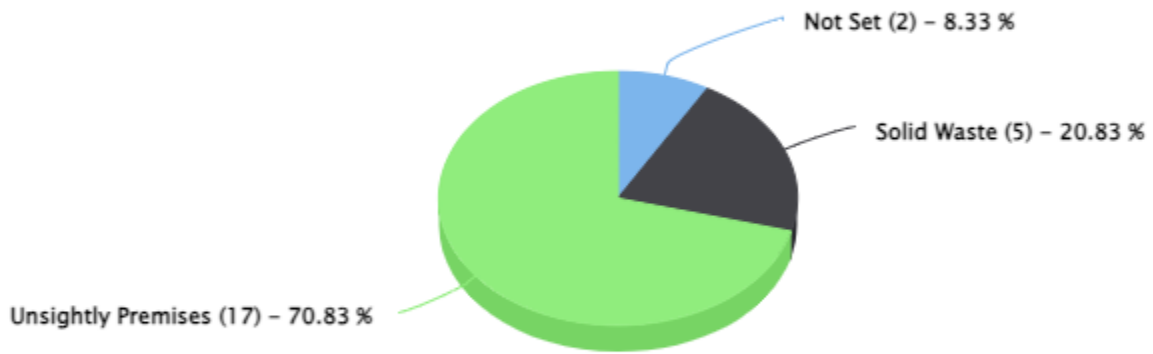
General Breakdown



Complaint Based



Staff Initiated



Subject: CAO Report
To: Antigonish Town Council
Date Prepared: 10/June/2024
Prepared by: Ken Proctor, P. Eng., Director of Public Works

Engineering & Municipal Services

Capital Projects/Tender Update:

Projects	
Title:	24/25 Budget
Status Update:	Budgets under review with Corporate Services. Working meetings held with Council – April 10, June 03
Next Step	
Title:	AT Trail Project (ToA)
Status Update:	Ongoing assistance with infrastructure
Next Step:	Ongoing followup meetings with consultants (WSP). Bell Aliant work for West St pole adjustments near completion . Project A – Revisions to a section of West St continue. Section for James to #7 (awarded to Dexter) Section for James to Highland - Tender closed June 04 with result under review Project D – Dwgs at 95% design stage. Coordination with the Bay St project under review Bell /CBNSR followups continue. Contacts with Stakeholder groups continues for right of way impacts/project awareness
Title:	ICIP Application – Bay St
Status Update:	: Project Design
Next Step	Design work in progress with WSP . Design at approx. 95% Contacts continue with CBNSR for railway crossing application and EDPC for the J Paradis DA. Preliminary contact in progress with AEU and Bell Aliant for relocation of overhead lines Geotech work completed Stakeholder list established for contacts Project costs being updated as schedule is assessed Update briefing provided to Council June 03
Title:	Hwy4 AT/Roundabout Project
Status Update:	Ongoing followups with NSTiR on concepts/proposed schedule for the phased 4 yr project
Next Step:	NSTiR contact on Municipal Infrastructure continues. Phase 1 (#7/Hwy 4) project – completed/operational. Deficiency items under assessment Phase 2 (Church St/Hwy 4) design work continues. Design at 95% Meetings with NSTiR/County ongoing Possible tender call under current review Municipal portions of projects costs being assessed
Title:	Municipal Capital Grant Program
Status Update:	: Application Review for project(s) with Resolution by Council for approved project Submission made Dec13
Next Step:	Notice of funding received for STP Front End. Public Notice pending

Electric Utility (EU):

Projects
Title: 24/25 Budgets
Status Update: Submission to NSURB for General Rate Adjustment Submission to NSURB to amend its Schedule of Rates and its Rule/Regulations
Next Step: Submissions recently approved by NSURB with conditions
Title: Electric Utility Capital Modifications
Status Update: : EU working group assessing project scheduling and major stock purchases/delivery Substation Site work preparations with site clearing & Geotech report completed Review of circuit feeders in progress
Next Steps:
Title: Solar Garden and BRBB Pole line for Solar Garden
Status Update: Constructed frame system and solar panels being reassessed for status. Site construction had resumed New pole line to Hawthorne NSPi work for cross-over points in progress. EU pole line framing work completed Section of underground in construction. Connections pending
Next Step: Project followups in progress.
Title: EU Equipment
Status Update: All other equipment is in service Development of Rubber Glove Code of Practice continues. Update provided to JOHSC
Title: Power Outages
Status Update: No recent power outages For maintenance work - short service outages will be required till Code of Practice in place.
Next Step:
Title: Operations Items
Status Update: Items as noted below
Next Step: Work Items – ongoing Street lites - replacement work continues Pole Line Work – underground work continues at BRBB, 77 Highland Dr, Church St Ext Service Work - ongoing West St/Highland Dr intersection-awaiting update on Traffic controller servicing/ped buttons Tree trimming work continues. Electrical Inspections Ongoing Meter reading
Title: Pole Mount transformers
Status Update: Additional deliveries received
Next Step: Installs being assessed with EU Grid project scheduling

Water Utility:

Projects
Title: 24/25 Budgets
Status Update: Water Rate Application approved by Council and submitted to NSURB for rate adjustments
Next Step: Boad approval received March18 for new water rates (24/25 & 25/26)
Title: Source Water Review
Next Step: Study Followups continuing with Consultant.
Next Steps: Phase 4 continues with site assessment reviews Refinement of short listed sites established of refined drilling exploration. Updates in progress for site testing and MOUs Recontact with property contacts for site access in progress

Title: Water Utility Items
Status Update Residuals Management review continues with consultants (CBCL) Annual NSE Report – report completed and submitted to NSE Apr 02 Bethany Tank Recoatings – NSURB approvals for expenditure received Tender call closed May 24 Request to Board for ATO (revision) completed and approved Contacts made with various stakeholders James River Dam - Review of Access Rd and tree debris clearing in progress. Dame level is 4” over spillway
Next Step:
Title: Fire Hydrants
Status Update: Annual maintenance ongoing. (Various service work in progress) Policy-Bylaw for Private Hydrants – awaiting Municipal Affairs approval Followups from Winter Hydrant Maintenance continues Spring Hydrant Flushing – Completed (May 28, 29, 30)
Next Step:
Title: Main Line Water Valves
Status Update: Assessment of operational status continues Next Step: Assessment for Work in 2nd quadrant continues for 2024/2025. Review for capping of old 4” main work on West S continues. Whidden Bridge valve repair - valve replaced June 03. Reinstatement to follow Church/Mall and Hawthorne work to be reassessed for scheduling Install of flushing valve for Upper section of Hillcrest St under review. Interim flushing in progress.
Title: Water Breaks
Status Update: No water breaks experienced
Next Step:

Sewer/Storm:

Projects
Title: 24/25 Budgets
Status Update: Budgets under review with Corporate Services
Next Step:
Title: NSE Permit to Operate Items
Status Update: See below
Next Step: Followup on CBCL for System Assessment Report (SAR) Report continues. Review of Consultant’s memo (CBCL) on options for STP Front End upgrades continues Annual Report completed and submitted to NSE Adjustments to lagoons levels and floatables ongoing as weather events occur. Aeration work to be rescheduled to fall Odor control products being applied to front of plant
Title: System Conveyance
Status Update Vegetation work along Murphy’s Brook areas ongoing Overview of Whidden- Centennial storm drainage continues Review for Inflow Infiltration reduction ongoing Followup review to Safety Program and Training in progress
Next Step:
Title: Hurricane Fiona / Other Storms
Status Update: Provincial /DNR assessment of trees near river areas still pending
Next Step: Fiona costs compiled and forwarded to Corporate Services for recovery of costs No new storms in May/June
Title:
Status Update:

Next Step:

Public Properties & Streets

Projects
Title: 24/25 Budgets
Status Update: Budgets under review with Corporate Services
Next Step:
Title: Seasonal / Street Operations
Status Update: Work to potholes ongoing Patching Tender closed May 21. Results under review Street and sidewalk sweeping in progress Repairs to curb and sidewalk in progress (West St) Traffic Line painting –activity in progress (25% of 1 st application in place) Safety Program and Training – ongoing College St Bridge assessment continues. Followups in progress from recent site visit
Next Step: Work is ongoing pending weather conditions
Title: PWD Equipment & Bldg
Status Update. All equipment is in service
Next Steps:
Title: Staffing
Status Update PWD Staff obtaining additional NSE system certifications
Next Step:
Title: Community Development
Status Update: Discussions continue for review of various requests/inquires and or project overlaps Mid block crosswalk signage have been adjusted to reflect provincial regulation Litter Can service transition in place Assessing ToA AT project details Bylaw approvals Animal Nuisance enforcement
Next Step: Awaiting followups

Waste Management:

Projects
Title: 24/25 Budgets
Status Update: Budgets under review with Corporate Services
Next Step:
Title: Solid Waste Items
Status Update: Waste Management Bylaw - awaiting Municipal Affairs approval Litter can service being assessed with Community Development Large Bulky Waste Collection May 06-08 completed (40T collected) Weekly Organics Collection Period : May 13-Oct 19
Next steps:
Title: Waste disposal weights – May 30, 2024
Status Update: RWC -201T, ICI - 609 T
Next Step:

Ken Proctor, P.Eng.
Director of Public Works

Subject: CAO Report
To: Antigonish Town Council
Date Prepared: June 11, 2024
Prepared by: Meaghan Barkhouse, Director of Corporate Services

Corporate Services

Highlights

The Director of Corporate Services is pleased to announce that the Nova Scotia Utility and Review Board has rendered its decision on the Electric Utility’s General Rate Application (GRA) and has approved the Town of Antigonish Electric Utility’s compliance filing. This marks the first GRA since the 1980s, as the Town has managed to address any expense increases outside of power purchases through revenue growth. A detailed presentation was made to the Council outlining the changes in the compliance filing. The new rates took effect on June 1, 2024, and it is notable that the Town’s domestic rates remain lower than those of Nova Scotia Power Incorporated (NSPI).

Additionally, the Director of Corporate Services, along with the Manager of Accounting, attended the Association of Municipal Administrators of Nova Scotia (AMANS) spring conference. Key topics included the new Worker’s Compensation Board (WCB) policies related to stress leave, which will become eligible for WCB coverage starting September 1, 2024. The conference also covered the province’s new equity and anti-racism plans, offering guidance on how municipalities can meet these requirements and achieve meaningful results.

Copies of the financial statements for April 2024 have been provided. Please note that no budget has been uploaded yet, so it remains at \$0 until Council approval. The statements offer detailed information on the revenue and expenses incurred in April 2024.

Department Update:

Projects
Title: Low Income Property Tax Exemption Policy
Status Update: The low income property tax exemption for 2024-25 deadline has been extended until June 14 th at 4:30 pm. There have been 11 applications received to date. The tax exemption is up to \$450 for residents with a total household income of \$28,510 or less. The program has been advertised on the Town’s website and social media (starting May 8 th), radio ads for the week of May 13th and June 3 rd and in the Casket for May 29 th . There were 11 recipients in for fiscal year 2023-24.
Next Step: On going
Title: Electric Utility General Rate Application
Status Update: The Nova Scotia Utility and Review Board (NSUARB) approved the compliance filing after one small clarification from the Board. The residential rates continue to be lower than NSPI rates, even with the decrease in our customer service (base) rate with a higher than request energy rate. The new rates are posted on the Town’s website. There will be additional studies that will need to be completed, some of these are dependent on the next General Rate Application (GRA) or after the Automated Metering Information (AMI) have been installed after the end of a larger electric utility project.
Next Step: Complete

