

THE TOWN OF
ANTIGONISH
Employment Opportunity

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| Position: | Antigonish Multisport Program Leader |
| Department: | Community Development |
| Reports to: | Antigonish Multisport Program Supervisor |
| Location: | Sandlot Baseball Field, Saint Andrew Junior School, St.FX University |
| Salary Range: | \$15.20/hour |

General Accountability

The Town of Antigonish is seeking qualified leaders to facilitate the Antigonish Multisport Program for the 2024-25 season. Program Leaders must be positive, energetic individuals who are interested in helping children (born in 2018/2019) in Antigonish grow through sport. Duration of employment is September 2024—April 8 2025, approximately 5 hours each week. The program is typically held on Sunday and Tuesday evenings throughout the year between 4:30 PM and 7:00 PM. For 4 weeks in November, sessions will be held on Sunday evenings (4:30 PM – 7:00 PM) and Thursday afternoons (3:30 – 4:30 PM) and for 3 weeks in January, sessions will be held on Sunday and Wednesday evenings (4:30 – 7:00 PM). Candidates who are unable to work in any of the previously described timeslots of the program should make this known within their application's cover letter to ensure proper staff coverage.

Responsibilities

- Ensure health and safety of participants during the Antigonish Multisport Program
- Facilitate creation of a warm, welcoming, and engaging environment for participants
- Practice program quality standards
- Assist Community Sport Organization personnel with session preparation and delivery as required
- Perform administrative tasks as required (record-keeping, parent/guardian communication)
- Attend all required training and orientation sessions (training will be scheduled in September)

Qualifications

- Minimum age is 16 years
- Must hold current CPR and First Aid Certificates (or be willing to become trained prior to program start)
- Must hold certification in High Five Principles of Healthy Child Development or High Five Sport (or be willing to become trained prior to program start)
- Must be willing to supply a recent Criminal Record and Vulnerable Sector Check
- Must have transportation to worksite. Sessions will take place at Saint Andrew Junior School, Sandlot Baseball field at 108 Braemore Avenue, as well as St. Francis Xavier University Recreational Facilities.

Knowledge, Skills, Abilities

- Experience working with children in a sport and/or recreation setting
- Knowledge of the principles of healthy child development (High Five)
- Strong communication skills
- Experience working as part of a team

Relationships

Program Leaders will report to the Multisport Program Supervisor. Community Sport Organization personnel will deliver each session while Antigonish Multisport Program Leaders and Supervisor will assist following these organizations' lead.

How to Apply

Closing date is Friday, August 30th, 2024 at 1:00 pm. To apply for this position, please submit your cover letter and resume to Alana MacKay via recreation@townofantigonish.ca. Applications submitted beyond this date and time, or incomplete applications, will not be accepted. We thank all candidates for their interest, however only those under consideration will be contacted.