

## Field Use Request Form - Spring/Summer 2021

Return to "Antigonish Field Booking"

**c/o Maria Fraser, Town of Antigonish**

**Email: [recreation@townofantigonish.ca](mailto:recreation@townofantigonish.ca)**

Mail or drop off: 274 Main Street Antigonish, B2G 2C4

Name of Organization:

Type of Activity:

Number of Participants/Players involved:

Number of Organizers/Coaches/Leaders/Buddies:

Previous Field User:      YES      NO

Does request include stadium lighting:      YES      NO

Does request include (a) tournament(s) or event:      YES      NO      Any Special Requests (explain):

Please provide full details and particulars on applications insurance coverage:

Primary Organization Contact Name:

Primary Contact Cell Phone Number:

Primary Contact Secondary Phone:

Primary Org Contact Email Address:

Primary Org Contact Home Address:

Secondary Organization Contact Name:

Secondary Contact Cell Phone Number:

Secondary Contact Secondary Phone:

Secondary Org Contact Email Address:

Secondary Org Contact Home Address:

## Special Notice

Please Note: The Town of Antigonish is not responsible for any community led event on a Town-owned facility.

As you are likely well aware, all public gatherings must currently adhere to the public health recommendations and return to play plans of the various organizations involved.

Is your group following a Covid-safe return to play plan developed by your organization or governing body that complies with Provincial health requirements:

YES

NO

If no, please explain why:

### Do you have the following in place:

Daily health checks for participants

System for managing contact tracing information

Separate entrances / exits

Transition times between groups

Equipment sanitization practices

Spectator management guidelines

### Health and Safety Personnel

Please indicate below who in your organization is following Public Health updates from the province and will make adjustments to field use, as necessary. Who should we communicate with in regards to any changes or updates?

Name:

Phone:

Email:

Details:

For up to date information please refer to the government website on Coronavirus:

[novascotia.ca/coronavirus](https://novascotia.ca/coronavirus)

## Field Request Information

Field\* Being Requested:

Ballfield #1 (The Sandlot)

Ballfield #2

Ballfield #3

Regional Turf Field (HALF)

Regional Turf Field (FULL)

Beach Volleyball Courts

Columbus Field (HALF)

Columbus Field (FULL)

Saint Andrew Junior School\*\*

U-12 Regional Field

**\*If requesting use of multiple fields this season, please complete a separate form for each field.**

**\*\*Note:** All requests must come through Town of Antigonish, except SAJS which goes to County of Ant.

<b>Usage Type</b> (Game, Practice, Tournament)	<b>Start Date</b>	<b>End Date</b>	<b>Start Time</b>	<b>End Time</b>	<b>Lights? (yes/no)</b>
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Feel free to attach your own schedule document instead, please ensure all information here is captured.

# Terms and Conditions of Rental

## Scheduling Process

For Summer 2021, all requests for use of the above-mentioned fields (with the exception of Saint Andrews Junior School Field) must be made through Maria Fraser, Active Living Coordinator, Town of Antigonish.

Priority for field times is given to games. Confirmation of booking will be sent to the contact person listed on the request form via email.

## Terms and Conditions

1. The Representative shall pay rent for the time specified at the approved rate plus tax, if applicable. Cash or debit will be accepted at the Antigonish Town Hall, 274 Main Street, Antigonish as payment for casual rentals. Repeat rentals will be permitted to pay by cheque and may be invoiced monthly or at the end of the playing season;
2. If the Representative wishes to cancel the rental, the Representative shall give 48 hours notice by e-mail. If the said notice is given, the rental for the facility on the date cancelled will not be invoiced. Notice of cancellation shall be provided either by email to [recreation@townofantigonish.ca](mailto:recreation@townofantigonish.ca) or in writing to the Town Hall, 274 Main Street, Antigonish, B2G 2C4.
3. There will be no subletting or subcontracting of field time. Subletting/subcontracting of any facility may result in cancellation of your contract and a suspension from further use;
4. Town of Antigonish employees will be responsible for determining field closures due to inclement weather or unsafe field conditions;
5. The Representative shall be responsible for the conduct and supervision of all persons attending this event and shall ensure that all the regulations contained in this permit and other agreements pertaining to the event are observed. Vandalism, littering, abusive language, smoking and the use of alcohol without a license, shall be deemed as just cause to cancel the rental or reject future applications. The Representative assumes full responsibility for all damage to this facility, the only exceptions being items described as regular wear, tear and damage by lightning and tempest;
6. The Representative shall indemnify and save the Town of Antigonish harmless for all and any damage, causes, suits or claims which may arise by virtue of the rental of the facility, whether such damages, causes, suits or claims are occasioned by the Representative or any other person while the Representative has leased and is in control of the said facility. The Representative further covenants and agrees to pay any costs that may be incurred pursuant to or arising from any damages, causes, suits or claims. Additional private independent insurance coverage may be required in the amount of \$1,000,000.00;
7. Whenever and to the extent that the Town of Antigonish shall be unable to fulfill or shall be delayed or restricted in fulfilling any obligation here under by any cause beyond its control, including acts of God, public enemy, acts of the Government, either of its Sovereign, Federal or Provincial, Municipal, fires or floods, the Town of Antigonish shall be released from the fulfillment of such obligation during the period it shall be so delayed or restricted in fulfilling such obligation;
8. The Representative shall be responsible for vacating, returning to the original condition and the removal of all rented or privately owned property, personal effects by the specified permit end time, unless prior written arrangements have been made with the Recreation Director;
9. Facility rentals may be booked by persons 18 years of age or older. Those under the age of 18 will require a cosigner and written consent from a legal guardian;
10. Leagues/individuals will instruct referees and/or representatives to inspect playing area before use to identify any immediate safety concerns and advise participants accordingly. These concerns must be brought to the immediate attention of the Manager of Recreation or the on-site Maintenance personnel.

## Declaration

I, the undersigned, have read, understand and agree to the conditions and policies in this contract hereby accept the same on behalf of the said members of the organization or team. I acknowledge and agree that breach of any end of the said conditions may result in the termination of the allocated field time(s).

Name:

Date:

Signature:

Facility Manager: