

# THE TOWN OF ANTIGONISH

Town of Antigonish Department of Community Development – Parks and Recreation  
Division:

## Spring/Summer Maintenance Staff

Antigonish Town Recreation is dedicated to providing sport, recreation and leisure activities for the citizens of Antigonish. The department concentrates on maximizing the Town's existing assets as well as building on its proud heritage and culture. To achieve their vision and with the available resources, the department will provide programs, services, facilities, plus advice and assistance to individuals, community groups and organizations.

Applications are being accepted for the position **Spring/Summer Maintenance Staff**. Staff will be responsible for the general up-keep of Town Recreation/Public green-space areas as well as other duties as outlined below. Will report directly to the Maintenance Supervisor. Period of employment is May 9<sup>th</sup> - August 26<sup>th</sup>, 2022.

Interested candidates are to submit your resume along with an accompanying cover letter by 12 noon, Monday, April 11<sup>th</sup>, 2022, to:

Tricia Cameron at [tcameron@townofantigonish.ca](mailto:tcameron@townofantigonish.ca)

We thank all candidates for their interest however only those under consideration will be contacted.

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<b>Position:</b>	Spring/Summer Maintenance Staff
<b>Department:</b>	Community Development – Parks and Recreation
<b>Reports to:</b>	Maintenance Supervisor
<b>Salary Range:</b>	\$15.00/Hour
<b>Status:</b>	Seasonal, Full-Time/ 35 Hours per week

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### General Accountability

As a member of the Parks and Recreation public space maintenance crew, the Summer Maintenance Staff will perform work required for the care, preservation, maintenance, and repair of recreational facilities and public spaces as directed by the Maintenance Supervisor.

### Responsibilities:

- **Public Space Maintenance:** duties and activities as directed by the Maintenance Supervisor to include the care, preservation, maintenance and/or repair of recreational facilities and public spaces. These responsibilities include:
  - To assist the Maintenance Supervisor with the annual spring clean-up of public spaces;
  - To assist the Maintenance Supervisor with the upkeep of fields and public spaces (e.g. mowing, aeration, fertilization, seeding, lining etc.);
  - To provide maintenance to all parks and recreation areas when necessary (e.g. garbage pick-up, mowing of grass in playground/park/walkway areas);
  - To provide maintenance to any Town green spaces and;
  - Other duties as deemed necessary by the Maintenance Supervisor.

### Qualifications

- An ability to operate a variety of tools (including required certification, if necessary), equipment and vehicles;
- Must have a valid drivers license;
- Must be able to operate yard care machinery and/or have some basic knowledge of Horticulture;
- Possess relevant safety training, as determined by the Town of Antigonish. This includes, but is not limited to: CPR/First Aid and WHMIS ;
- Must provide a recent Criminal Record Check.

### Knowledge, Skills, and Abilities

- Flexible in their work hours as well as being flexible in accepting tasks assigned other than specific job description duties;
- Accepts supervision and works well with immediate supervisor;
- Maintains a friendly and helpful attitude towards the general public;
- Works safely within the Town's safety guidelines;
- Exercises respect for Town property.

### **Relationships**

This position involves working well as a member of the Parks and Recreation Maintenance team, and liaises with the public, field users, and other community-based organizations that are users of public areas and Recreational facilities