



Town of Antigonish Parks and Recreation:

Seasonal Maintenance Staff – Downtown Beautification

Antigonish Town Parks and Recreation provides sport, recreation and leisure activities for the citizens of Antigonish. The department concentrates on maximizing the Town's existing assets as well as building on its proud heritage and culture. To achieve their vision and with the available resources, the department will provide programs, services, facilities, plus advice and assistance to individuals, community groups and organizations.

Applications are being accepted for the position **Seasonal Maintenance Staff- Downtown Beautification**. This staff member will be responsible for administering watering services with a team of employees from the Support Employment Program, Canadian Association for Community Living (CACL), the general up-keep of Town recreation and public green-space areas as well as other duties as outlined below. Will report directly to the Manager of Parks and Recreation.

Period of employment is May 16th , 2022 until September 30th, 2022.

Interested candidates submit your resume along with an accompanying cover letter by 12 noon, Tuesday, April 19th, 2022, to:

Tricia Cameron at tcameron@townofantigonish.ca

We thank all candidates for their interest however only those under consideration will be contacted.

Position:	Seasonal Maintenance Staff – Downtown Beautification
Department:	Community Development – Parks and Recreation
Reports to:	Manager of Parks and Recreation
Salary Range:	\$17.00/Hour
Status:	Seasonal, Full-Time/ 35 Hours per week
Term:	May 16 th – September 30 th , 2022

General Accountability

As a member of the Parks and Recreation public space maintenance crew, the Summer Maintenance Staff - Downtown Beautification, will perform work required for the care, preservation, maintenance, and repair of recreational facilities and public spaces as directed by the Maintenance Supervisor with a focus on the downtown and business areas. This position will be responsible for administering the plant watering service to support the Town's Beautification Program.

Responsibilities:

- **Public Space Maintenance:** duties and activities as directed by the Maintenance Supervisor to include the care, preservation, maintenance and/or repair of recreational facilities and public spaces. These responsibilities include:
 - Responsible for plant watering services, and managing a crew composed of employees hired through the Canadian Association of Community Living's Supported Employment Program to deliver this service.
 - Weed and maintain downtown sidewalks and tree beds.
 - To provide maintenance to all public spaces when necessary (e.g., garbage pick-up, mowing of grass in playground/park/walkway areas);
 - To provide maintenance to any Town green spaces, and;
 - Other duties as deemed necessary by the Maintenance Supervisor.

Qualifications

- Experience working with, and an ability to supervise, individuals with varying degrees of ability is an asset.
- An ability to operate a variety of tools (including required certification, if necessary), equipment and vehicles;
- Must be able to operate yard care machinery and/or have some basic knowledge of Horticulture;
- Possess relevant safety training, or be willing to attain, as determined by the Town of Antigonish. This includes, but is not limited to CPR/First Aid and WHMIS;
- Must provide a recent Criminal Record and Vulnerable Sector check;

Knowledge, Skills, and Abilities

- Maintains an inclusive, compassionate and friendly attitude;
- Flexible in their work hours and accepting of tasks assigned;
- Accepts supervision and works well with immediate supervisor and the maintenance crew;
- Works safely within the Town's safety guidelines;
- Exercises respect for Town property.

Relationships

This position involves working well as a member of the Parks and Recreation Maintenance team, and liaises with CACL, business owners, the public, field users, and other community-based organizations that are users of public areas and recreational facilities.