

THE TOWN OF ANTIGONISH

Town of Antigonish Department of Community Development – Parks and Recreation
Division:

Parks and Beautification Maintenance Crew Member

Antigonish Town Recreation is dedicated to providing sport, recreation and leisure activities for the citizens of Antigonish. The department concentrates on maximizing the Town's existing assets as well as building on its proud heritage and culture. To achieve their vision and with the available resources, the department will provide programs, services, facilities, plus advice and assistance to individuals, community groups and organizations.

Applications are being accepted for the **Parks and Beautification Maintenance Crew Member** position. Staff will be responsible for the general up-keep of Town Recreation/Public green-space areas as well as other duties as outlined below. Will report directly to the Parks Supervisor. Period of employment is tentatively scheduled for August 21st – November 3rd, 2023.

Interested candidates are to submit your resume along with an accompanying cover letter by 12 noon, Friday, August 11th to:

Tricia Cameron at recreation@townofantigonish.ca

We thank all candidates for their interest however only those under consideration will be contacted.

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| Position: | Fall/Winter Maintenance Staff |
| Department: | Community Development – Parks and Recreation |
| Reports to: | Parks Supervisor |
| Salary Range: | \$16.64/Hour |
| Status: | Seasonal, Full-Time/ 40 Hours per week |

General Accountability

As a member of the Parks and Recreation public space maintenance crew, The Parks and Beautification Maintenance Crew Member, would be responsible for the Maintenance of Public Spaces. This would include but not be limited to: provide maintenance to all parks and recreation areas when necessary (e.g. garbage pick-up, mowing of grass in playground/park/walkway areas); provide maintenance to any Town owned green spaces; to provide basic maintenance to the Town's hanging baskets, bridge baskets and areas of landscaping. The Parks and Beautification Maintenance Crew Member will perform work required for the care, preservation, maintenance, and repair of recreational facilities and public spaces as directed by the Maintenance Supervisor. The successful candidate must be flexible in their work hours as a portion of the work will be done in the evenings and some weekends.

Responsibilities:

- **Public Space Maintenance:** duties and activities as directed by the Maintenance Supervisor to include the care, preservation, maintenance and/or repair of recreational facilities and public spaces. These responsibilities include:
 - To assist the Maintenance Supervisor with the upkeep of fields and public spaces (e.g. mowing, lining, aeration, fertilization, seeding, etc.);
 - To provide maintenance to all parks and recreation areas when necessary (e.g. garbage pick-up, mowing of grass in playground/park/walkway areas);
 - To provide maintenance to any Town green spaces and;
 - Other duties as deemed necessary by the Maintenance Supervisor.

Qualifications

- An ability to operate a variety of tools (including required certification, if necessary), equipment and vehicles;
- Must have a valid drivers license;
- Must be able to operate yard care machinery and/or have some basic knowledge of Horticulture;
- Possess relevant safety training, as determined by the Town of Antigonish. This includes, but is not limited to: CPR/First Aid and WHMIS ;
- Must provide a recent Criminal Record Check.

Knowledge, Skills, and Abilities

- As this position may include some evening and weekend work, the individual must be flexible in their work hours as well as being flexible in accepting tasks assigned other than specific job description duties;
- Accepts supervision and works well with immediate supervisor;
- Maintains a friendly and helpful attitude towards the general public;
- Works safely within the Town's safety guidelines;
- Exercises respect for Town property.

Relationships

This position involves working well as a member of the Parks and Recreation Maintenance team, and liaises with the public, field users, and other community-based organizations that are users of public areas and Recreational facilities.

Application

Interested candidates should submit a resume along with an accompanying cover letter by 12 noon, Friday August 18th, 2023, to: Tricia Cameron at recreation@townofantigonish.ca. Please include the title of the position you are applying to in the subject line of the email.

Applications submitted beyond the closing date and time, or incomplete applications, will not be accepted. We thank all applicants for their interest, however only candidates selected for interviews will be contacted.