

Flag/Banner Request Form

Section 1: Applicant Information

1. Community Group/Organization Title

2. Community Group/Organization Contact Information

Applicant Name: _____

Email: _____ Phone: _____

Address: _____ Postal Code: _____

Section 2: Request Details

1. Please indicate your request:

Flag Lamp Post Banner Other (please specify): _____

2. What type of event does your request coincide with?

Parade Community Event Designated Month Memorial Recognition
 Festival/Celebration Other (please specify): _____

3. Please indicate the date(s) your organization would like to have you flag/banner request fulfilled.

Flag/Banner Request Start Date: _____

Flag/Banner Request End Date: _____

Does your event require an official flag raising ceremony with Mayor and Council?

Yes No

Additional information: (Please provide an overview of your request and how the addition of a flag to Chisholm Park or lamp post banners will benefit your event, celebration, or memorial).

Section 3: Permissions

Special Considerations

- Flags will be flown at Chisholm Park.
- Banners must be designed to be 18 inches by 44 inches and be made from vinyl material. Banners must be designed and installed to the standard set by the Town.
- The Town reserves the right to inspect any flag or banner prior to placement on Town-owned property. Flags or banners will not be placed by the Town if:
 - i) The material is tattered, frayed, damaged or detracts from the beautification of the Town.
 - ii) The flag or banner promotes discrimination or philosophy or seek values are deemed to be divisive or discriminatory.
 - iii) The flag or banner contradicts the guidelines in place in the Town’s Special Events Planning Guide.
 - iv) No flag or banner can be suspended across the street.

Section 4: Declaration

I, the undersigned, have read, understand, and agree to the conditions and policies in this contract hereby accept the same on behalf of the said members of the organization or group. I acknowledge and agree that the Town will make the final decision on this flag/banner request.

Signature: _____

Date: _____

I understand that typing my name in the signature box constitutes a legal signature confirming that I acknowledge and agree to the above terms.

Section 5: Application Submission

Please submit your completed application and all associated supporting documentation to the following contact:

Kate Gorman
Marketing and Communications Officer
Town of Antigonish
274 Main Street
Antigonish, Nova Scotia
B2G 2C4
kgorman@townofantigonish.ca
902-318-6758