Title: 2023-24 Year-End
Status Update: The Manager of Accounting continues to work on our year-end process, completing the interim audit last month. No dates have been set for the auditors to be on site to complete the audit, this should be scheduled in next week.
Next Step: Complete year-end process for 2023-24 Year End.
Title: Temporary Borrowing Resolution (TBR)
Status Update: Director of Corporate Services will ask for a resolution of Council regarding the Water Utility's Bethany Water Reservoir Rehabilitation Project. The project was originally approved by Council for \$2.2M and then by the NSUARB as part of the Water Utility's GRA (M11384) and Capital Project Application (M11601). The tender bid came in over the NSUARB approval amount so an Authorization to Overspend (ATO – M11736) was filed and approved with no Information Requests (IRs). The expected total cost of the project is now expected to be \$2,503,599.05. The goal is to have this operational to qualify for the Municipal Finance Corporation's fall debenture.
Next Step: Approval of the TBR by Council, then to send to Municipal Affairs for ministerial approval
Title: 2024-25 Budget
Status Update: A 2024-25 operating budget workshop was provided to Council, to provide information on the current process and to solicit input. A proposed budget will be presented to the Audit Committee for review, with the goal to have a recommended budget to take to the Regular Council meeting.
Next Step: Present operating budget information to the Audit Committee for recommendations to Council.
Title: Human Resources
Status Update: <ul style="list-style-type: none"> • The job posting for the Chief Administrative Officer closed with over 50 applications received. The Interview Selection committee has chosen its interview candidates, and the interviews will occur over June 19 and June 20th. • A job posting for the Water/Wastewater Operator (One (1) Year Contract) was posted June 7. Applications will be reviewed after June 21 but the job posting will remain open until the position is filled or the search is canceled.
Next Step: On-going
Title: Equity, Diversity, and Inclusion in the Workplace
Status Update: *This project was on temporary pause over the past two months, the Director of Corporate Service is in progress of re-connecting to our consultants to have the report presented to Council.* Developing and implanting an Equity, Diversity, and Inclusion (EDI) policy in the workplace is one of the accords Council signed with when the Town began applying for funding related to the grid modernization funding. The Directors of Corporate Services and Community Development, and the Strategic Projects Coordinator have received a working draft of the consultant's report on EDI for Town of Antigonish, which has come with recommendations and steps to make improvements within the workplace. This is being reviewed for comment and will be presented to Council over the coming month.
Next Step: Consultants Report to be presented
Title: Work from Home Policy
Status Update: Corporate Services has finalized a draft Work from Home (WFH) policy that is ready for internal review. It has included potential strategies that other similar Town municipalities have implemented, including the Town of Bridgewater.
Next Step: Finalize and present to Council regarding a Work from Home Policy.

Title: In Development: Charitable Donation Policy

Status Update: Corporate Services has prepared a charitable donation policy for the Town of Antigonish. This would formalize the charitable donation receipt program and outline the standards for evaluating donations in accordance with Canadian Revenue Agency (CRA) guidelines. This is in the review stage.

Next Step: Finalize and prepare a memo to Council regarding a Charitable Donation Policy.

March Financial Statements will be available once the fiscal 2023-24 audit is complete.

**Electric Utility -
Statement of Operations
For the Two Months Ending Friday, May 31, 2024**

	2024		2023	
	Budget	Actual	Budget	YTD
Revenue				
Operating				
Electric Revenue		\$2,498,173	\$13,877,728	\$2,291,414
Expenditure				
Operating				
Power Purchases		530	7,409,788	1,566,626
Power Generation and Delivery		700,603	5,097,464	914,327
Electrical Buildings/Subs		1,047	17,453	1,106
Electric Distribution Exps		361,597	234,740	369,323
Property Taxes			2,588	2,588
Depreciation			278,416	
Admin - Common Services		92,408	1,216,963	213,870
Interest and Bank Charges		2,315	5,838	1,880
Wages		108,652	595,672	97,667
		<u>1,267,152</u>	<u>14,858,922</u>	<u>3,167,387</u>
Non-operating revenue				
Interest on investments				
Interest on Accounts		1,732	11,135	2,981
		<u>1,732</u>	<u>11,135</u>	<u>2,981</u>
Non-operating expenditures				
Debt Payments				
Transfers to other funds			575,000	
			<u>575,000</u>	
Excess(deficiency) of revenue over expenditure		1,232,753	(1,545,059)	(872,992)

Council Report
General Fund
For the One Month Ending 5/31/2024

	2024	2024	2023	2023
	Budget	Actual	Budget	Actual
Revenue				
Taxes		\$38,160.94	7,501,015	\$28,175.03
Grants in Lieu of Taxes		7,719.00	1,109,615	7,014.00
Sale of Services		119,788.08	949,423	3,631.16
Services provided to other governments			302,535	(3,258.34)
Other revenue from own sources		22,943.71	143,000	44,060.69
Unconditional Transfers from other governments		342.00	478,844	331.00
Other Transfers		0.00	2,142,198	0.00
		<u>188,953.73</u>	<u>12,626,630.07</u>	<u>79,953.54</u>
Expenditure				
Mayor and Council		49,656.25	435,050	(13,464.66)
Corporate Services and Office of the CAO		196,809.69	2,756,302	(8,769.56)
Engineering and Public Works		325,148.38	1,493,387	67,656.74
Environmental Health Services		171,466.81	1,391,966	101,538.63
Community Development Administration		76,932.78	399,059	20,056.51
Partnerships & Initiatives		63,881.99	564,330	47,184.58
Protective Services		95,507.02	2,997,244	(10,808.88)
Recreation and Cultural Services		154,097.71	728,692	32,001.45
Provincial Responsibilities		267,036.78	1,760,578	(90,295.00)
		<u>1,400,537.41</u>	<u>12,526,607.14</u>	<u>145,099.81</u>
Excess(deficiency) of revenue over expenditure		<u>(1,211,583.68)</u>	<u>100,022.93</u>	<u>(65,146.27)</u>

Subject: CAO Report
To: Antigonish Town Council
Date Prepared: 24-06-17
Prepared by: Marvin MacDonald, Interim Chief Administrative Officer

Administration

This report compiles monthly updates and progress reports from the Town of Antigonish’s Administration, AREA Community Development, and Public Works departments.

Highlights

This report compiles monthly updates and progress reports from the Town of Antigonish’s Administration, Community Development, Parks and Recreation, and Public Works departments.

- Attended several AREA meetings regarding the ongoing business operations for the AREA group and the Antigonish Solar Garden project. Sought legal opinion on draft PPA contract with a potential energy supplier.
- Attended flag raising ceremonies for Access Awareness Week and Pride Week.
- Telephone meeting with Physician Retention Navigator and consultant working on the provincial retention strategy.
- Met with senior staff and CCS Safety consultant regarding development of a safety management strategy for the Town.
- Met with representatives from StFX University, Town of Antigonish and WSP Consultants to discuss status of the feasibility study on a district energy project in Antigonish.
- Second phase of the Active Transportation trail (James St. to Highland Drive) tender was awarded to Dexter Construction.
- Asphalt paving patching contract was awarded to Dexter Construction.
- Recoating of Bethany Water Tank, with revisions was approved by the Utility and Review Board and notification of intent to award the tender was provided to Allsteel Construction.
- Continued to work with senior staff to prepare 24/25 operating budget.

Strategic Initiatives Update:

Projects
Title: Net Zero Engagement Strategies Funding Opportunity - Sustainable Communities Challenge Fund administered by NSFM
Status Update: Submitted final application November 28th.
Next Step: Awaiting approval in April 2024 (still waiting for notification)
Title: Grid Modernization and New Substation
Status Update: Geotechnical work including test pits has concluded. Purchase Order signed with Siemens Energy Canada Ltd. for the purchase of the two transformers for the substation. Gearing up to start replacing transformers on 2 circuits.
Next Step: Purchase of long lead items being finalized.
Title: FCM/SCCF – Community District Energy System (CDES) Feasibility Study
Status Update: Meeting with WSP and StFX for Design Workshop
Next Step: Expected completion date is end of July

Title: Green Municipal Fund – GHG Reduction Pathway Capital Project – Deep Energy Retrofits
Status Update: Full Application has been received
Next Step: Complete full application
Title: New SREP funding available for Capacity Building (workforce training and development)
Status Update: Submitted application January 31, 2024
Next Step: Not successful with funding application
Title: CCS Safety Program
Status Update: Attended workshop on TOA Safety Program
Next Step: on-going
Title: Low Carbon Communities Funding
Status Update: Investigating funding opportunities for TOA Green Initiatives
Next Step: on-going
Title:
Status Update:
Next Step:
Title:
Status Update:
Next Step:

AREA Update:

Projects
Title: Solar Garden Pollinator Habitat
Status Update: Working with Nature Smart Climate Solutions Fund and other Municipalities on potential funding application.
Next Step: on-going
Title: HOME Program Review
Status Update: Review is complete
Next Step: Will be shared at a later date
Title:
Status Update:
Next Step:
Title:
Status Update:
Next Step:
Title:
Status Update:
Next Step:
Title:
Status Update:
Next Step:
