

SCHEDULE "B"

TOWN OF ANTIGONISH ELECTRIC UTILITY

SCHEDULE OF RULES AND REGULATIONS

(Effective Date: April 1, 1998)

(Amended by Order dated April 4, 2002)

(Amended by Order dated December 5, 2006)

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1. DEFINITIONS

Utility - Antigonish Electric Utility

Connected Load - The maximum demand in kilowatts a customer could place on the Utility's system by the simultaneous use of all the electrical loads existing on the premises.

Customer - Any person or other entity who is receiving, intends to receive or has received electrical energy from the Utility.

Demand - The rate of flow of energy into an electrical installation measured in kilowatts; or where specifically indicated, the rate of flow of apparent energy measured in kilovolt amperes.

Electric Service - The provision of electrical energy to a customer subject to the rates and regulations fixed and approved by the Nova Scotia Utility and Review Board.

Energy - Electric energy measured in kilowatt hours.

Farming Unit - A farming unit means farming business at one location, whether a single or family operation, partnership, or incorporated business.

Kilowatt (kW) - Basic unit for the measurement of electric power. One kilowatt equals 1000 watts.

Kilovolt Ampere (kVA) - Basic unit for the measurement of the apparent power. One kilovolt ampere equals 1000 volt amperes.

Town - Antigonish Town Electric Utility.

2. **NO CONTRARY REPRESENTATION BINDING ON THE COMMISSION**

No agent, representative, or employee of the Utility shall have any authority to make any agreement, promise or representation contrary to or inconsistent with these regulations. In the event of any such agreement, promise or representation was made or given it shall not be binding on the Utility.

3. **AVAILABILITY OF SERVICE**

The supply of electric service by the Utility shall be conditional upon:

- (a) Possession by the customer of an internal electrical system complying with all relevant statutory requirements, including but not limited to the Electrical Installation Act; and
- (b) Provision by the customer of a suitable service entrance, including the weather head, conduit and meter base; a right-of-way acceptable to the Utility; and space for such Utility plant and equipment as may be necessary to supply the required service; and
- (c) Compliance with these regulations.

4. **APPLICATION FOR SERVICE**

No electric service whether temporary or permanent will be provided until the Utility "Service Application and Contract" form has been completed, signed by the prospective customer or his authorized agent and received by the Utility.

5. **REFUSAL OF ELECTRIC SERVICE**

The Utility may refuse to provide electric service to any premises if:

- (a) The customer applying for electric service has an outstanding electric service account and satisfactory arrangements for settlement have not been made, or
- (b) The customer applying is an agent for another customer, and that customer has an outstanding electric service account and satisfactory arrangements for settlement have not been made.

In addition, three-phase electric services at other voltages may be provided with special permission of the Utility. Any additional costs incurred by the Utility will be borne by the customer.

11. **PAYMENT OF BILLS**

Meters shall be read and bills shall be rendered on a bi-monthly (every two months) basis wherever it is reasonably possible to do so, and bills covering such period of service shall be computed on a two-monthly basis using double the base rate and double the consumption specified for any block. Bills are payable within thirty days after the date rendered. The Town may, however, at its option, render bills on a monthly basis. Bills rendered for part of a month shall be computed on a proportionate basis. The proportionate basis shall be as follows:

If the period includes part of a month, the Base Rate and Energy Rate for the fraction of a month shall be prorated to the nearest half month. (For this purpose, thirty days shall constitute a month).

12. **ESTIMATED READINGS FOR BILLING PURPOSES**

If the Town is unable to obtain a meter reading due to any cause, or if a meter has been tampered with, or if a meter is evidently working in a unsatisfactory manner, then the probable amount of energy consumed shall be estimated by the Town on the basis of the energy used in a corresponding period of the preceding year, or in the preceding period in the current year if the record for the preceding year is not available. In no circumstances may an estimated reading be used for more than two consecutive billing periods. It shall be the responsibility of the customer to make suitable arrangements with the Town so the meter can be read at a reasonable time during business hours. When such actual meter reading has been obtained, the previous estimated bill or bills shall be adjusted if necessary.

17. **BILLING ADJUSTMENTS**

In the event that a meter reading is erroneous because of meter damage, broken seal, inaccuracy, erroneous reading, or for any other reason, the Utility shall estimate the probable amount of energy consumed, and where appropriate the probable demand, on the basis of the best data available and shall adjust its billing accordingly. Should the adjustment increase the amount to be billed, the customer shall be responsible for payment retroactive for a period not greater than one year. If the customer has been overbilled because of an error in the amount of electricity consumed, the Utility will reimburse the customer for the full amount of any error contrary to, and as calculated in accordance with, the *Electricity and Gas Inspection Act*, R.S., 1985, C.E-4 and Regulations, as amended. (***Amended by Order dated December 5, 2006***)

18. **EXTRA METERS**

Service to any customer shall be metered at one point only where, due to the nature of a customer's installation, extra meters are required. The power and energy recorded on the extra meters shall be billed separately and at rates applicable to the loads served.

19. **ACCESS TO METERS**

The representatives of the Town shall have the right of access to meters or other appliances at all reasonable hours for the purpose of reading, testing or removing the same.

20. **LOCATION OF METERS**

When suitable arrangements cannot be made to read a customer's meter which is readily accessible during regular meter reading periods, then the Town, at its option, may require the installation of an outside meter. The cost should be borne by the customer. If in the opinion of the Town any customer of the Town has failed to comply with this requirement as communicated aforesaid, the Town shall have the right, after notice to the customer communicated as aforesaid, to discontinue electric service to such customer. The standard \$20.00 connection charge will apply if service is subsequently re-connected.

25. **CUSTOMER'S INSTALLATION TO BE SATISFACTORY**

The installation of all conductors, conduit, control, and other devices and equipment for conveying, distributing, controlling or utilizing electric power and energy which are used by a customer and are not the property of the Town shall comply in all respects with the requirements of "The Canadian Electrical Code", latest edition, Part 1 - Safety Standards for Electrical Installation, the Provincial Fire Marshall, and the building code or by-laws of the Town of Antigonish, in effect from time to time. The Town shall not be required to make a connection to the electrical installation until the applicant for service has satisfied the Town that these requirements have been met. The supply of electricity to any customer may be discontinued at any time if, in the opinion of the Town, the electrical installation hereinbefore mentioned fails in any way to comply with the above requirements. Service shall not be re-established until the condition has been corrected to the satisfaction of the Town.

26. **METER TESTING**

Meters shall be tested by the Town upon the request of the customer and if the test established the accuracy to within two percent (2%) either way, the customer shall pay to the Town the cost of making such test, minimum \$20.00.

27. **PROHIBITED APPLIANCES**

Service may be refused or discontinued by the Town to any customer who installs or uses any device or appurtenance which may occasion sudden large demands of short or long duration, thereby overloading the Town's plant and equipment or interfering with voltage regulation thereof, or which, in the opinion of the Town, is unsafe or hazardous or has not been properly designed and constructed and satisfactorily maintained.

28. **POWER FACTOR CORRECTION**

The Town shall have the right to refuse electric service for the operation of any electrical equipment or lighting which is not equipped with power factor correction devices, so that the power factor of such equipment or lighting, when in operation, is not less than 90% lagging.

Service capacity in excess of the 200 amp allowance will be billed at the applicable non-domestic rate.

- (b) The service capacity must be served by no more than three separately metered services.

The residence or residences will be metered separately for the purpose of this regulation. A single metered service with capacity in excess of 200 amps will be billed on the applicable non-domestic rate. Service capacity of an accessory farm or fishing building serviced through the residence meter will be considered part of the unit total.

GENERAL SERVICE

33. AVAILABILITY

The rates for general service shall be applicable to all electric energy used by any customer for any purposes other than domestic service or street lighting service.

34. MEASUREMENT OF CONNECTED LOAD

- (a) The total rated capacity of all installed electrical equipment, including signs, taken to the nearest 100 watts shall be used as a basis of the charges, except as hereinafter provided.
- (b) Empty sockets shall be counted as 100 watts each.
- (c) Portable motors or appliances of less than 500 watts aggregate capacity shall not be included.
- (d) When a customer's connected load is less than 1,000 watts, the charge shall be based upon a connected load of 1,000 watts. When any customer connected load is greater than 1,000 watts then the total connected load to the next 500 watts shall be used as a basis for billing.
- (e) For the purpose of determining connected loads, motors of five horsepower or less shall be rated on a basis of one horsepower equal to 1,000 watts.

35. INSTALLATIONS UP TO 3,000 WATTS CONNECTED LOAD

Town will supply and maintain any such standard lighting fixtures except lamps broken due to damage other than fair wear and tear. Broken lamps shall be billed to the customer and without limiting the generality of the foregoing, shall include the throwing of stones, etc.

41. **INSPECTION AND FEES OF ELECTRICAL INSTALLATIONS**

- (a) The Town of Antigonish Electric Light Utility shall be the Inspection Authority.
- (b) Every electrical installation shall be constructed in conformity with the Electrical Installation and Inspections Act (and regulations made thereafter) and Inspection Authority standards. A wiring permit as per Rule 2-004 of the Canadian Electrical Code Part 1, 1994 (and as revised from time to time), shall be obtained before work is commenced on new or existing installations. The inspection authority shall not be required to authorize a connection to any installation until it is satisfied that such installation is in accordance with all applicable regulations and standards.

The Inspection Authority shall have the further right to reinspect any electrical installation. If any violations of applicable codes and standards are found, on such reinspection, which in the opinion of the Inspection Authority constitute hazard to life or property, the Inspection Authority may disconnect the electric service until the hazards are rectified.

41.01 **General Requirements**

- a) Electrical contractors, or others responsible for carrying out the electrical work, shall obtain a wiring permit from the Inspection Authority prior to commencing work with respect to the installation, alteration, repair, or extension of any electrical equipment.
- b) Fees for a wiring permit and inspections shall be paid at the time the wiring permit is obtained in accordance with the fee schedules identified in these regulations.
- c) The Inspection Authority may, prior to approving a permit application, request the submission of plans and specifications for any proposed electrical installation. Plans shall be submitted when the cost of the installation exceeds \$10,000.

41.06 Regular Permit and Inspection

A Regular Permit will be issued for any electrical installation, alteration, repair, or extension to a building or structure. The only exemption from a Regular Permit would be for work performed under an Annual or Special Permit as described below.

The fee for a Regular Permit and Inspection will be based on the full installed value, including all labour, material and sundries, of the electrical installation, alteration, repair, or extension.

When calculating the installed value, the following costs are not included:

- a) The costs of individual meters, generators, and power consuming electrical equipment, however, the cost to supply and install the associated control and protective equipment, and the control and power cables connecting this equipment to the electrical system would be included.
- b) The costs of switches and controls forming an original and integral part of power consuming electrical equipment.
- c) The costs, in excess of \$5,000 of each transformer and each factory assembled unit of switchgear.

When a dispute arises regarding the cost of an electrical installation the permit applicant may be required, at the Inspection Authority's discretion, to supply a letter from the owner indicating the value of the contract and/or a bill of materials for the project.

The fees for a Regular Permit and Inspection, including the number of inspection visits, will be as per the attached Inspection Fee Schedule.

41.07 Annual Permit and Inspection

In industrial, commercial or other establishments, where staff members include qualified electrical personnel, a single annual permit may be issued to cover all minor repairs in a single calendar year.

An Annual Permit does not entitle the holder to effect major electrical alterations in, or additional to, the establishment as determined by the Inspection Authority.

INSPECTION FEE SCHEDULE

Regular Permit and Inspection

The fee for a regular permit, and the maximum number of inspection visits, with respect to an installation will be calculated as follows:

| COST OF INSTALLATION | MAX. NUMBER OF INSPECTION VISITS | FEE |
|--------------------------|----------------------------------|-------------------------------------------------------------------|
| \$ 0 to \$ 2,000 | 2 | \$ 45.00 |
| \$ 2,001 to \$ 4,000 | 2 | 75.00 |
| \$ 4,001 to \$ 6,000 | 2 | 115.00 |
| \$ 6,001 to \$ 8,000 | 2 | 155.00 |
| \$ 8,001 to \$10,000 | 2 | 195.00 |
| \$ 10,001 to \$15,000 | 3 | 250.00 |
| \$ 15,001 to \$25,000 | 3 | 350.00 |
| \$ 25,001 to \$50,000 | 3 | 500.00 |
| \$ 50,001 to \$100,000 | 3 | 800.00 |
| \$100,001 to \$300,000 | 4 | 1,200.00 |
| \$300,001 to \$500,000 | 5 | 1,600.00 |
| \$500,001 to \$750,000 | 6 | 2,100.00 |
| \$750,001 to \$1,000,000 | 6 | 2,600.00 |
| Over \$1,000,000 | 10 | \$2,600.00 + 0.15% of installation cost in excess of \$1,000,000. |