
MEETING: Regular Town Council Meeting
DATE: May 19, 2026
TIME: 6:00 PM
PLACE: Town Council Chambers

Agenda

1. **Call to Order & Land Acknowledgement**
2. **Approval of Agenda**
 - 2.1 Additions/Amendments
3. **Conflict of Interest**
4. **Acceptance of Minutes**
 - 4.1 Minutes of the Regular Council Meeting – April 21, 2026
 - 4.2 Minutes of the Special Council Meeting – April 20, 2026
 - 4.3 Minutes of the Special Council Meeting – April 23, 2026
 - 4.4 Minutes of the Special Council Meeting – May 5, 2026
 - 4.5 Minutes of the Special Council Meeting – May 6, 2026
 - 4.6 Minutes of the Special Council Meeting – May 11, 2026
5. **Consent Agenda Items**
 - 5.1 Access Awareness Week Flag Request
 - 5.2 Pride Flag Request
6. **Business from Committee of the Whole**
 - 6.1 James River Watershed Stewardship Board (JRWSB) Policy
7. **Business from the Minutes**
 - 7.1 Approval of the Water Utility Budget
 - 7.2 Selection of the RFP – Performance Evaluation of the CAO
8. **New Business**
 - 8.1 Volunteer of the Year Award – Nominations
 - 8.2 Bay Street / Eastern Main Street Mid-Block Crosswalk – Memo
 - 8.3 Public Presentations – Memo
 - 8.4 Paving/Infrastructure Request – Court St (Councillor McKenna)
9. **Correspondence**
 - 9.1 Royal Canadian Legion 100th Anniversary Dinner - May 30, 2026
 - 9.2 Antigonish Imagination Library – Informational
 - 9.3 Raising the Villages - Regional Well-Being Conference – Informational
 - 9.4 May 22 World Preeclampsia Day – Illumination Request – Informational
 - 9.5 2nd Dr. Agnes Calliste Black Community Recognition Awards Dinner – Informational
10. **Staff Reports**
11. **Adjournment**

**Regular Council Meeting
April 21, 2026
Town Council Chambers**

Present

Mayor S. Cameron
Councillor L. MacLellan
Councillor D. Roberts
Councillor J. Pelly
Councillor P. McKenna
Councillor J. Sullivan

Also in Attendance

R. Delorey, CAO
M. Fougere, Municipal Clerk
S. Long, Marketing and Communications Officer
K. MacInnis, Director of Community Development

Absent with Regrets

Deputy Mayor Murray
Media
Gallery (online)

1. Call to Order & Land Acknowledgement

Mayor S. Cameron called the meeting to order at 6:05 p.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people and recognized that we are all treaty people.

2. Approval of Agenda

2.1 Additions/Amendments

Item 8.1 was moved to Item 5.3 under the Consent Agenda.

Motion: That the Agenda be approved as amended.

Moved by: Councillor Sullivan

Seconded by: Councillor MacLellan

Motion carried.

3. Conflict of Interest

No conflicts on interest were declared.

4. Acceptance of Minutes

4.1 Minutes of the Regular Council Meeting – March 17, 2026

4.2 Minutes of the Special Council Meeting – April 8, 2026

4.3 Minutes of the Special Council Meeting – April 13, 2026

4.4 Minutes of the Special Council Meeting – April 14, 2026

4.5 Minutes of the Special Council Meeting – April 16, 2026

A correction was noted for the March 17, 2026 Regular Council Meeting minutes, page 4, under “James River Watershed Stewardship Board,” to clarify that the Mayor stepped down as Chair and did not recuse himself.

The minutes of the Regular Council Meeting held March 17, 2026, as amended, and the Special Council Meetings held April 8, April 13, April 14 and April 16, 2026, were accepted as presented.

5. Consent Agenda Items

5.1 VON Flag Request

5.2 Eastern District Planning Commission (EDPC) Appointments

5.3 Council Stipend Policy

Motion: That Council approve the Consent Agenda items listed under Items 5.1 to 5.3.

Moved by: Councillor McKenna

Seconded by: Councillor Pelly

Motion carried.

6. Presentations/Proclamations

6.2 Pucks for Purpose – Recognition

Mayor Cameron acknowledged Pucks for Purpose, noting that Council received a letter of appreciation and that he was presented with a Pucks for Purpose hockey jersey. The event was commended as a success.

A Certificate of Recognition had been prepared; however, no representative was available to receive it.

6.3 Lyme Disease Awareness Month – May 2026

Mayor Cameron read a proclamation declaring May 2026 as Lyme Disease Awareness Month.

7. Business from Committee of the Whole

There was no business arising from the Committee of the Whole Meeting.

8. Business from the Minutes

8.1 Council Stipend – Cost of Living Adjustment (COLA) for 2026-27

This item was addressed under Item 5.3 as part of the Consent Agenda.

8.2 Capital Budget

CAO, R. Delorey, presented the proposed one-year Capital Budget, providing a high-level overview of the projects, timelines, and funding sources, including the impact on reserves.

Motion: That Council accept the Capital Budget as presented.

Moved by: Councillor McKenna

Seconded by: None

Motion failed for lack of a seconder.

Council discussed the proposed Capital Budget and various project priorities.

Motion: That Council accept the Capital Budget as presented, excluding the re-design of AT Trail Project C and the removal of Brookland Street from the list of sidewalk projects, with a replacement project to be determined.

Moved by: Councillor MacLellan

Seconded by: Councillor McKenna

A recorded vote was requested.

In Favour: Councillors MacLellan, Roberts, McKenna, Pelly

Opposed: Councillor Sullivan, Mayor Cameron

Motion carried.

9. New Business

9.1 RK Facility

Motion: That Town Council accept the recommendation of the Board of Directors of the RK MacDonald Nursing Home Corporation to sell the replaced facility (i.e., the RK) as outlined in the Department of Seniors and Long-Term Care Replaced Facility Disposal Policy, Version December 22,2025.

Moved by: Councillor MacLellan

Seconded by: Councillor Pelly

Motion carried.

10. Correspondence

10.1 Mini Trail Community Centre

Correspondence from the Mini Trail Community Centre was received and included in Council's agenda package.

Motion: That the correspondence be accepted.

Moved by: Councillor McKenna

Seconded: Councillor Roberts

Motion carried.

11. Staff Reports

Council discussed the Engineer's Report, including the condition of the street sweeper. The CAO advised that the equipment had sustained damage while in storage and that an insurance claim is underway, with options for replacement being explored.

Motion: That the staff reports be accepted as presented.

Moved by: Councillor Roberts

Seconded by: Councillor Pelly

Motion carried.

Recess: 7:06 p.m.

Reconvene: 7:34 p.m.

12. In-Camera

Motion: That Council move into an in-camera session pursuant to Section 22(2)(a) of the Municipal Government Act.

Moved by: Councillor Sullivan

Seconded by: Councillor Pelly

Motion carried.

Council moved into an in-camera session at 7:34 p.m.

Council rose from the in-camera session at 7:42 p.m.

13. Adjournment

With no further business, Councillor Roberts moved to adjourn the meeting at 7:42 p.m.

Mayor Sean Cameron

Randy Delorey, CAO

DRAFT

**Special Council Meeting
April 20, 2026
Town Council Chambers**

Present

Mayor S. Cameron
Deputy Mayor A. Murray
Councillor D. Roberts
Councillor L. MacLellan
Councillor P. McKenna
Councillor J. Sullivan

Also in Attendance

R. Delorey, CAO and Recording Secretary

Absent with Regrets

Deputy Mayor Murray

1. Call to Order

Mayor Cameron called the meeting to order at 5:06 p.m.

2. Approval of Agenda

Motion: That the Agenda be approved as presented.

Moved by: Councillor Pelly

Seconded by: Councillor MacLellan

Motion carried.

3. In-Camera

3.1 MGA Section 22(2)(e) – Contract Negotiations

Motion: That Council move to an in-camera session pursuant to Section 22(2)(e) of the Municipal Government Act to discuss contract negotiations.

Moved by: Councillor Pelly

Seconded by: Councillor MacLellan

Motion carried.

Council moved into the in-camera session at 5:07 p.m.

Council rose from the in-camera session at 7:20 p.m.

4. Adjournment

With no further business, Councillor Roberts moved for an Adjournment at 7:21 p.m.

Mayor Sean Cameron

Randy Delorey, CAO

**Special Council Meeting
April 23, 2026
Town Council Chambers**

Present

Mayor S. Cameron
Councillor D. Roberts
Councillor L. MacLellan
Councillor P. McKenna
Councillor J. Pelly
Councillor J. Sullivan

Also in Attendance

M. Fougere, Municipal Clerk
R. Delorey, CAO
S. Long, Marketing and Communications Officer
M. Barkhouse, Director of Corporate Services

Absent with Regrets

Deputy Mayor A. Murray

Gallery (Online)

1. Call to Order

Mayor Cameron called the meeting to order at 8:48 p.m. acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people and recognized that we are all treaty people.

2. Approval of Agenda

Items 4.1 and 4.2 under New Business were removed from the agenda.

Motion: That the agenda be approved as amended to remove Items 4.1 and 4.2 under New Business.

Moved by: Councillor MacLellan

Seconded by: Councillor Pelly

Motion carried.

3. Business Arising from the Audit Committee Meeting

3.1 2026-2027 Operational Budget

Resolution 2026-04-23A Re: 2026-27 Budget

It was Moved by Councillor Roberts, and Seconded by Councillor Sullivan "WHEREAS the Town of Antigonish estimates the amount of \$ 17,976,429.50 as necessary expenditures for the lawful purposes of general Town operations, and revenue, other than taxation revenues in the amount of \$ 8,268,100.22 for the year 2026-27; AND WHEREAS the net amount required to be raised by taxation is in the amount of \$9,708,359.82;

THEREFORE BE IT RESOLVED that the tax rate to be set for 2026-27 at the rate of \$ 1.30 for Residential and Resource and \$ 2.90 for Commercial properties per \$100.00 of taxable assessment; and a Fire Levy of \$ 0.044 per \$100.00 of assessment.

AND FURTHER BE IT RESOLVED that the due date for 2026-27 taxes to be paid to the Town of Antigonish before June 30, 2026;
AND FURTHER BE IT RESOLVED that the interest charged on taxes be set at 9% per annum on the taxes outstanding after the aforesaid due date of June, 2026.”

Motion carried.

Resolution 2026-04-23B Re: 2026-27 Waste Management Collection

It was Moved by Councillor Pelly, and Seconded by Councillor MacLellan “THEREFORE BE IT RESOLVED by the Town of Antigonish that the Waste Management Collection charge for 2026-27 be established as \$ 235.78 per equivalent unit;
AND FURTHER BE IT RESOLVED that the due date for 2026-27 charges to be paid to the Town of Antigonish be June 30, 2026;
AND FURTHER BE IT RESOLVED that the interest charged on charges be set at 9% per annum on the amounts outstanding after the aforesaid due date of June 30, 2026.”

Motion Carried.

Resolution 2026-04-23B Re: 2026-27 Sewer Rate

It was Moved by Councillor McKenna, and Seconded by Councillor Pelly “THEREFORE BE IT RESOLVED by the Town of Antigonish that the Sewer Rate charge for 2026-27 be established as 1.063 of Water Base Rate and Total Water Consumption charge;
AND FURTHER BE IT RESOLVED that the due date for 2026-27 charges to be paid to the Town of Antigonish 30 days from the invoice date;
AND FURTHER BE IT RESOLVED that the interest charged on charges be set at 9% per annum on the amounts outstanding after the aforesaid due date of 30 days from the invoice date.”

Motion carried.

4. [New Business](#)

4.1 CACL – Property Tax Exemption

Item removed from the agenda.

4.2 Pipers Pub – Property Tax Bill

Item removed from the agenda.

5. [Adjournment](#)

With no further business, Councillor MacLellan moved for an Adjournment at 8:55 p.m.

Mayor Sean Cameron

Randy Delorey, CAO

DRAFT

**Special Council Meeting
May 5, 2026
Town Council Chambers**

Present

Mayor S. Cameron
Deputy Mayor A. Murray
Councillor, P. McKenna
Councillor D. Roberts
Councillor J. Pelly
Councillor J. Sullivan

Also in Attendance

R. Delorey, CAO
M. Fougere, Municipal Clerk
K. Meisner, P.Eng., Director of Infrastructure and Engineering
S. Long, Marketing and Communications Officer
K. MacInnis, Director of Community Development
M. Barkhouse, Director of Corporate Services
D. Dunn, Housing Accelerator Fund Coordinator (HAF)

Regrets

Councillor L. MacLellan

Gallery (Online)

1. Call to Order

Mayor S. Cameron called the meeting to order at 8:20 p.m.

2. Approval of the Agenda

Motion: That Council approve the agenda as presented.

Moved by: Councillor McKenna

Seconded by: Deputy Mayor Murray

Motion carried.

3. Business from Committee of the Whole

3.1 2026-2027 Waste Fee – Memo

Motion: That Council amend the 2026-2027 Waste Management Collection resolution to update the waste management collation charge from \$235.78 per equivalent unit to \$280.02 per equivalent unit.

Moved by: Councillor McKenna

Seconded by: Councillor Pelly

Motion carried.

DRAFT

Updated Resolution

Resolution 2026-05-05 Re: 2026-27 Waste Management Collection

THEREFORE BE IT RESOLVED by the Town of Antigonish that the Waste Management Collection charge for 2026-27 be established as \$ 280.02 per equivalent unit; AND FURTHER BE IT RESOLVED that the due date for 2026-27 charges to be paid to the Town of Antigonish be June 30, 2026;

AND FURTHER BE IT RESOLVED that the interest charged on charges be set at 9% per annum on the amounts outstanding after the aforesaid due date of June 30, 2026.”

Moved by: Councillor McKenna
Seconded by: Councillor Pelly

Motion carried.

3.2 Gaelic Affairs – Flag Request

Motion: That the Town approve the request to fly the Gaelic Flag for the month of May 2026.

Moved by: Councillor Roberts
Seconded by: Deputy Mayor Murray

Motion carried.

3.3 James River Watershed Stewardship Board Policy – Memo

Motion: That the policy be approved as presented.

Moved by: Councillor Sullivan
Seconded by: Councillor Roberts

Motion carried.

4. Adjournment

With no further business, Councillor McKenna moved for adjournment at 8:23 p.m.

Mayor Sean Cameron

Randy Delorey, CAO

DRAFT

**Special Council Meeting – Emergency Matter
May 6, 2026
Town Council Chambers**

Present

Mayor S. Cameron
Deputy Mayor A. Murray
Councillor, P. McKenna
Councillor D. Roberts
Councillor J. Pelly
Councillor J. Sullivan

Also in Attendance

M. Barkhouse, Director of Corporate Services & Recording Secretary

Regrets

Councillor L. MacLellan
R. Delorey, CAO
M. Fougere, Municipal Clerk

Gallery (Online)

1. Call to Order & Land Acknowledgment

Mayor S. Cameron called the meeting to order at 5:12 p.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people and recognized that we are all treaty people.

2. Approval of the Agenda

Motion: That the agenda be approved as presented.
Moved by: Councillor Pelly
Seconded by: Councillor Sullivan

Motion carried.

3. Business from Committee of the Whole

3.1 RFP 202611AA-TOA CAO Evaluation Scoring Matrix

M. Barkhouse, Director of Corporate Services presented the proposed scoring matrix for the CAO evaluation process. Discussion occurred regarding the completion of the matrix, including timelines and the anticipated timing for review of the preferred consultant.

Motion: CAO Evaluation Scoring Matrix Template is approved as presented
Moved by: D. Roberts
Seconded by: McKenna

Motion carried.

DRAFT

4. Adjournment

With no further business, Deputy Mayor Murray moved for adjournment at 5.:39 p.m.

Conversations about the evaluation process continued to approximately 6:45pm.

Mayor Sean Cameron

Randy Delorey, CAO

DRAFT

**Special Council Meeting
May 11, 2026
Town Council Chambers**

Present

Mayor S. Cameron
Deputy Mayor A. Murray
Councillor, P. McKenna
Councillor D. Roberts
Councillor J. Pelly
Councillor J. Sullivan

Also in Attendance

M. Fougere, Municipal Clerk
M. Barkhouse, Director of Corporate Services

Regrets

Councillor L. MacLellan

1. Call to Order & Land Acknowledgment

Mayor S. Cameron called the meeting to order at 5:12 p.m.

The Mayor observed a moment of silence in recognition of the Westray Mine explosion.

2. Approval of the Agenda

Motion: That the agenda be approved as presented.

Moved by: Councillor McKenna

Seconded by: Deputy Mayor Murray

Motion carried.

Motion: That Council move to an in-camera session at 5:13 p.m.

Moved by: Councillor McKenna

Seconded by: Deputy Mayor Murray

Motion carried.

3. In-Camera

3.1 MGA Section 22(2)(c) – Personnel Matters

Motion: That Council move to an in-camera session at 5:13 p.m.

Moved by: Councillor McKenna

Seconded by: Deputy Mayor Murray

Motion carried.

DRAFT

Motion: That Council move out of the in-camera session.
Moved by: Councillor McKenna
Secodned by: Councillor Pelly

Motion carried.

Council rose from the in-camera session at 5:52 p.m.

4. Adjournment

With no further business, Councillor McKenna moved for adjournment at 5:52 p.m.

Mayor Sean Cameron

Randy Delorey, CAO

THE TOWN OF
ANTIGONISH
Flag/Banner Request

* Required

Applicant Information

1. Community Group/Organization Title: *

Town of Antigonish Accessibility Committee

2. Applicant Name: *

Kate MacInnis on behalf of the Accessibility Committee

3. Email: *

kate.macinnis@townofantigonish.ca

4. Address:

274 Main St.

5. Postal Code:

B2G 2C4

6. Phone:

[REDACTED]

Request Details

7. Please indicate your request: *

- Flag
- Lamp Post Banner
- Town Hall Lights
- Other

8. If requesting a flag raising, please indicate what the flag is.

Access Awareness Nova Scotia Flag

9. If requesting a flag, please provide a link to an image of the appropriate flag.

see attached

10. If requesting Town Hall lights, please indicate the preferred colour scheme.

11. What type of event does your request coincide with? *

- Parade
- Community Event
- Designated Month
- Memorial Recognition
- Festival/Celebration
- Other

12. Please indicate the date(s) your organization would like to have you flag/banner request fulfilled.

Flag/Banner/Light Request Start Date: *

May 29 to June 8 (Access Awareness Week is May 31 to June 6)

13. Flag/Banner/Light Request End Date: *

14. Does your event require an official flag raising ceremony with Mayor and Council? *

- Yes
- No

15. Additional information: (Please provide an overview of your request and how the addition of a flag to Chisholm Park, lamp post banners, or Town Hall lights will benefit your event, celebration, or memorial.

Accessibility Committee would like to host a flag raising event at 12:30pm on May 29.

Permissions

Special Considerations

- Flags will be flown at Crisheholm Park.
- Banners must be designed to be 18 inches by 44 inches and be made from vinyl material. Banners must be designed and installed to the standard set by the Town.
- The Town reserves the right to inspect any flag or banner prior to placement on Town owned property. Flags or banners will not be placed by the Town if:
 - i) the material is tattered, frayed, damaged or detracts from the beautification of the Town.
 - ii) The flag or banner promotes discrimination or philosophy or seeks values are deemed to be divisive or discriminatory.
 - iii) The flag or banner contradicts the guidelines in place in the Town's Special Events Planning Guide.
 - iv) No flag or banner can be suspended across the street. Not all colour schemes may be available with Town Hill lights.

Declaration

I, the undersigned, have read, understood, and agree to the conditions and policies in this contract hereby accept the same on behalf of the said members of the organization or group. I acknowledge and agree that the Town will make the final decision on this flag/banner request.

16. Signature: *



17. Date: *

April 27, 2026

This content is neither created nor endorsed by Microsoft. The data you submit will be sent to the form owner.
Microsoft Forms



View results

Respondent

18

Anonymous

08:39

Time to complete

Applicant Information

1. Community Group/Organization Title: *

Pride Flag - Community Members

2. Applicant Name: *

Allan Ferguson

3. Email: *

[REDACTED]

4. Address:

[Redacted address field]

5. Postal Code:

No answer provided.

6. Phone:

[Redacted phone field]

Request Details



7. Please indicate your request: *

- Flag
- Lamp Post Banner
- Town Hall Lights
- Other

8. If requesting a flag raising, please indicate what the flag is.

PRIDE

9. If requesting a flag, please provide a link to an image of the appropriate flag.

No answer provided.

10. If requesting Town Hall lights, please indicate the preferred colour scheme.

red (life), orange (healing), yellow (sunlight), green (nature), blue (serenity/harmony), and violet/purple (spirit)

11. What type of event does your request coincide with? *

- Parade
- Community Event
- Designated Month
- Memorial Recognition
- Festival/Celebration
- Other

12. Please indicate the date(s) your organization would like to have you flag/banner request fulfilled.

Flag/Banner/Light Request Start Date: *

June 1st, 2026

13. Flag/Banner/Light Request End Date: *

June 30th, 2026

14. Does your event require an official flag raising ceremony with Mayor and Council? *

Yes

No

15. Additional information: (Please provide an overview of your request and how the addition of a flag to Chisholm Park, lamp post banners, or Town Hall lights will benefit your event, celebration, or memorial.

I am writing to respectfully request that the Town of Antigonish recognize Pride Month by raising the Pride flag at Chisholm Park on June 1st, 2026.

This gesture would provide meaningful visibility and support for 2SLGBTQIA+ residents, visitors, and allies in our community. A public display of inclusion helps foster a sense of belonging, respect, and safety, particularly for individuals who may not always feel represented in everyday spaces.

Raising the Pride flag at Chisholm Park would be a simple but powerful way to demonstrate the Town's commitment to diversity and inclusion, while also helping to create a welcoming environment during Pride Month celebrations.

Thank you for your consideration. I would be grateful for the opportunity to see this request supported.

Permissions

Special Considerations

- Flags will be flown at Chisholm Park.
- Banners must be designed to be 18 inches by 44 inches and be made from vinyl material.

Banners must be designed and installed to the standard set by the Town.

- The Town reserves the right to inspect any flag or banner prior to placement on Town owned property. Flags or banners will not be placed by the Town if:

i) The material is tattered, frayed, damaged or detracts from the beautification of the Town.

ii) The flag or banner promotes discrimination or philosophy or seek values are deemed to be divisive or discriminatory.

iii) The flag or banner contradicts the guidelines in place in the Town's Special Events Planning Guide.

iv) No flag or banner can be suspended across the street. • Not all colour schemes may be available with Town Hall lights.

Declaration

I, the undersigned, have read, understand, and agree to the conditions and policies in this

contract hereby accept the same on behalf of the said members of the organization or group. I

acknowledge and agree that the Town will make the final decision on this flag/banner request.

16. Signature: *

Allan Ferguson

17. Date: *

2026-04-13

1. Purpose

The James River Watershed Stewardship Board (JRWSB) plays a vital and enduring role in safeguarding one of the community's most essential public assets - its drinking water source. By bringing together municipal leaders, provincial agencies, utilities, land-based interests, and community representatives, the JRWSB provides a trusted, collaborative forum for identifying risks early, balancing diverse interests, and advancing practical, locally informed solutions. Its consensus-based approach strengthens decision-making, builds shared understanding, and fosters accountability across jurisdictions and sectors.

Looking to the future, the work of the JRWSB will become increasingly important as pressures on water resources evolve due to climate change, land-use change, wildfire risk, and growing infrastructure demands. Through ongoing monitoring, inclusive planning, and adaptive management, the JRWSB ensures that both existing and future water sources are protected proactively rather than reactively. In doing so, it supports not only regulatory compliance, but also long-term community resilience, and stewardship of the watershed for generations to come.

- 1.1. The James River Watershed Stewardship Board (JRWSB) is established as the Source Water Protection Advisory Committee ("the Committee") for the James River Watershed to provide consensus-based advice to the Town of Antigonish and partner authorities on:
 - a) protection of public drinking water sources;
 - b) water quality, quantity, and flows; and
 - c) activities and risks affecting current and future municipal water supplies.

This purpose reflects Nova Scotia's multiple-barrier approach to drinking water protection, which requires early stakeholder involvement and local collaboration.

2. Authority and Official Recognition

- 2.1. The Committee is formally recognized by the Town of Antigonish as an advisory committee under:

- a) the Nova Scotia Water Act,
 - b) Nova Scotia Environment and Climate Change's (NSDECC) Source Water Protection framework, and
 - c) Town of Antigonish's "Town Council Advisory Committee Policy"
- 2.2. The Committee is advisory only; final decision-making authority remains with the Town of Antigonish, consistent with NSECC guidance.

3. Mandate

The Committee shall:

- 3.1. Provide advice on the development, implementation, and review of Source Water Protection Plans.
- 3.2. Review and comment on:
 - a) water quality and quantity monitoring,
 - b) risk assessments and studies, and
 - c) land-use, infrastructure, and resource activities affecting source water.
- 3.3. Facilitate coordination between municipal, provincial, utility, and community stakeholders, where required, and
- 3.4. Promote public education and stewardship related to drinking water protection.
- 3.5. Shall meet a minimum of twice per year and shall complete an annual report to Town of Antigonish Council as outlined within this policy.

4. Consensus-Based Approach

- 4.1. The Committee shall operate using a consensus-based decision-making process, as recommended by NSECC.
- 4.2. Consensus is defined as an outcome all members can accept and support, even if it is not their preferred option.
- 4.3. Where consensus cannot be achieved, any member may put forward a motion for a vote, or differing viewpoints may be documented and forwarded with recommendations, while maintaining respect for all stakeholder interests.

5. Membership

5.1. Composition

Membership reflects the range of interests that may affect or be affected by source water protection, consistent with NSECC guidance on stakeholder representation.

Municipal (Voting)

- a) Town of Antigonish Mayor or designate
- b) Town of Antigonish Deputy Mayor or designate
- c) Municipality of the County of Antigonish Warden or designate

Municipal (Non-Voting)

- a) Town of Antigonish Chief Administrative Officer or designate
- b) Town of Antigonish Director of Infrastructure and Engineering or designate
- c) Municipality of the County of Antigonish **Chief Administrative Officer** or designate

Provincial Government (Non-Voting)

- a) Nova Scotia Department of Environment and Climate Change
- b) Nova Scotia Department of Natural Resources
- c) Nova Scotia Department of Public Works (Transportation)
- d) Nova Scotia Department of Emergency Management
- e) **Nova Scotia Department of Municipal Affairs**

Community and Land-Based Interests (Voting)

- a) Major watershed land or water users, as applicable and appointed by Council (i.e. Nova Scotia Power Inc. (NSPI) and large forestry operations)
- b) Up to two (2) Members at Large representing residents, landowners, agriculture, forestry, or environmental interests within the watershed as appointed by the Town of Antigonish Council.

5.2. Terms

- a) Provincial Government representatives serve at the discretion of their department.
- b) Major watershed land or water representatives serve at the discretion of their organizations; organizational appointments are subject to review within one year of a general Municipal Election.
- c) Members at large serve two-year or three-year renewable terms, as appointed by the Town of Antigonish Council. Terms may be renewed once at the discretion of Council and may be extended if no applications are received to fill a pending vacancy.

6. Roles and Support

Chair and Vice-Chair

- d) The Chair shall be the Mayor or designate.
- b) The Vice-Chair shall be the Deputy Mayor or designate.
- c) The Chair acts as the Committee spokesperson.

Administration

- a) Administrative support shall be provided by the Town of Antigonish.

7. Meetings and Operations

- b) The Committee shall meet a minimum of twice per year, and more frequently as required.
- c) Quorum is a majority of the voting membership.
- d) Information meetings may occur without quorum, but no formal recommendations shall be issued.

8. Special Advisory Subcommittee – New or External Water Sources

8.1. Establishment

Where a new or potential drinking water source is being considered outside a provincially designated Protected Water Area, the Committee may establish a Special Advisory Subcommittee to ensure early and appropriate source water protection planning.

8.2. Purpose

The Subcommittee shall:

- a) assess risks and land-use considerations,
- b) receive feedback from affected jurisdictions and land-based stakeholders,
- c) advise the Committee on protection measures consistent with NSECC source water planning principles.

8.3. Membership

In addition to Committee members, the Subcommittee may include up to three (3) invited members:

- d) Eastern District Planning Commission,
- b) One local landowner representative from the affected source area,
- c) One agricultural representative, where agriculture is present or relevant.

Information Sharing

The Committee shall:

- a) share available watershed information among members,
- b) receive information from non-member agencies such as health, fisheries, and emergency services.

9. Reporting and Annual Review

The Committee shall report to the Town of Antigonish Council. An annual report shall include:

- a) activities and recommendations,
- b) source water risks and emerging issues, and
- c) stakeholder feedback received.

Recognizing wildfire as a risk to drinking water quality and infrastructure, the annual report shall also include a review of wildfire prevention and suppression considerations, in consultation with:

- a) Nova Scotia Department of Natural Resources,
- b) Nova Scotia Department of Emergency Management,
- c) Provincial Regional Emergency Management Office,
- d) The Antigonish Regional Emergency Management Office, and
- e) Local Fire Departments.

10. Review and Amendment

This policy shall be reviewed at least every five (5) years, or sooner if required. Amendments require approval by the Town of Antigonish Council.

11. Previous Policies

The 2013 James River Watershed Stewardship Board Policy is hereby repealed.

12. Effective Date

This policy takes effect upon approval by the Town of Antigonish Council.

Proposed Budget – Water Utility



Town of Antigonish
Draft Operating Budgets 2026-27

	2025 Budget	2025 Projections	2026 Budget WIP	Variance from 26WIP & 25Proj		2024 Budget	2024 Actual
Water Operating Draft Budget							
Operating Revenue							
Water Revenue	\$1,832,431	\$1,802,842	1,831,492	28,650	1.6%	\$1,745,762	\$1,745,762
Fire Protection	404,867	404,867	404,931.29	64	0.0%	376,036	376,036
Fire Protection - County	315,556	315,556	315,556	0	0.0%	293,085	293,085
Other Water revenue	2,000	71,661	3,827	-67,834	-94.7%	3,827	3,827
	<u>2,554,854</u>	<u>2,594,926</u>	<u>2,555,806</u>	<u>-39,120</u>	<u>-1.5%</u>	<u>2,418,710</u>	<u>2,418,710</u>
Operating Expenditure							
Property Taxes	41,223	33,034	41,223	8,189	24.8%	40,242	40,242
Depreciation	547,068	547,068	547,068	0	0.0%	410,489	410,489
Source of Supply	39,495	52,724	52,800	76	0.1%	59,231	59,231
Purification	367,976	338,765	404,610	65,845	19.4%	384,637	384,637
Power and Pumping	49,866	42,985	52,000	9,015	21.0%	50,456	50,456
Transmission and distribution	144,436	208,548	164,724	-43,824	-21.0%	159,283	159,283
Administration	109,155	115,113	134,837	19,724	17.1%	137,745	137,745
Supervision	578,936	755,520	680,153	-75,367	-10.0%	644,031	644,031
Wages	184,616	221,788	299,267	77,479	34.9%	178,232	178,232
	<u>2,062,771</u>	<u>2,315,545</u>	<u>2,376,682</u>	<u>61,137</u>	<u>3%</u>	<u>2,064,346</u>	<u>2,064,346</u>
Operating Profit	492,083	279,381	179,124	-100,257	-20%	354,364	354,364
Non-operating revenue							
Interest on investments							
Interest on Accounts	3,200	12,299	6,500.00	-5,799	-181%	6,484	6,484
Misc Non-operating Revenue							
	<u>3,200</u>	<u>12,299</u>	<u>6,500</u>	<u>-5,799</u>	<u>-181.2%</u>	<u>6,484</u>	<u>6,484</u>
Non operating expenditure							
Debt Payments	392,083	356,860	380,787	-23,927	-6.1%	200,540	200,540
Transfers to other funds							
	<u>392,083</u>	<u>356,860</u>	<u>380,787</u>	<u>-23,927</u>	<u>-6.1%</u>	<u>200,540</u>	<u>200,540</u>
Excess(deficiency) of rev over exp	103,200	-65,180	-195,164	-129,984	-207.7%	160,308	160,308

A water rate study is currently underway by administration and external consultants to support future water rate increase applications to Council and the Nova Scotia Regulatory & Appeals Board.



To: Town Council
Randy Delorey, CAO

Submitted by: Shannon Long, Marketing & Communications Officer

Date: Friday, May 15, 2026

Subject: 2026 Volunteer of the Year

Summary

This memo provides an update on the Town's Volunteer of the Year selection process and includes the nominations received for Council's consideration.

Background

Each year, municipalities in Nova Scotia select a Volunteer of the Year. The individual chosen by the Town of Antigonish is recognized during our annual Canada Day celebrations at Columbus Field. As part of the official ceremony, a short biography is read, and the volunteer is presented with a framed certificate by the Mayor.

The selected individual also becomes the Town's official nominee for the Provincial Volunteer Awards. The deadline to submit our nominee to the Province is May 29. The provincial awards ceremony will take place in Halifax on September 28.

Nomination Process

Nominations for both Volunteer of the Year and Youth Volunteer of the Year opened during Volunteer Week, beginning April 22, with a deadline of May 6. No applications were received by that date, so the deadline was extended to May 15.

Nominations Received

- **Volunteer of the Year:** Two nominations were submitted.
- **Youth Volunteer of the Year:** No nominations were received.

The two Volunteer of the Year nomination packages are attached for Council's review and decision.

Next Steps:

- Council is asked to review the attached nominations and select the Town's 2026 Volunteer of the Year.
- The Mayor can contact the nominee to congratulate them on being nominated and selected.
- Staff will submit the information to the province before the May 29th deadline.
- Staff will also be touch with the nominee to arrange their attendance on Canada Day.

View results

Respondent
1 Anonymous

21:03
Time to complete

1. Name of Nominee: *

Elliott Anderson

2. What is the Nominee's Place of Residence? *

- The Town of Antigonish
- The County of Antigonish

3. Nominee's Address:
(If full address is not known, please indicate the area/street the nominee lives.) *

[Redacted address]

4. Nominee's Contact Information:
(Please include email address and phone number) *

[Redacted contact information]

5. Please indicate if this nominee is for Volunteer of the Year or Youth Volunteer of the Year: *

- Volunteer of the Year
- Youth Volunteer of the Year

6. If this was a Youth Volunteer of the Year, please indicate their age (if known)

No answer provided.

7. Number of Years the Nominee has been a volunteer: *

over 40

8. Nominee's Occupation: *

retired

9. Please provide a summary of why you believe this individual deserves to be nominated. It is important to include their accomplishments, commitment, and contributions made by the nominee to their organization of choice and/or community. *

Elliott has been involved in softball in Antigonish since 1980 as a player, executive and coach. He was actively involved in the Church as a lecturer, as a Knight of Columbus and presently responsible for setting up St. Ninians Place for all events. He played a major role in the fundraising campaign for the KMC center, and many other causes that involved door to door campaigns. He was a coach and manager for many bulldog teams as his boys played hockey.

10. Please provide your name: *

Fr Danny MacLennan

11. Please provide your contact email address and phone number: *

[REDACTED]

12. Please check below if you give the Town permission to share your name with your nominee if they are chosen as the 2024 Volunteer or Youth Volunteer of the Year. *

- Yes I give permission
- No please keep my nomination anonymous

View results

Respondent

2 Anonymous

05:08

Time to complete

1. Name of Nominee: *

Tuqa Mohamed Sabbagh

2. What is the Nominee's Place of Residence? *

- The Town of Antigonish
- The County of Antigonish

3. Nominee's Address:

(If full address is not known, please indicate the area/street the nominee lives.) *

[Redacted address]

4. Nominee's Contact Information:

(Please include email address and phone number) *

[Redacted contact information]

5. Please indicate if this nominee is for Volunteer of the Year or Youth Volunteer of the Year: *

- Volunteer of the Year
- Youth Volunteer of the Year

6. If this was a Youth Volunteer of the Year, please indicate their age (if known)

No answer provided.

7. Number of Years the Nominee has been a volunteer: *

2

8. Nominee's Occupation: *

None

9. Please provide a summary of why you believe this individual deserves to be nominated. It is important to include their accomplishments, commitment, and contributions made by the nominee to their organization of choice and/or community. *

Tuqa has been volunteering for the farmers market for almost 2 years now. She volunteers every Saturday and helps create a welcome atmosphere at the AFMA. She is also a dedicated volunteer for the YMCA-Immigrant Programs for the youth drop in and Y-Active Aport programs. Tuqa has goals of working in healthcare and has tirelessly worked to improve her English. She has also recently begun volunteering at St.Marthas hospital. Tuqa's commitment to self improvement and community support is unmatched.

10. Please provide your name: *

Desmond Hembrey

11. Please provide your contact email address and phone number: *

[Redacted contact information]

12. Please check below if you give the Town permission to share your name with your nominee if they are chosen as the 2024 Volunteer or Youth Volunteer of the Year. *

- Yes I give permission
- No please keep my nomination anonymous

To: CAO and Council
Submitted by: Kyle Meisner, Director of Infrastructure and Engineering, Traffic Authority
Date: Friday, May 08, 2026
Subject: Bay St / Eastern Main St Mid-Block Crosswalk

Introduction & Background

As part of the Bay St Capital Project, one of the long-term goals has been to establish a safe crosswalk location for pedestrians beyond the final marked crossing at the St Andrews St and Main St intersection. There currently are no crosswalks along the remaining ~700m to the Town boundary past the hospital entrance. Due to the proximity of the Regional Hospital, the Landing, a Tim Hortons, and various residential developments, there is a demand for increased safe pedestrian access.

Assessment

WSP Canada Inc. recently completed a pedestrian crossing review for the Main Street / Bay Street corridor between St. Andrews Street and Hospital Way. The review considered pedestrian connectivity, crosswalk spacing, traffic volumes, visibility, and the Transportation Association of Canada (TAC) Pedestrian Crossing Control Guide criteria.

The review identified three recommended crossing locations intended to improve pedestrian connectivity and support continued development along the corridor:

- **Option A:** Main Street north of the Tim Hortons driveway;
- **Option B:** Bay Street near the Hospital Emergency Access driveway; and
- **Option C:** Bay Street on the north side of Hospital Way.

The Traffic Authority is recommending proceeding with **Option A** at this time, as this portion of the roadway will shortly be completed.

Option A aligns with the current Main Street construction project and provides an important pedestrian connection between existing and developing areas on both sides of Main Street. WSP has recommended the installation of a Rectangular Rapid Flashing Beacon (RRFB) at this location to improve pedestrian visibility and safety.

The Traffic Authority is not recommending proceeding with Option B or Option C at this time. While the locations may warrant consideration in the future as development and pedestrian activity increase, it is not feasible until the capital upgrades to the roadway are complete.

The WSP memorandum is attached for reference.

Decision

As such, and following the meeting of the Traffic Authority and Deputy Traffic Authorities for the Town of Antigonish, it is decided to add a mid-block crosswalk as recommended by the WSP plans and memo.

This change will be coordinated with the contractor onsite for incorporation into the construction of the street.



Kyle Meisner, P.Eng

Director of Infrastructure and Engineering; Traffic Authority
Town of Antigonish
(902) 318-1265

To: Town Council
Chief Administrative Officer

Submitted by: Melanie Fougere, Municipal Clerk

Date: Thursday, May 14, 2026

Subject: Community Presentations/Delegations – Proposed Process

1. Purpose

To propose a revised process for scheduling community presentations/delegations to Council.

2. Background

Community groups and organizations periodically request opportunities to present to Council. These presentations are currently accommodated within Committee of the Whole meetings, which can extend the length of meetings and limit time available for other agenda items.

3. Discussion

To improve meeting efficiency and ensure appropriate time is provided for both Council business and community engagement, it is proposed that presentations/delegations be scheduled at Special Meetings of Council dedicated specifically for this purpose.

These meetings would:

- Be scheduled on an as-needed basis depending on the volume of requests;
- Provide dedicated time for community organizations to present to Council; and
- Maintain the efficiency and focus of Committee of the Whole meetings.

4. Recommendation

That Council approve a process whereby community presentations/delegations are scheduled at Special Meetings of Council, to be held on an as-needed basis.

Royal Canadian Legion

Branch 59

Legion 


1926 · 2026

*Celebrating 100 Years of Service
To Veterans & the Community*


1926 · 2026


**Royal Canadian Legion Branch 59
invites you and a guest**


1926 · 2026

**To Our Annual Veteran's Lobster Dinner
East Coast Social Enterprise Centre
75 St. Ninian's St. Antigonish
Saturday, May 30, 2026
Social at Noon**

Dinner @ 1:00 p.m.

Complimentary for Yourself & Guest

**Due to increase in costs, we ask that you
Please RSVP by May 22nd
to Loyola @ **



Antigonish Imagination Library

Antigonish N.S. B2G 2L2

April 16, 2026

Dear Mayor and Councillors,

On behalf of the Antigonish Imagination Library, I am pleased to share the enclosed highlights of our program and its impact in our community.

With the continued support of the Town of Antigonish and our community partners, the program has grown to reach approximately 80% of eligible children across town and county. Each month, children receive a free book delivered directly to their home, helping to build early literacy and a love of reading from the very beginning.

This work is made possible through strong community partnerships and volunteer leadership. As we look ahead, we would welcome the opportunity for the Town's continued support to help sustain and grow this impact for local children and families.

Thank you for your ongoing support and commitment to our community.

Sincerely,
Kathleen Robertsson
President, ABC for Kids Society
Abcantigonish@gmail.com

Melanie Fougere

From: Melanie.Fougere@townofantigonish.ca
Subject: FW: EXTERNAL: An update on the Regional Well-Being Conference.

From: Raising the Villages <raisingthevillages@76746562.mailchimpapp.com>
Sent: Thursday, May 14, 2026 10:53:43 AM
To: Sean Cameron <sean.cameron@townofantigonish.ca>
Subject: EXTERNAL: An update on the Regional Well-Being Conference.

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[View this email in your browser](#)



Dear Mayor Cameron,

Raising the Villages would like to send a big heartfelt THANK YOU to all who made the Regional Well-Being Conference a possibility via the generous financial support we received that supported everything from the planning and organization stages through to the gathering itself - that took place on March, 26th! We are definitely stronger together.

[East Coast Credit Union](#)

[Atlantic Summer Institute on Healthy and Safe Communities \(ASI\)](#)

[Town of Port Hawkesbury](#)

[Mental Health Foundation of Nova Scotia](#)'s Community Grant Program

The Province of Nova Scotia's [Diversity and Community Capacity Fund](#)

[Support4Culture](#) Program

[Municipality of the County of Richmond](#)

[The Town of Antigonish](#)

[Municipality of the County of Victoria](#)

[Atlantic Lottery](#)

[Sisters of Saint Martha of Antigonish](#)

[Municipality of the District of Guysborough](#)

[The Office of Addictions and Mental Health](#)

They say you cannot plan for the weather and the day of the conference was proof of that, despite winter weather - 90 people of the 140+ who registered (from across Eastern Nova Scotia) received a warm welcome at [Beinn Mhàbu](#) for the Regional Well-Being Conference on March, 26th. We very much appreciate the true Cape Breton hospitality offered in abundance by the venue. Tapadh leibh, Beinn Mhàbu!

The event brought together community members, service providers, municipal representatives, and organizations to explore how strengthening relationships, making connections and forming collaborations locally and regionally improves well-being for all — from infants to elders.

Further to reading this update, we would appreciate your time to also read the Regional Well-Being Conference Report by clicking on the button below. Thank you.

Regional Well-Being Conference Report

As a photograph *is worth a thousand words* we were thrilled to have Corey Katz cover the conference - capturing its special moments, and to include so many of his photographs in this update. Therefore, all photographs in this email are credited to [Corey Katz Photography](#).







Participants were welcomed to the Regional Well-Being Conference by Elder Dolena Poulette, a resident of We'koqma'q who is dedicated to strengthening the Mi'kmaq culture and is actively preserving the art of the black ash basket.

Rosie Sylliboy from [Mawita'mk](#) led a birch bark exercise where participants in small groups shared stories of well-being and recorded key messages on pieces of birch bark salvaged from a 100 year old home, around 'what does well-being feel like for you personally and where does it come from?' and 'what are barriers to well-being in your community'? This proved an emotive and much-enjoyed experience for all and achieved its intended goal *to create a shared understanding, common language, and framework around "well-being"*.



Malcolm Shookner from [Atlantic Summer Institute on Healthy and Safe Communities](#) (ASI) facilitated the 'How are we doing?' agenda item where presentations connected lived experiences with broader data/trends as illustrated in the next few paras.

Local family physicians, Dr. Kathryn Binnersly and Dr. Jasmine Lowrey who are also on Raising the Villages' board, spoke about growing challenges related to social isolation and the lack of accessible spaces where people

can gather and connect to what they need and how these spaces/hubs could be an important part of improving health outcomes for their patients.



Physicians' Presentation

Danny Graham from [Engage Nova Scotia](#) presented findings from their Quality of Life Survey and explained the importance of people completing the second survey.



Raising the Villages' board members Jim Mustard and Natalie Griffin (who also co-hosted the conference), explored how the Early Development Instrument (EDI), social determinants of health, stats like poverty, housing, food security, and mental health can be used to help shape planning priorities and improving outcomes in and across communities.



Jim and Natalie's Presentation

Showcasing three examples of what's working for community well-being through a rural lens were Amy MacKinnon from [Bay St. Lawrence Community Centre](#), Cindy O'Neill and David Burke from [Mill Road Social Enterprises](#), and Rosie Sylliboy and John Peter Levi Syliboy from [Mawita'mk](#). These initiatives demonstrated how integrated, welcoming spaces can reduce social isolation and support upstream health determinants through employment, volunteering, food programs, housing strategies, and accessible services/programs that strengthen community resilience.



Bay St Lawrence Community Centre's Presentation



Mill Road Social Enterprises' Presentation - 1

Mill Road Social Enterprises' Presentation - 2



Please note: although we do not have their presentation to share, Rosie and John Peter made a heartfelt presentation on the importance of Mawita'mk to the health, well-being, and growth of Mi'kmaq individuals with diverse abilities.

Participants were offered a choice to attend one of three afternoon workshops focused on action/well-being.

1- Atlantic Summer Institute for Healthy and Safe Communities (ASI) facilitated a workshop called 'Mental health is more than you can imagine' and it was co-hosted by ASI board members - Malcolm Shookner and Gage Sabattis.

'Mental Health Is More Than You Can Imagine' is designed to raise awareness of mental health and its connection to broader systemic factors, including social determinants and policy contexts, and to underscore the importance of upstream policy. The workshop supports participants to understand mental health beyond individual experiences and recognize how everyday systems and decisions influence well-being.



2- **Engage Nova Scotia's Quality of Life Survey round 2** was co-hosted by members of their team - Danny Graham and Erin Wynn.

How can we help make life better in an ever changing world? By participating in the Nova Scotia Quality of Life Survey 2026, you will contribute to a better quality of life for you, those you care about and for the community you live in. Together, with fresh insights, we can plant seeds, cultivate solutions, and create momentum for informed changes and a stronger society to come.





3- A personal self care space was facilitated by Kelly Bernard of [Kelly's Holistic Healing](#).

Kelly's workshop offered information around self-care, including offering some practical tools to take home with you, a breathing exercise, a short guided healing meditation, and finishing with a tender loving care healing bath.





A key theme throughout the gathering was the opportunity to build on existing strengths by working more closely together. Participants explored the potential for a regional approach to well-being — sharing knowledge, aligning efforts, and supporting community-led solutions.





At its core, the conference reflected a shared belief: that well-being in rural communities begins with connection — and that by providing spaces to come together, communities can create the conditions for all people to thrive.

The day concluded with a friendship dance and the Mi'kmaq Honour Song led by Thunder Feather from Wagmatcook. Thunder Feather is a traditional drum group led by Mike and Charlene Lafford; they continue to share the living history of the music and dance of the Mi'kmaq in celebration that we are all Treaty People.

The conference marked an important step in bringing us together to share, learn, and begin aligning around a common understanding of upstream health and well-being across Eastern Nova Scotia. More importantly, it confirmed that there is both the readiness and the will to move forward collectively.





In recognition of cultural diversity, participants were welcome to contribute by sharing a brief greeting with a welcoming sentiment in keeping with

their traditions/customs. In this spirit, we were delighted that Lewis MacKinnon (pictured below) from [Gaelic Affairs](#) entertained us with a fun engaging three part frog harmony that had everyone croaking with laughter!







We would like to extend a special thank you to Adam Cooke at CBC Radio Cape Breton, April MacDonald at The Inverness Oran, and Grant McDaniel at The Port Hawkesbury Reporter for assisting us to increase awareness of the conference with local communities! As a small non-profit, we very much appreciate your support.

Thank you for reading our update on the Regional Well-Being Conference.

Take good care one and all.

Yours Sincerely,

Amanda Knight

Communications and Network Development Coordinator

Raising the Villages Cooperative Ltd

We are located in Mi'kma'ki, the unceded territory of the Mi'kmaq People.

Through Raising the Villages - Mawiomi W'Jit Mijuwajijk we are weaving back together our lives, from our infants to our elders and from across all cultures, to

deepen our respect and understanding for each other.

Nous sommes situés à Mi'kma'ki, le territoire non-cédé du peuple Mi'kma'k. Grâce à Raising the Villages - Mawiomi W'Jit Mijuwajijk, nous tissons ensemble nos vies, de nos enfants à nos aînés et de toutes les cultures, pour approfondir notre respect et notre compréhension de l'autre.

Weskewitaiek Mi'kma'ki, mna'q koqa'tasinuk maqmikew ta'n asutmi'tij Mi'kmaq. Weja'tekemk ta'n wenaqita'ki wtann -Mawiomi wjit mijua'jijk pemi-apaji toqitaiek, weja'tekemk knijanaq misoqo kisiku'k aqq weja'tekemk ms~t ta'n telo'ltimk, wit me'ki mekite'lsultinow aqq weli-nstatultinow.

Tha sinn stèidhichte anns an àite seo, Mi'kma'ki, tìr nam Mìogmac nach deachaidh a géilleadh. Thro'n iomairt, A' Togail nam Bailtean - Mawiomi W'Jit Mijuwajijk, tha sinn a' fighe ar beathannan ri chéile às ùr, bho ar leanabanan gu ar eildearan agus thar gach chultar, gus am meas is an tuigse againn dh'a cheile a dhoimhneachadh.



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You are receiving this email, as you expressed an interest in being kept up to date with news from Raising the Villages - Mawiomi W'jit Mijuwajijk. Your support is greatly appreciated! Thank you. Merci. Wela'liek.

Tapadh leibh.

Our mailing address is:

Raising the Villages Cooperative Ltd
456 Pipers Glen Rd
Southwest Margaree, NS B0E 3H0
Canada

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You can **[update your preferences](#)** or **[unsubscribe from this list](#)**.



Melanie Fougere

From: Leah Baker [REDACTED] >
Sent: April 18, 2026 12:21 PM
To: Melanie Fougere
Subject: EXTERNAL: Lighting Request - May 22 World Preeclampsia Day

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Leah Baker [REDACTED] >

to shorecrew



Hello,

We are looking to apply for an illumination request for the Antigonish Town Hall on Friday, May 22, 2026 for World Preeclampsia Day. This is a global day of recognition for this life threatening pregnancy disorder. Organizations across the globe recognize this day as a day of spreading awareness. Preeclampsia and other hypertensive disorders occur in 5-8% of all pregnancies.

We will be sharing the illuminations on our social media platforms for the event. Prior to the event we will be sharing with our followers and our community through our newsletter, where they can find monuments and buildings being illuminated across Canada for this event!

Please let me know what other information you need or if there is a formal application to fill out for the request.

More information about our organization can be found at: <https://preeclampsiacanada.ca/>

Colours we would like to request are:
Bright Pink. Hex value #EA0F6B
Navy Blue Hex value #052A55

Thank you in advance for your consideration!

Leah Baker

Board Member, Preeclampsia Foundation Canada

preeclampsiacanada.ca

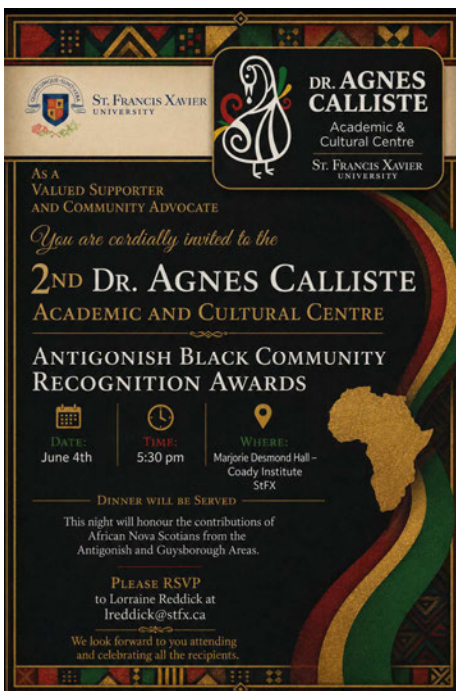


Melanie Fougere

From: Melanie.Fougere@townofantigonish.ca
Subject: FW: EXTERNAL: June 04 2026 - 2nd Dr. Agnes Calliste Black Community Recognition Awards Dinner

From: Lorraine Reddick [REDACTED] >
Sent: Thursday, May 14, 2026 10:14:14 AM
To: Lorraine Reddick [REDACTED] >
Subject: EXTERNAL: June 04 2026 - 2nd Dr. Agnes Calliste Black Community Recognition Awards Dinner

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Dear Community Supporter:

You are cordially invited to attend the 2nd Annual Dr. Agnes Calliste Antigonish Black Community Recognition Awards on June 4, 2026, to be held at the Marjorie Desmond Hall, Coady Institute. The event will recognize & celebrate outstanding achievements of community members and we would be honored by your presence. Please RSVP by May 25th or at your earliest convenience to lreddick@stfx.ca. Please see the attached invitation for more information. We look forward to welcoming you.

Kind Regards,

Lorraine

Lorraine Reddick

Manager

St. Francis Xavier University

Agnes Calliste Academic and Cultural Center, MSB, Rm 204.3

Subject: CAO Report
To: Antigonish Town Council
Date Prepared: 2026-05-15
Prepared by: Randy Delorey, Chief Administrative Officer

Administration

This report compiles monthly updates and progress reports from the Town of Antigonish's Administration, AREA Community Development, and Public Works departments.

- Regular weekly meetings with Directors and monthly including Managers
- Weekly project updates
- AREA Meetings with CAOs and CEO of AREA including for flow through rate application updates
- AREA Board Meeting
- MMEUA meeting to review bylaw updates
- NSFM Meeting in Yarmouth
- Meeting with Council and Minister of Municipal Affairs
- Discussions with provincial representatives about electric utility FAM
- STRAIT-IT Board Meeting Preparations & Meeting
- REMO Advisory Committee Meeting
- REMO Table Top Exercise – Building Fire at Longterm Care and Hospital facilities
- Recreation facility review interview by consultants
- Meetings to consider strategic priorities for the EU for potential federal grant funding request
- Budget passed by Council
- Preparation for and attendance at Council Meetings
 - Committee of the Whole (CoW)
 - Audit Committee Meeting (2025-2026 Budget)
 - Special Council Meetings for Capital Budget & other items – budget passed
- EDPC Personnel and Board Meeting
- Working on two FOIPOP requests (cont...)
- Interviewed StFX Policy & Governance student for 8-week internship
- Working on assessment of financial system replacement (ERP)– must be replaced by 2029
- Regular meeting with CAO for the County of Antigonish
- Reviews of various policies and reports prepared by staff
- Relunched lunch time “Town Trot” to encourage active and healthy living with staff
- Participated in NS Walks walk organized by Town Recreation

Marketing & Communications Update:

Communications

Communication Activities

2026-2027 Budget Communications

Media releases were drafted and sent to local media following the approval of the 26/27 Capital Budget and the 26/27 Operating Budget. Social media posts were also done including highlights from each budget. The website was also updated, and a handout was prepared and printed as an insert to go in the property tax bills. The handout included highlights from both budgets and information for the new Rain Barrel Rebate Pilot Program and the Low-Income Property Tax Exemption.

Communications Audit and Development of a Communications Strategy

A Request for Proposals has been drafted and reviewed with the CAO. Edits will be done this week with the intent of having the document posted to the provincial procurement portal next week.

Tender Communications

Working with the CAO and Director of Infrastructure and Engineering to develop a better process to share tender details with council and the public. This includes a template memo for staff to use when sharing tender submission details with the CAO, and draft social media graphics to use when a tender is posted and when one has been awarded.

Sponsorship Policy

Working with the CAO on creating a new Sponsorship Policy for the Town that will outline how sponsorship requests will be considered.

Bay Street & West Street:

Weekly notices for these two projects include:

- Emails to council
- Emails to first responders (Town Fire Chief, County Fire Chief, RCMP, EHS)
- Emails to Chamber of Commerce
- Website
- Facebook
- Radio ads
- Weekly updates to the respective project pages on the website

Rain Barrel Rebate Pilot Program

A media release was sent to local media and added to the Town's website announcing this new program. A new page on the website was created with information about the program, including the criteria and the application form, and social posts have been posted with more scheduled.

Low-Income Property Tax Exemption

- Updated on website
- Ads booked in the Guysborough-Antigonish Journal (May 13 and May 20)
- Ads booked on XFM
- Social media posts

Bulky Waste Pick-Up

- Public Notice added to website
- Ads booked on XFM
- Social media posts

Spring Hydrant Flushing

- Public Notice added to website
- Ads booked on XFM
- Social media posts

Public Notices (website and social):

- Work in Creighton Lane Parking Lot
- Sidewalk crew returning to Greening Drive
- Washroom closure at Columbus Field for maintenance

Employment Opportunities:

The following job postings have been added to the Town's website with various social media posts scheduled:

- Public Works - Summer Students
- Manager of Parks and Recreation
- Project Communications Coordinator
- Powerline Technicians

Social Posts:

- Safety message following West Street incident
- Posts for Emergency Preparedness Week
- Certificate presentations to Antigonish Golf Course & MacIsaac Funeral Home
- Mailing of property tax bills with this year's payment deadline
- Community Posts including StFX convocation, Mayfest, etc.

Website Updates:

While there are daily updates done to the website with media releases, public notices, calendar updates, minutes, meeting agendas, etc. this month updates were also done on the Active Transportation page, as well as the West Street and Bay Street Project pages.

Media Requests:

The Guysborough-Antigonish Journal

- CAO Performance Review
- Low-Income Property Tax Exemption

- Raising fuel costs

All Nova Scotia

- CAO Performance Review

Sponsorships:

- \$750 – Antigonish Chamber of Commerce President’s Dinner

Advertising:

- Shared ad with the County in the Journal for Nurses Week

Speaking Remarks:

- Deputy Mayor – Gaelic Affairs Flag Raising
- Mayor – 100 years of operation celebration – Antigonish Golf Course

Town Hall Lights (change lights and social posts):

- Lyme Awareness Month
- Mental Health Week

Training:

- Attended a two-day course for ICS-200 (Basic Incident Command System for Initial Response – level 200) – this was organized by the Antigonish Regional Emergency Management Coordinator
- Attended a one-day course for Community Evacuation Planning that was organized by the Antigonish Regional Emergency Management Coordinator and the Provincial Department of Emergency Management

Other:

- Coordinated flag raising for Gaelic Affairs Month
- Submitted Co-Operative Education Funding application for the Fall term

Volunteer of the Year

The campaign for the 2026 Provincial Volunteer Awards was launched in April. Municipalities are asked to submit their nominees by May 29. The Town has been seeking nominations, and none were submitted by the deadline of May 6. The deadline has been extended to May 15.

Mural Unveiling

The 2025 mural is ready to be installed. The mural’s theme celebrates the Electric Utility’s 100 year anniversary. The mural will be going on the side of the building that houses Highland Eye Care and Elms Gardens at the east end of Main. With the Bay Street Project being an active construction site, staff and Antigonish Culture Alive are working together to have an official unveiling of the mural at the library on Wednesday, May 27. Details will be shared with council once confirmed. After the unveiling event, the mural can be installed.

Canada Day

Canada Day preparations are underway. The Town Fire Department has confirmed they will bring the ladder truck to Columbus Field for the raising of the flag during the national anthem.

Reminder of events: Pancake breakfast at St. Ninian Place, afternoon activities at St. Andrew Junior School (organized by the County), and concert with official ceremonies in the evening at Columbus Field.

100th Anniversary – Electric Utility

Working with the Strategic Initiatives Coordinator, L. Roy, in organizing a booth for the Town at the Stroll the Main Street Fair during Highland Games Week. Tentative plans including handing out cake, having information available, sharing the history of the electric utility, and having a colouring sheet or activity sheet to hand out to kids.

Tourism

With the Manager of Accounting, have been researching a better way to collect and track Marketing Levy payments from operators with a third-party vendor. Working a memo for the CAO with a recommendation to move forward. More details to be shared once confirmed.

The Director of Tourism has scheduled monthly check-in meetings with the Town and County. Meeting was held on April 21 with the next one scheduled for May 21.

Next Antigonish Tourism Association Membership meeting: Friday, May 15, 2026

Next Antigonish Tourism Association Board meeting: Wednesday, June 10, 2026

Subject: Staff Report
To: Antigonish Town Council
Date Prepared: May 12th, 2026
Prepared by: Kyle Meisner, P. Eng., Director of Infrastructure and Engineering

Department of Infrastructure and Engineering

Projects/Tender Update:

Projects
Title: Bay St Municipal Servicing Upgrades Capital Project
Status Update: Jack-and-bore work for sewer completed. Concrete and asphalt work preparations underway. Contractor returning to day shifts to facilitate concrete / asphalt work to complete project. Change order for mid-block crosswalk installation being prepared. Work underway with emphasis on minimizing traffic disruption.
Next Steps: Complete Phase 1 work
Title: West St Phase 1 (Highland to James)
Status Update: Final sewer lining section being scheduled for May. Concrete works completed (curb, sidewalk), landscaping underway. Paving scheduled for week of 2 nd last week of May.
Next Steps: Complete Phase 1 work
Title: Source Water Wells
Status Update: James River Stewardship Board Policy amended to reflect current guidelines. Planning underway for 2026 test wells and production well construction (2).
Next Steps: Hold Stewardship Board meeting to establish Wells sub-committee. Obtain approval from the NS Regulatory and Appeals Board for wellfield construction project.
Title: STP Screening / Headworks
Status Update: Tender Posted April 21st, 2026 – Closing May 21 st 2026 Significant interest received from bidders in site meeting (~20 attendees), requests for extension made.
Next Steps: Issue an addendum to clarify points from the site meeting, extend deadline 1 week to ensure appropriate time for pricing.
Title: Capital and Operational Budgets
Status Update: Operations Budget Approved Apr 23 rd , Capital Budget Approved Apr 21 st 2026
Next Steps: Finalize Sidewalk Crew's 3 rd Location
Title: Other Tenders / Projects
Status Update: Pleasant St Sidewalk Design – awarded to Strum May 12 th West St Phase 2 (James to Roundabout) – Tender closed May 12 th , 2 bids received. Both bids are within Budget. Truck tender – posted May 12 th AT Tender (Project B, St Ninian) – under final review for posting. STP Recirculation Project – Piping materials ordered, pipe install work planned for end of May. Patching Tender – under review, areas being measured and assessed. Considering larger overlays.
Next Steps: Continue Project Work

Electric Utility (EU):

Projects
Title: Grid Modernization
Status Update: Tenders / Contracts Update: Pad Mount Transformers tender closed and awarded to Intellogic Apr 27 th 2026

<p>Pole Top Transformers contract encountered issues with labour dispute in Quebec. Assessing. Substation electrical building nearing completion, wiring and conduit work underway. Alternate Procurement undertaken for substation switches Apr 7th Work underway to tender substation and solar farm maintenance and monitoring services.</p>
<p>Next Steps: Continue work to complete and energize substation</p>
<p>Title: Grid Mod Temp PLTs</p>
<p>Status Update: Interviews underway, posting remains open</p>
<p>Next Step: Continue to interview and hire until crew filled.</p>
<p>Title: Solar Garden</p>
<p>Status Update: AREA accepted Care and Control of site July 2025 AREA / EU Troubleshooting issues with Inverter #3, #4, #5 and associated breakers</p>
<p>Next Step: Adjust breakers with design engineers, replace if necessary</p>
<p>Title: EU Rubber Gloving Code of Practice</p>
<p>Status Update: TOA Code of Practice approved by Dept of Labour March 17th 2026</p>
<p>Next Step: Undertake live-line training once staffed up for summer work</p>
<p>Title: Power Outages</p>
<p>Outages Reported: May 4th, 2026: ~4:47am to ~8:07am on Main St / Downtown Core to out the 337 – Cause = NSPi issue with 25kV feed</p>
<p>Title: EU Staffing</p>
<p>Status Update: New PLT, RM arrived May 4th 2026</p>
<p>Next Step: N/A</p>
<p>Title: Operations Items</p>
<p>Status Update: Items as noted below</p>
<p>Work Undertaken: Traffic Light Repairs – Church St Disconnections and Reconnections – Chestnut, Townsend, Church Trouble Calls – Mall padmount enclosure, flickering power on St Ninians St RK Nursing Home Project Bay St new poles</p>

Treatment Facilities:

<p>Brierly Brook Water Treatment Plant</p>
<p>Title: Sludge Tank Pumping</p>
<p>Status Update: Pump out sludge tank to upper drying bed.</p>
<p>Next Steps: To be completed in the week of May 11th.</p>
<p>Title: Settling Pond Desludging</p>
<p>Status Update: Will begin pumping from lagoon 1 after cleaning out the sludge tank.</p>
<p>Next Steps: Set up pump, compressor, and hoses to upper drying bed.</p>
<p>Title: Settling Pond Desludging RFP</p>
<p>Status Update: Gathering information for RFP on a complete desludging and removal of waste from site.</p>
<p>Next Steps: Preparing RFP for posting.</p>
<p>Title: Replacement of Discharge Pumps</p>
<p>Status Update: One pump has started working again. Requests for pricing for a second and backup pump have been sent out.</p>
<p>Next Steps: More quotations needed per procurement policy. Requests sent.</p>
<p>Title: Equipment Inventory</p>
<p>Status Update: Ongoing.</p>
<p>Next Steps: Evaluate inventory to clear out unnecessary and incompatible items and make list of critical and required spare parts and equipment.</p>
<p>Title: Repair of the James River Dam access road</p>
<p>Status: RFP for gravel for road repair is being prepared.</p>

Next Steps: Start repair of road.
Title: Inspection of James River Dam
Status: Access road is not passable due to wash out.
Next Steps: Schedule inspection once the road is repaired.

Antigonish Sewage Treatment Plant
Title: Lagoon Aeration Upgrades
Status Update: Pricing received for installation of additional aeration lines with the Nexom aerators. Reviewing proposal and options presented. Nexom will complete the warranty adjustments to the lines previously installed at the same time as the installation of the new lines if this option is chosen.
Next Steps: Installation of new lines and warranty adjustment date TBD.
Title: Lagoon Aeration Work
Status Update: Large leaks on lines 11 & 13 repaired. Line 13 has been reattached, line 12 has broken loose and been reattached. Flexible header hose needs replacing/repairs on lines 4, 5, & 7. Small aerator leaks on lines 4 & 12.
Next Steps: Work on line 12 to be completed the week of May 11 th & raft to be moved to lines 4 & 5 for repairs and cleaning.
Title: Blower Maintenance
Status Update: Air filters change out is complete. Blower 4 has been replaced with the newly refurbished blower unit and belts replaced.
Next Steps: Send out blower removed from blower 4 position for refurbishment.
Title: Headworks Pump Repairs
Status Update: Anchor points and confined space davit pricing received. Plans for confined space entry to assist in the removal of pumps have been made.
Next Steps: Purchase of confined space entry system and installation of anchor points.
Title: Sewage Plant Filter Cleaning
Status Update: Put on hold to focus on aeration repairs.
Next Step: Build new mega lift and resume when aeration repairs are complete.
Title: Recirculation of Sewage Plant Water
Status Update: Pipe has been ordered and a pump has been procured for the recirculation.
Next Step: Pending delivery of the pipe, work on installation of the pipe is scheduled to begin the week of May 19 th . Will need to investigate electrical updates to facilitate the hook up of the electric pump to the filter building and options for the suction line.
Title: Cold Water Addition to Sewage Plant Headworks
Status Update: Not required yet. Lagoon temperature is rising, but has not reached the threshold to adversely affect the dissolved oxygen levels.
Next Step: Will continue to monitor temperature and prepare equipment for start of cold-water addition.
Title: Lagoon Algae Control
Status Update: Confirmed with manufacturer of wastewater additive currently used to control grease buildup in the wetwell that it is also effective in controlling algae growth.
Next Steps: Calculations with dosing rates and ordering of additive to begin additional application in June.
Title: New Staff Certification Upgrades
Status Update: TK & EM have passed their Wastewater Treatment Class I exams. TK has received their certificate.
Next Steps: Waiting on certificate for EM.

Public Works (PW):

Item: Staffing Levels

Status: Since hiring 5 crew members for the Concrete Crew, staffing changes have resulted in significant vacancies. One employee voluntarily resigned after 1 day of employment, another employee was terminated, and one full-time employee resigned. In addition, there is a planned retirement scheduled for the end of May. As of

May 12, Public Works is currently down three positions, which will increase to four positions following the retirement at the end of the month.

Next Steps: Corporate Services to retain a consultant to assist with recruitment efforts. Repost the MOL position.

Item: Training & Professional Development

Status: In April, one staff member completed a Fire Hydrants course. Another staff member and the Manager completed a four-day Water Distribution Exam Preparation course for Water Distribution Class 1 certification.

Next Steps: TCP/TWS, First Aid, and Confined Space practical training sessions have been arranged for May.

Item: Potholes

Status: Pothole repair continues as required throughout Town streets.

Next Steps: Complete street assessments for the Mill and Fill program and continue procurement review for a potential asphalt recycler purchase.

Item: Sidewalk Repairs

Status: Sidewalk repair and reinstatement work was completed at the Highland Drive and College Street housing developments.

Next Steps: None.

Item: Pleasant Street Sidewalk Project

Status: The RFP for the Pleasant Street Sidewalk Project was completed and awarded to Strum Consulting.

Next Steps: Schedule a project kick-off meeting and begin preliminary project coordination for new sidewalk on Pleasant St.

Item: Creighton Lane

Status: The kiosk pad was poured. Bollards have been ordered with an estimated arrival date of May 11. Trees were removed from planter #1 and planter #3.

Next Steps: Remaining work is expected to continue May 14–15 and includes removal of the remaining planters, asphalt repairs in former planter locations and pothole areas, and installation of bollards around the kiosk pad and parking area frontage. Coordination with By-Law for kiosk installation and activation will also be required.

Item: Sweeper Repairs

Status: A quote was received from Saunders Equipment. The unit is currently in Truro.

Next Steps: Additional information regarding next steps has been requested from insurance.

Item: Street Sweeping

Status: With the street sweeper out of service, a smaller skid steer street sweeping attachment was rented to complete sweeping on Main Street and portions of the downtown core. Results were not ideal and the unit was returned due to high operating costs and limited effectiveness.

Next Steps: Get the sweeper repaired asap.

Item: Sewage Flow Study

Status: RVA is expected to provide an interim report before the end of May. Comments were provided on the draft manhole assessment report.

Next Steps: Daily STP flow data has been requested from the Town.

Item: 54 Archie Street Sewer Lateral

Status: A sewer lateral replacement was completed at 54 Archie Street.

Next Steps: None.

Item: Cunningham Sewer Investigation

Status: A sewer camera investigation was completed on Cunningham Street, resulting in the sewer line being jetted to address observed issues.

Next Steps: Continue monitoring sewer system performance in the area. By Law to follow up with property owner regarding storm sewer connection to sanitary sewer.

Traffic Authority:

Projects
Title: Parade / Road Race / Street Fair Permits
Status Update: Permits underway for summer parades
Next Step: Complete approval of parades with appropriate safety measures, create policy
Title: Pleasant / Victoria intersection
Status Update: Official TA Memo issued March 6th, will change to 3-way stop
Next steps: Install new signage
Title: Fairview Street speed limit reduction request
Status Update: No reductions warranted, request denied. Official response sent to requester.
Next steps: Capital Budget approved, order new speed sign
Title: Northview Drive speed limit reduction request
Status Update: No reductions warranted, request denied. Official response sent to requester March 6th.
Next steps: Capital Budget approved, order new speed sign
Title: Accessible Parking Zones on Main St
Status Update: Draft report being finalized
Next steps: Release final report after review process
Title: College St Parking
Status Update: Official statement issued Jan 28th, 2026 to advise Council of changes to be undertaken in the spring, and rationale for removal of parking.
Next steps: Coordinate new signage installation with communications to inform public in advance
Title: College/ Pleasant Intersection
Status Update: Will require further study on traffic impacts for a possible change to a 4-way stop.
Next steps: Will assess for RFP or inclusion into a broader study.
Title: Kirk St Parking Memo
Status Update: Memo submitted to Council of issue
Next steps: Assess for restriction of parking on Kirk St, present findings and plan
Title: Bay St Crosswalk Memo
Status Update: Council notified of recommended change May 11 th , memo to be in package
Next steps: Submit memo, obtain change order from contractor
Title: Remax Signage Request – Driveway Issue
Status Update: Traffic Authorities assessing signage request for possible changes to street signage
Next steps: Complete assessment, document recommendation in memo



Kyle Meisner, P.Eng.
Director of Infrastructure and Engineering

Subject: Community Development Council Report
CAO Report
To: Antigonish Town Council
Date Prepared: May 13, 2026
Prepared by: Kate MacInnis, Director of Community Development

Community Development

Division Updates:

By-Law	
<p>General Update: Both By-Law Officers attended the Atlantic By-Law Officers Association Conference. The conference provides training in managing public interactions, how to build effective case files, situational awareness, as well as education about new standards, equipment, and case management programs.</p>	
<p>E-Scooters: Contact has been made with the properties of the e-scooter ride share service. Staff have identified it was the same individual who made a presentation to Council. Safety concerns have been shared with the business owners. The business owners are submitting a Vending Permit Application for review. Staff are also working on developing updated policy and potential by-law review for Council next month.</p>	
<p>Parking: Signage replacement in various locations will be done in June. With the approval of the Capital and Operating Budget, staff will be working over the next few weeks to develop a role out plan for parking kiosks on Main Street, which will include education/signage, as well as repairs to broken meters on Main Street. Placement of parking kiosks will be done in collaboration with the Department of Infrastructure and Engineering to ensure equipment does not block snow removal operations.</p>	
Parking Ticket	Ticket Count
Failing to obey parking sign (specify) - First Offence	2
Expired Meter	76
Parking on private property without consent of owner - First Offence	101
Stopping or parking in accessible-parking zone without mobility-disabled identification permit - First Offence	3
Stopping or parking in front of a driveway – First Offence	1
Stopping or parking vehicle in direction other than the direction of traffic – First Offence	2
Stopping or parking where traffic would be obstructed – First Offence	1
Totals	189
Type	File/SOT Count
Dog Control	2
Land Use	1
Minimum Standards	1
Sewer Connection	1
Lodging Home	2
Solid Waste	14
Non By-Law Issues	6
Taxi Cab	15
Unsightly	23

Parks & Recreation

Hiring: Recruitment is underway for the Manager of Parks and Recreation position. Applications close on May 13. The Director and Active Living Coordinator, as well as with support from Playfinder staff, are filling the gaps until the Manager position is filled. Parks Crew is hired at full compliment with 2 returning staff members. Our litter collection worker has returned for another year. 7 recreation staff members were hired which included 5 returning staff members.

Programming: The Moving & Mingling: Spring session is complete. Classes pause over the summer months. Summer camp registration took place on May 6. There was a 15 minute technical error with Playfinder for registration, but the issue was resolved quickly. All 7 weeks of camp are full. The Director will also be making a presentation at the ACALA Lunch and Learn on Town Recreation Opportunities on May 21.

Needs Assessment: Engagement activities will be completed the week of May 18. Council had a session with the consultant on May 12. Any member of Council who could not attend and wishes to provide feedback can contact the Director who will arrange for a meeting with the consultant. Next steps are to compile the findings into a formal engagement report, then a draft final report will be delivered to staff to review, and a final presentation to Council before any recommendations are shared with the public. Tentative timeline for delivery of the draft report is the end of June.

Facility Booking: Staff along with Playfinder staff continue to update field booking requests as they come in.

Equipment Loan Program: Rec staff are transitioning our booking platform to Playfinder. The transition in season allows staff the opportunity to make the change. The existing site will be available until the final switch is ready. Timeline right now is to have everything moved to Playfinder by July.

Active Living: Staff are finalizing provincial reporting and MPAL plan. 2026-2027 work will involve an update to the Physical Activity Strategy. Staff will use data from the Needs Assessment to update the strategy for Council to review.

Beautification: Seasonal landscaping has started with Yard Pro. Yard Pro, and the Parks Crew are focused on seasonal clean-up, prepping facilities, and getting weeding/mowing started. Flowers will be out after the final frost in June.

Other Division Update: Staff are also working on a template for a Recreation Flyer/newsletter as suggested by the Recreation Committee. Follow-up will be taken to the committee. Staff will be developing an RFQ to have an assessment done on the Central Turf Field. It is due for replacement/heavy maintenance, and staff would like to get an independent evaluation done to determine if a full replacement is necessary and what drainage opportunities may exist to eliminate issue of the turf bubbling after major rain events. Staff are also working on repairs for the score board, and getting repairs completed to the sound system at the Regional Fields. Staff are also looking at 2027-2028 planning which include accessibility upgrades to Regional Field, repairs to the tennis court surface, replacement of Chisholm Park Gazebo. The Recreation Committee and Council will be kept informed as planning and staff recommendations for Council's consideration come forward later in the year.

Department Updates:

Mural Program
Staff to meet with ACA to finalize 2026 Call for Artists. The theme for the 2026 has been selected and it will be to celebrate the 50 th anniversary of the Antigonish Creative Dance Association.
Good Neighbour Working Group
The Group met and communications/planning is underway for September. Door to Door visits were deemed to be successful and StFX will be looking for Council support in the fall for those visits. Staff to work on Parking communications, specifically off campus parking and considerations tenants need to make. Additional communications to be made to encourage landlords to add their contact to By-Law's contact list.
EMO
Town and County staff will be participated in a Community Evacuation Planning Training with other community partners on April 16.
Community Grants
2026 applications have been received. Council has received a full summary. Council to set a meeting date to review and allocate funding. Once funds are allocated, staff will follow up with applicants and ensure payments are issued.
Accessibility Plan
Staff added updated action plan to the website. Updated action plan has been sent to Directors and follow-ups with Community Development will be scheduled to review actions for 2026. Access Awareness Week is May 31 to June 6. Accessibility Committee is launching a public feedback form to collect ideas and opportunities from the committee. Access Awareness Flag Raising, pending Council approval, will take place on May 29 at 12:15 p.m.
Equity, Anti-Hate, Anti-Racism Plan
Town and County staff have met to review Action Item listing for the next three lists. Priority areas for 26-27 have been identified for staff to deliver. Council can expect draft policies and community engagement opportunities in the coming months.

2025/2026 Project Updates:

Accessible Pathways –Phase Two (2025)
Contractor has been to site to prep the site for paving. Paving will take place after West Street.
Splash Pad
Staff drafting RFP for posting at the end of May.
Active Transportation Trail
Project B Tender being finalized for tender. Tender review being led by Infrastructure and Engineering. Staff did a site walk with StFX, as well as a few residents with properties close to the construction area. Staff are working on getting temporary construction easements for two properties at the end of St. Ninian Street.
Main Street Parking Kiosks
Staff to meet to finalize locations and install plan.
Benches and Garbage Bin Installation
Ordered.
Flashing Crosswalk Beacons
RFP to be developed. RFP will allow the Town to source additional contractors as there have been issues with the latest models purchased from a previous supplier.
Planter Boxes – Creighton Lane Parking Lot
All planter boxes have been removed. Staff to work with Communications and Infrastructure and Engineering on updates to signage and communications for public education on the kiosk.

Subject: CAO Report – Corporate Services
To: Antigonish Town Council
Date Prepared: May 13, 2026
Prepared by: Meaghan Barkhouse, Director of Corporate Services

Corporate Services

Highlights

Electric Connections and Disconnections (voluntary)

The Utility Clerks were busy this month, as May 1st marks the start of the majority of rental leases in the Town. It is at this time that tenants will disconnect their service or be looking to start service in a new location. This requires a new contract for each new location, with a meter read to record usage up to the date of disconnection/connection. Corporate Services works closely with the Electric Utility to ensure that connection occurs on the date requested (usually same day). Connections are not available on weekends, and disconnections do not occur on Fridays unless they are part of a service transfer, and none occur on weekends.

April 1 – May 6th

Connections: 151

Disconnections: 108

Water and Electric Arrears

Utility Clerks have been focused on contacting residents with outstanding balances on their water and electric accounts. Efforts have been directed toward encouraging payment of balances in full or establishing payment plans (contracts) with residents who have demonstrated the ability to adhere to such arrangements. The winter disconnection moratorium has ended.

April

Disconnections for non-payment: 2

May

Potential disconnections for non-payment: fewer than 10

Request for Proposal – CAO Evaluation

A Request for Proposals (RFP) for the performance evaluation of the CAO was prepared and issued on behalf of Council. A total of 17 proposals were received and subsequently shared with Council for review. Consensus was reached through the evaluation process. Following the formal selection of a consultant at the May 19 meeting, the Director will continue to act as the primary point of contact and provide administrative support to Council throughout the project as necessary.

Department Update:

Projects
Title: 2024-25 Year End Audit Status
The Town’s auditors, MNP Ltd., presented the audit findings and draft financial statements to the Audit Committee on April 8. A subsequent Special Council Meeting approved the draft Consolidated and Non-Consolidated Financial Statements.
Next Step: Final statements will be distributed and posted to the Town’s website (pending)
Title: 2025-26 Year End Audit (In Progress)
Corporate Services has begun year-end preparation, including inventory counts and interim audit testing with MNP. Auditors are scheduled to be onsite in early July to begin the core audit process.
Next Step: Ongoing

<p>Title: Water Utility Rate Study</p>
<p>Corporate Services is working collaboratively with Infrastructure and Engineering to compile data for the Town’s water utility rate study.</p> <p>Following analysis, consultants will provide recommended updates to all rate classes. These will be presented to Council prior to submission to the Nova Scotia Regulatory and Appeals Board.</p>
<p>Next Step: Data compilation and consultant review ongoing</p>
<p>Title: Electric Utility Flow-Through Rate Increase Preparations</p>
<p>In response to the Nova Scotia Power rate application currently before the Nova Scotia Energy Board (NSEB), Corporate Services is working with the Town’s previous electric utility rate study consultants to prepare the required documentation and application to flow increased wholesale power costs through to customers. This represents a flow-through rate increase rather than a full rate study. The flow-through methodology has been updated as per previous NSEB submissions.</p>
<p>Next Step: Data compilation and consultant review ongoing</p>
<p>Title: 2026-27 Budget Implementation and Property Tax Billing</p>
<p>Council approved the 2026-27 Operating Budget (includes capital budget) on April 23rd, 2026. Staff printed and mailed 1,979 property tax invoices on May 6th. A mailing insert regarding Budget highlights, the Low-Income Property Tax Exemption program and pilot Rain Barrel program was included in all mailouts. Please note that properties whose income tax is paid through their mortgage will not receive this insert. The property tax deadline is June 30th which aligns with the Town’s historical property tax due date.</p>
<p>Next Step: Completed</p>
<p>Title: Low-Income Property Tax Exemption</p>
<p>Low-income property tax exemption program launched on May 6th. The Town is advertising through social media, the Town’s website, property tax insert mail-out, the radio station (advertisements) and newspaper (two weeks). The deadline for submission is May 31st, 2026.</p> <p>To date, eight applications have been received.</p>
<p>Next Step: On-going</p>
<p>Title: Job Descriptions (Unionized Positions)</p>
<p>Town of Antigonish management is working with the shop stewards of the Public Works and Treatment Facilities, and Electric Utility to update or create job descriptions. Previous job descriptions in the Collective Bargaining Agreement (CBA) did not provide adequate job descriptions or were not included. This aligns with provisions in the Collective Bargaining Agreement (CBA) signed earlier in 2025.</p>
<p>Next Step: On-going</p>
<p>Title: Human Resources</p>
<p>Employee Hiring and Attrition</p> <p>Open job positions:</p> <ul style="list-style-type: none"> • Machine Operator/Labourer (Concrete Crew) – 6-month term (<i>Repost</i>) <ul style="list-style-type: none"> ○ Recruitment challenges (two individuals hired but departed within the first week) • Powerline Technicians – Term (3 positions) • Manager of Parks and Recreation • Project Communications Coordinator – 6-month term <p>Filled positions</p> <ul style="list-style-type: none"> • Foreperson (Concrete Crew) – 6-month term • Labourer (Concrete Crew) – 2 positions • Public Works Students – 3 positions • Summer Recreation Intern

- Summer Camp Coordinator
- Summer Camp Leaders – 5 positions
- Summer Parks Crew – 3 positions

Retirements

- Water Sampler/Water Meter Technician – end of May 2026.

Next Step: Continued recruitment

Title: Equity, Diversity, and Inclusion in the Workplace

This project was on temporary pause, the Director of Corporate Service is in progress of re-connecting to our consultants to have the report presented to Council.

Developing and implanting an Equity, Diversity, and Inclusion (EDI) policy in the workplace is one of the accords Council signed with when the Town began applying for funding related to the grid modernization funding. The Directors of Corporate Services and Community Development, and the Strategic Projects Coordinator have received a working draft of the consultant’s report on EDI for Town of Antigonish, which has come with recommendations and steps to make improvements within the workplace. This is being reviewed for comment and will be presented to Council over the coming month.

Next Step: Consultants Report to be presented

Title: Work from Home Policy

Corporate Services has finalized a draft Work from Home (WFH) policy that is ready for internal review. It has included potential strategies that other similar Town municipalities have implemented, including the Town of Bridgewater.

Next Step: Finalize and present to Council regarding a Work from Home Policy.

Title: In Development: Charitable Donation Policy

Status Update: Corporate Services has prepared a charitable donation policy for the Town of Antigonish. This would formalize the charitable donation receipt program and outline the standards for evaluating donations in accordance with Canadian Revenue Agency (CRA) guidelines. This is in the review stage.

Next Step: Finalize and prepare a memo to Council regarding a Charitable Donation Policy.

March 2026 Financial Statements will be available after the year-end audit is completed.

Grants to Organizations/Council Discretionary Account Listing (as of May 13, 2026):

Committed: \$0
 Budget: \$210,000.00
 Remaining: \$210,000.00

10-800-4600-160000

Committed:

Vendor	Description	Amount

Summary

Corporate Services continues to support the Town's financial operations, utility administration, and organizational priorities during a period of increased activity and ongoing project work. This period was marked by high volumes of utility account transitions, implementation of the approved 2026–27 budget, and continued progress on audit preparation and key policy initiatives.

Key focus areas include:

- Implementation of the 2026–27 Operating Budget, including the issuance of 1,979 property tax bills
- Progression of the 2025–26 year-end audit and completion of the 2024–25 financial reporting process
- Ongoing utility management, including high-volume service connections/disconnections and arrears reduction efforts
- Advancement of utility rate initiatives, including the water rate study and electric flow-through application
- Continued recruitment efforts and workforce planning, including updates to unionized job descriptions

**Council Report
General Fund
For the One Month Ending 4/30/2026**

	2026	2026	Variance \$	Variance %	2026	2026	Variance \$	Variance %	2026-27	2025	2025
	April Budget	April Actual	April	April YTD	YTD Budget	YTD April	April YTD	April YTD	Full Year Budget	Budget	Actual
Revenue											
Taxes	33,333	49,498	16,165	33%	33,333	49,498	16,165	33%	9,676,522	9,267,538	28,200
Grants in Lieu of Taxes	7,380		(7,380)		7,380		(7,380)		1,334,493	1,338,568	7,380
Sale of Services	6,503	2,706	(3,797)	-140%	6,503	2,706	(3,797)	-140%	1,677,754	1,380,492	(5,944)
Services provided to other governments	0		0		0		0		1,372,669	1,138,847	
Other revenue from own sources	20,653	19,786	(867)	-4%	20,653	19,786	(867)	-4%	345,872	269,489	25,251
Unconditional Transfers from other govern	0		0		0		0		192,183	691,194	349
Other Transfers	4,302		(4,302)		4,302		(4,302)		3,376,967	2,448,460	
	<u>72,171</u>	<u>71,990</u>	<u>(181)</u>	<u>0%</u>	<u>72,171</u>	<u>71,990</u>	<u>(181)</u>	<u>0%</u>	<u>17,976,460</u>	<u>16,534,588</u>	<u>55,236</u>
Expenditure											
Mayor and Council	23,983	286	23,697	8297%	23,983	286	23,697	8297%	483,351	462,926	22,434
Corporate Services and Office of the CAO	137,937	121,228	16,709	14%	137,937	121,228	16,709	14%	1,480,776	1,075,437	(106,668)
									6,061,204	4,593,832	
Engineering and Public Works	150,326	123,582	26,743	22%	150,326	123,582	26,743	22%	1,819,377	1,634,446	84,105
Environmental Health Services	82,919	43,294	39,625	92%	82,919	43,294	39,625	92%	1,534,675	1,509,984	105,927
Community Development Administration	35,099	20,579	14,520	71%	35,099	20,579	14,520	71%	208,180	266,752	38,283
Partnerships & Initiatives	31,925	30,718	1,207	4%	31,925	30,718	1,207	4%	383,198	899,713	(39,815)
Protective Services	598,135	549,182	48,954	9%	598,135	549,182	48,954	9%	3,307,030	3,302,009	57,610
Recreation and Cultural Services	61,536	42,462	19,075	45%	61,536	42,462	19,075	45%	803,279	682,596	107,535
Provincial Responsibilities	153,278	157,455	(4,177)	-3%	153,278	157,455	(4,177)	-3%	1,878,157	1,806,818	147,497
Restructured Account									17,204	299,636	23,561
	<u>1,275,137</u>	<u>1,088,785</u>	<u>186,353</u>	<u>17%</u>	<u>1,275,137</u>	<u>1,088,785</u>	<u>186,353</u>	<u>17%</u>	<u>17,976,430</u>	<u>16,534,149</u>	<u>440,470</u>
Excess(deficiency) of revenue over expenditure	<u>(1,202,967)</u>	<u>(1,016,795)</u>	<u>(186,172)</u>	<u>18%</u>	<u>(1,202,967)</u>	<u>(1,016,795)</u>	<u>(186,172)</u>	<u>18%</u>	<u>31</u>	<u>439</u>	<u>(385,234)</u>