

THE TOWN OF
ANTIGONISH

**Town of Antigonish
Job Description: Summer Camp Leader**

General Accountability

Reporting to the Coordinator of Summer Programs, this person will be responsible for the safe delivery of summer camp programs. In addition, the leader will be expected to take an active role in special events such as Canada Day and any other events related to the Antigonish Town Recreation and Special Events Department.

Specific Duties

- Assists with the development of Summer Camp programs for children aged 5-12 years.
 1. Develop age-specific activity plans for theme weeks;
 2. Determine program supplies and equipment.
- Implement Summer Camp programs including leading recreational activities, arts and crafts, healthy living activities and field trips;
- Supervise and provide leadership for children participating in Summer Camps to ensure a safe and caring environment that promotes positive child development;
- Assist with set-up and clean-up of all activities;
- Enforces health and safety procedures;
- Assist with the planning and implementation of special events included in the summer programs;
- Other duties as required.

Qualifications

- Experience in leading children's programs
- Knowledge in program development
- Excellent Conflict Resolution skills
- Current First Aid/CPR
- Valid driver's license
- Recent Police check

Competencies

- ◆ Organized: Must have high level of organizational skills;
- ◆ Knowledge Base: Must have good Knowledge base of Recreation material;
- ◆ Must have exceptional work ethics and have the ability to prioritize tasks;
- ◆ Must have high Customer service standards.

Start Date: June 26th, 2017

Salary: \$10.85/hour

Please e-mail resume along with cover letter by May 5th, 2017 to:

Tricia Cameron: tcameron@townofantigonish.ca

Please note: Only successful candidates will be notified.