

## **Employment Opportunity Emergency Management Coordinator**

Antigonish Regional Emergency Management Organization  
Two Year, Full Time Term Position

### ***The Opportunity***

Do you want to make a meaningful contribution to the Antigonish community? Do you have experience and skills in emergency management planning? Are you a self-motivated leader who can work with many partners toward a common goal? If so, this opportunity may be for you!

The Antigonish Regional Emergency Management Organization (AREMO) is seeking a full time Emergency Management Coordinator (EMC) for a two-year term. The EMC has overall responsibility for the coordination of emergency preparedness in the Antigonish area.

Specifically, the EMC will be tasked with:

- Reviewing and updating the Antigonish Regional Emergency Management Plan;
- Collaborating with the Nova Scotia Emergency Management Office (NSEMO) to facilitate training and skill development for municipal officials;
- Coordinating emergency planning among key stakeholders, specifically between the AREMO and St. Francis Xavier University; and
- Developing a regional approach to comfort and warming centres by engaging with community partners and facilities.

Further responsibilities of this position can be found in the job description available at [www.antigonishcounty.ns.ca](http://www.antigonishcounty.ns.ca) or [www.townofantigonish.ca](http://www.townofantigonish.ca).

### ***Welcome to Antigonish!***

The AREMO is jointly managed by the Municipality of the County of Antigonish and the Town of Antigonish. Antigonish is a vibrant and growing community. Here, you will find a competitive business environment, state-of-the-art educational facilities, regional health-care facilities, a vibrant arts and cultural community and a wide range of sport and recreational opportunities.

Antigonish offers an excellent quality of life, with an active, event-filled schedule, close proximity to outdoor recreational facilities like Keppoch Mountain, and facilities for major social and sporting events at St. Francis Xavier University. Working, living, learning; you can do it all in Antigonish!

### ***Work with Us***

Hours: 37.5 hours / week. Flexible hours will be available to the successful incumbent due to the nature of the work. Evening and weekend work may be required.

Term & Salary: Term is from April 1, 2020 to March 31, 2022. The salary for this position is \$60,000 annually.

***Please submit your application by 4:30 PM Friday, February 7, 2020.***

Merge your cover letter and resume into one document. Submissions should outline the applicant's education & training, experience, and other related qualifications that would allow the applicant to successfully perform the duties of the position.

Applications can be sent via email to Steve Scannell, Director of Community Development at [sscannell@townofantigonish.ca](mailto:sscannell@townofantigonish.ca)

Offer of employment is conditional upon the completion of all applicable background checks and confirmation of credentials. Checks may include one or all the following checks: Reference / Employment Verification, Criminal Background, and Education.

### ***Additional Questions?***

Questions related to this position can be forwarded to Steve Scannell, Director of Community Development, Town of Antigonish at [sscannell@townofantigonish.ca](mailto:sscannell@townofantigonish.ca) or 902.318.1378.